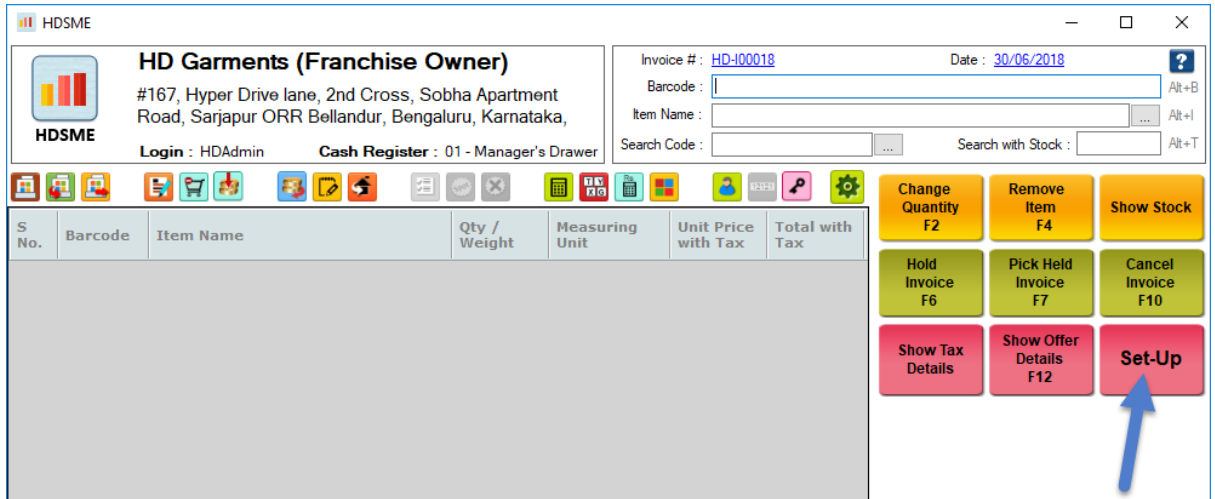


How to upload Alternate barcodes for item in HDSME?

HDSME has a feature to have multiple barcodes for an item. You can scan any of the barcode for the item which has been entered in the application.

Follow the below steps to upload alternate barcodes for an Item in HDSME:

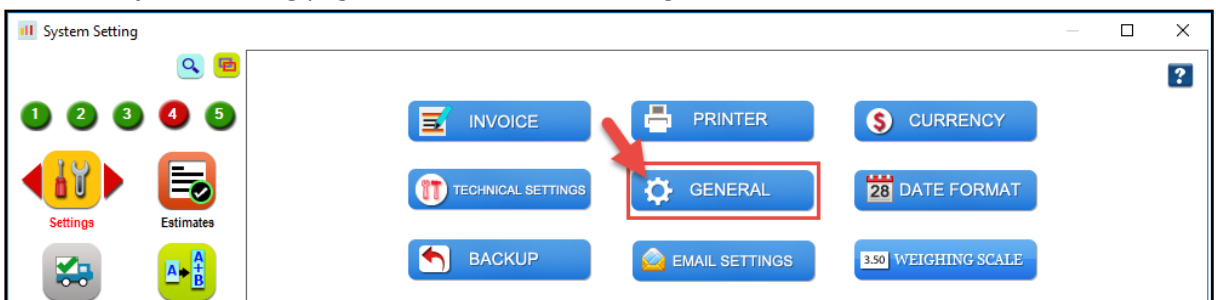
1. Run **HDSME** and click on **Set-Up** button.



