


How to shift table in HDRestaurant?

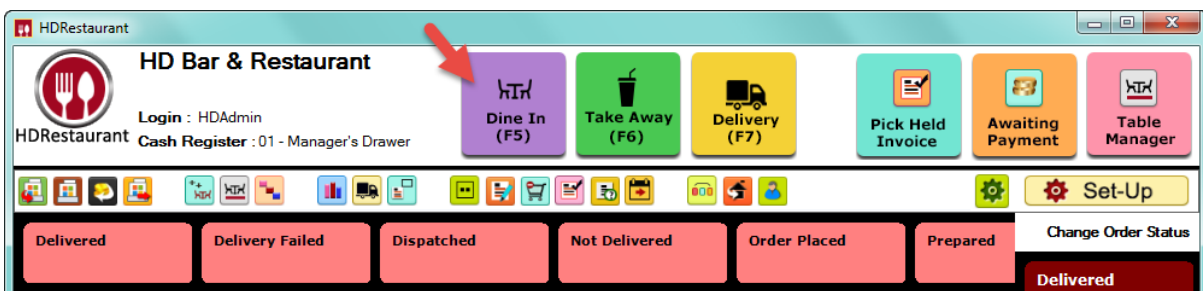



HDRestaurant Tutorials

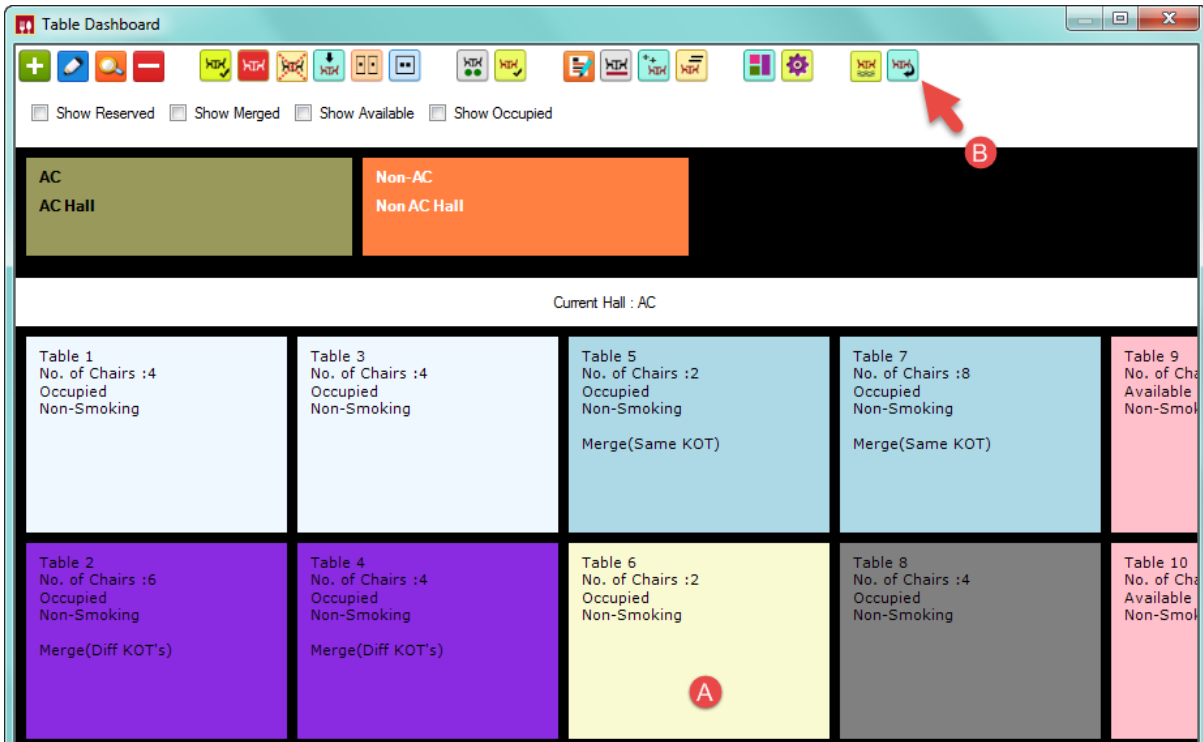
HDRestaurant provides the facility to shift your table from one to another depending on the preference if it's not yet allotted to another customer. The table can be shifted any time even if you already had an invoice on your present table. HDRestaurant is feature-rich software and allows you to do this task in a simple and effective way it comes with a new icon for shifting table  present in the Table Dash Board window.

Steps for shifting the present allotted table to another one are as given below:-

1. Run **HDRestaurant**.
2. Click on the **Dine In** Button from the Restaurant Dashboard.



3. In Table **Table Dashboard** window,
 - A. Select the table you intended to shift.
 - B. After selecting the occupied table, click on the shift table icon  presented in the right corner of the window.





NOTE: You can only shift the table which is already occupied and associated with the running invoice.

4. On clicking Shift Table, you'll be displayed with list of available tables.
 - A. From available tables select the table to which you want to shift. Here I have selected Table 9.
 - B. Click on **OK**.



5. Now you can see Table 6 has changed to Available status whereas table 9 has changed to Occupied status.