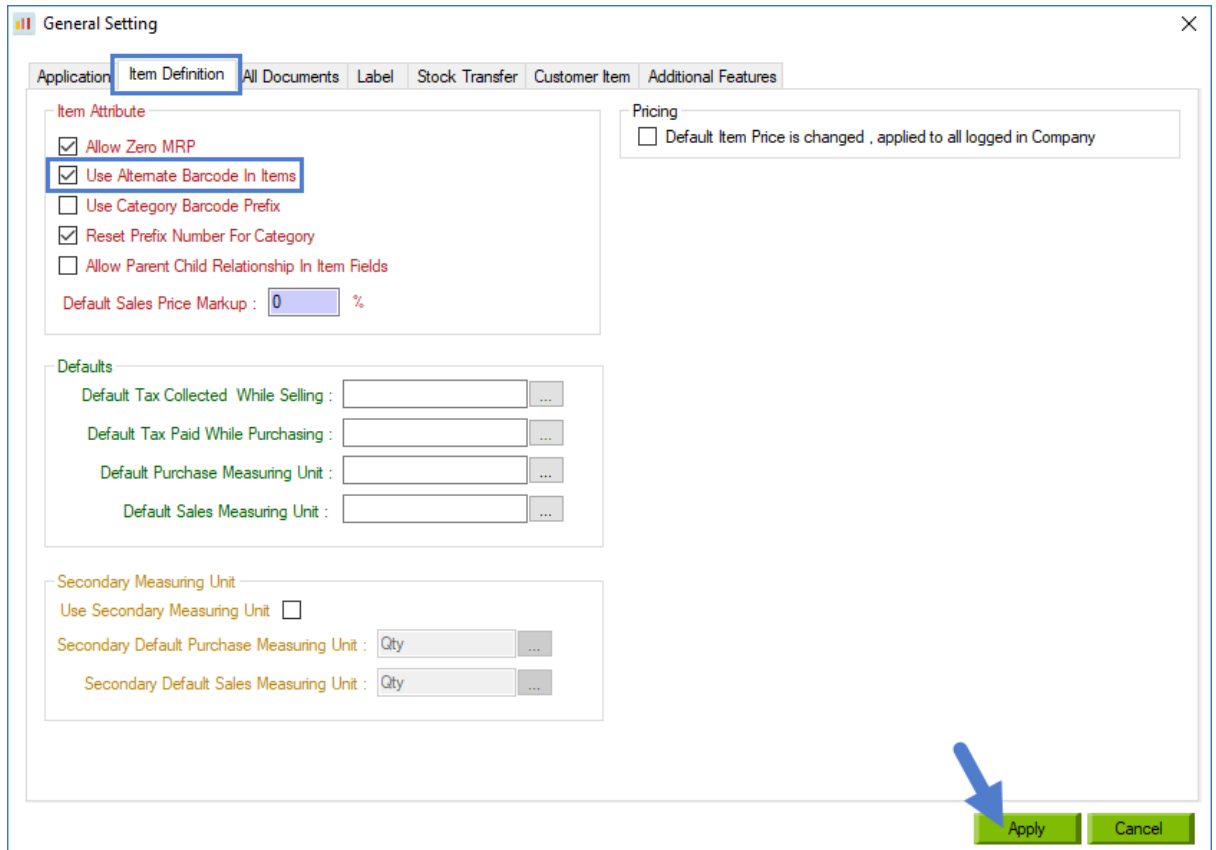
2. From the 4th page of **Set-Up**, click on **Settings**.




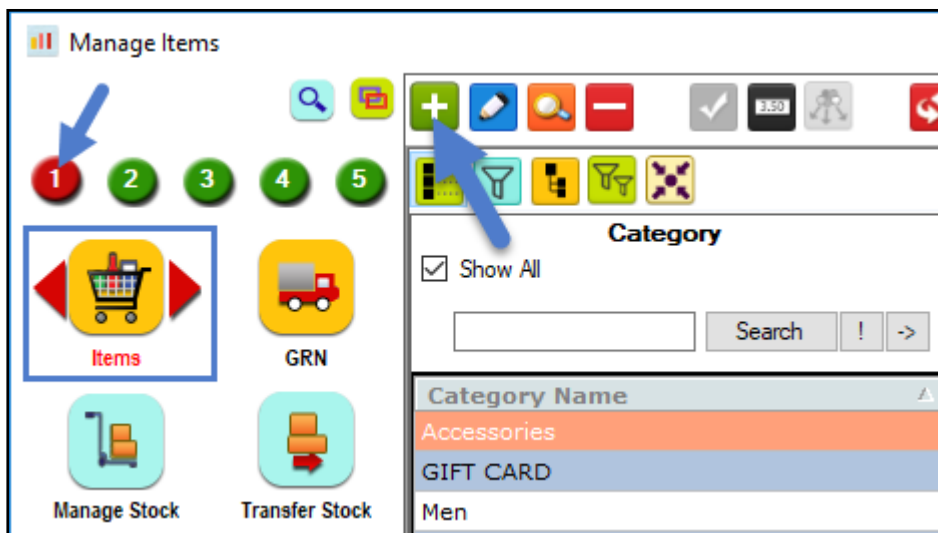
3. From the **System Setting** page, click on **GENERAL** setting.

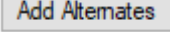


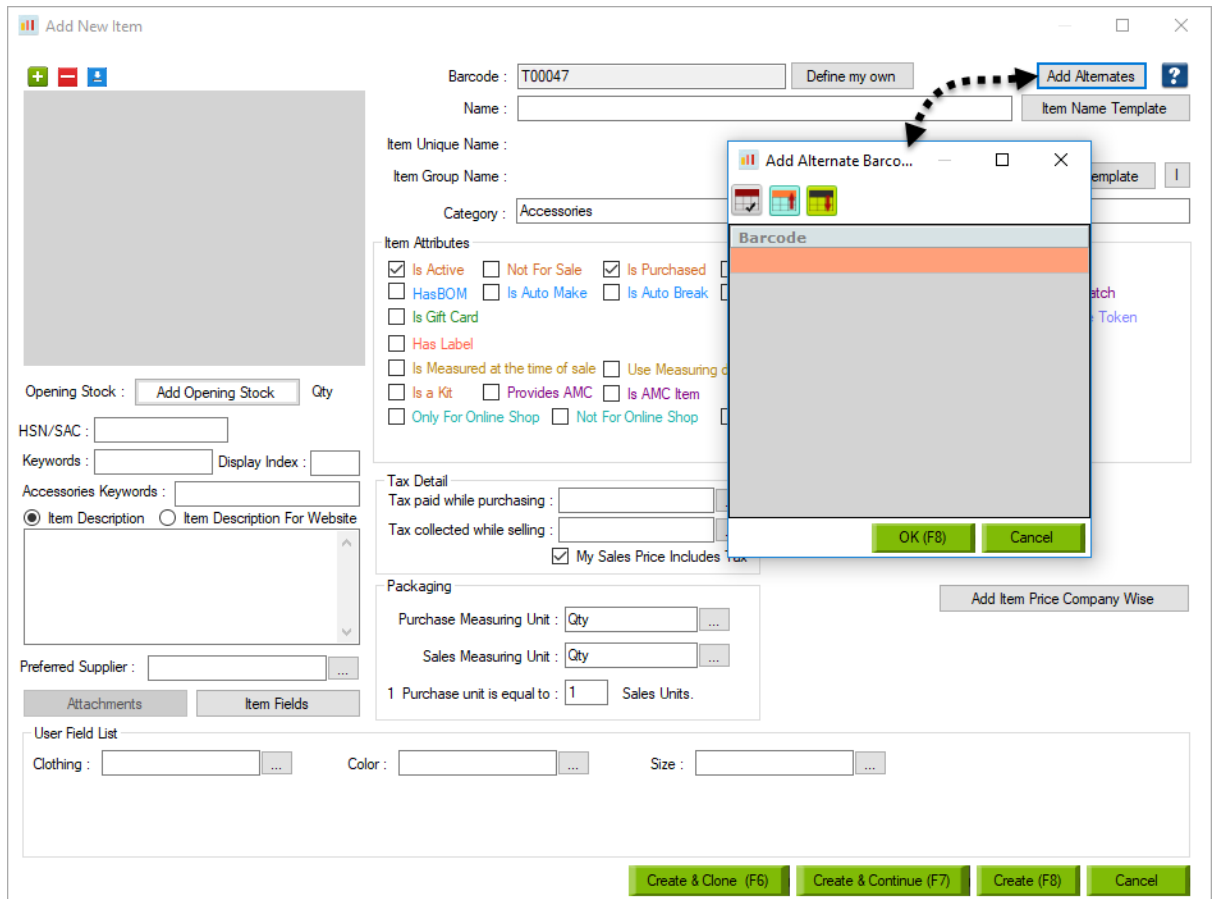
- Click on **Item Definition** tab and under **Item Attribute** section check the checkbox **“Use Alternate barcode In Items”**. Click on **Apply**.




- From 1st page of **Set-Up**, click on **Items**.
- Manage Items** window will be displayed, click on **Add Item** .




7. **Add New Item** page will be displayed. Click on **Add Alternates**  to add multiple barcodes for the item.
8. **Add Alternate Barcode** page will be displayed.



The screenshot shows the 'Add New Item' form with various fields for item details, attributes, and pricing. A 'Barcode' field is visible with the value 'T00047'. A dashed arrow points from the 'Add Alternates' button in the top right to the 'Add Alternate Barcode' dialog box. The dialog box has a 'Barcode' column and an 'OK (F8)' button.

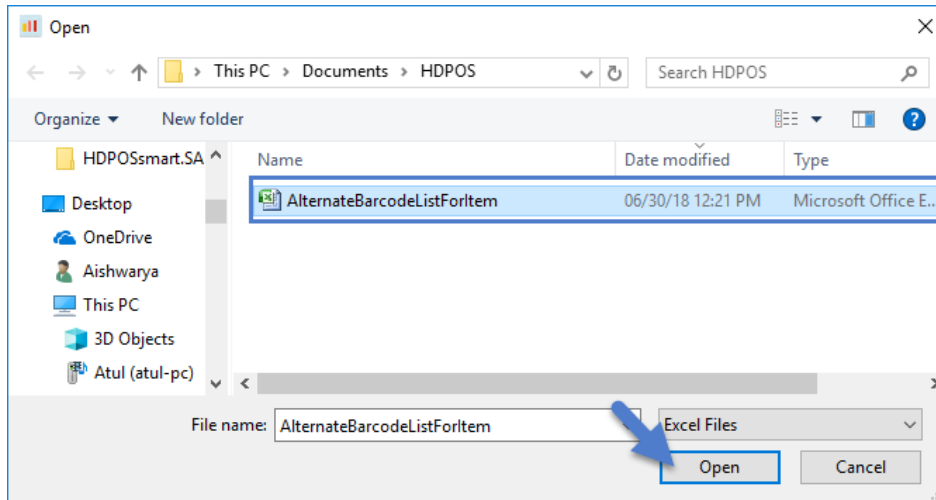
9. Click on **Create Excel Template**  from **Add Alternate Barcode** window.
10. Add the barcode numbers of the item in the **Excel** under **Barcode** column and Save the excel file.

	A	B	C
1	BARCODE		
2	9856325845		
3	9632584411		
4	9965248952		
5	2535351355		
6	2585646515		
7	6545613532		
8	3464564564		
9	5465465415		
10			

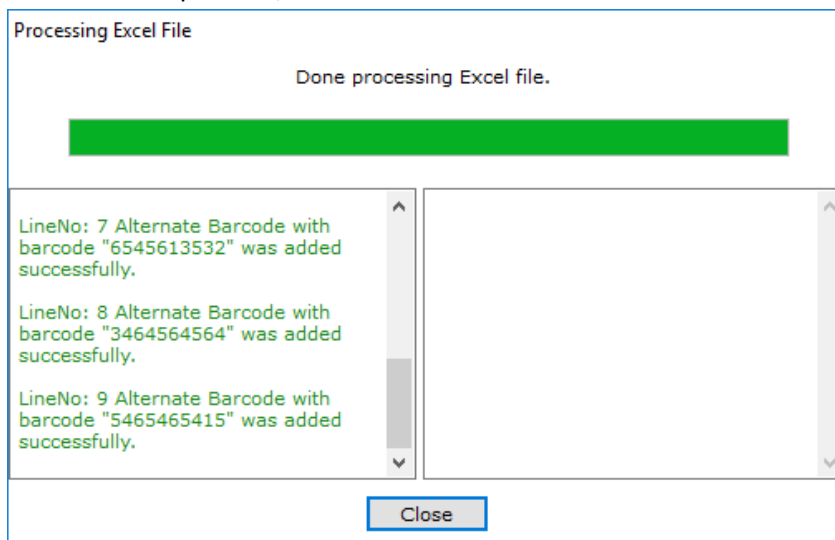
11. After you have saved excel, to upload the list, click on **upload Alternate Barcode** .



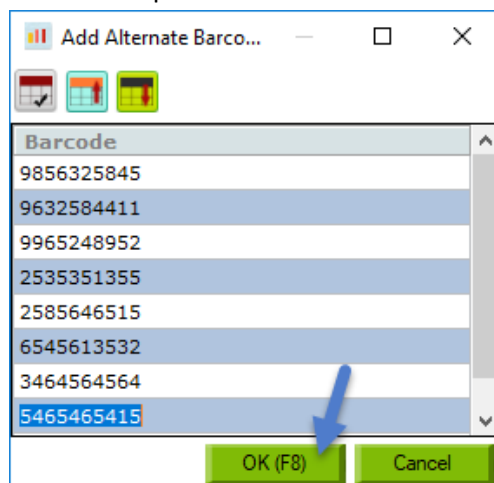
12. **Open** page will be displayed and select excel and click on **Open**.



13. Once excel is uploaded, click on **Close**.



14. You can see all the uploaded barcodes and click on **OK**.

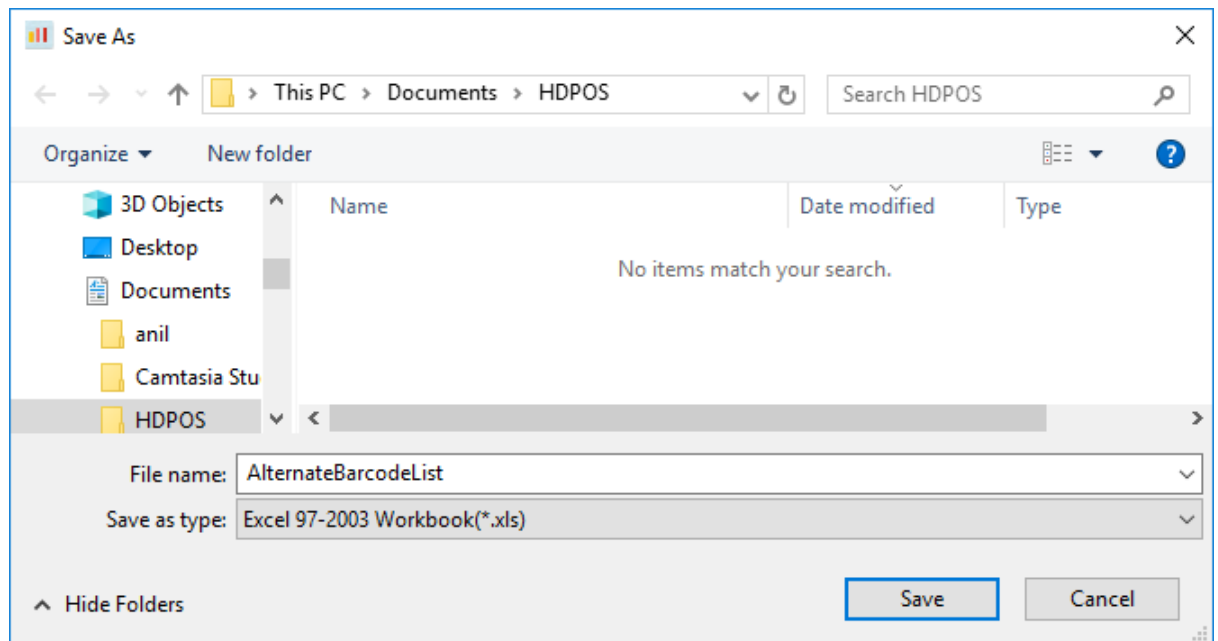





15. You can also export the Barcode list if want to save it in excel or want to make any changes.

16. Click on **Export Alternate Barcode** 

17. Enter excel name and click on **Save**.



18. You can also add the Alternate barcode by editing the item, click on **Edit item** 

19. Follow the steps from **Step 8 to Step 15**.