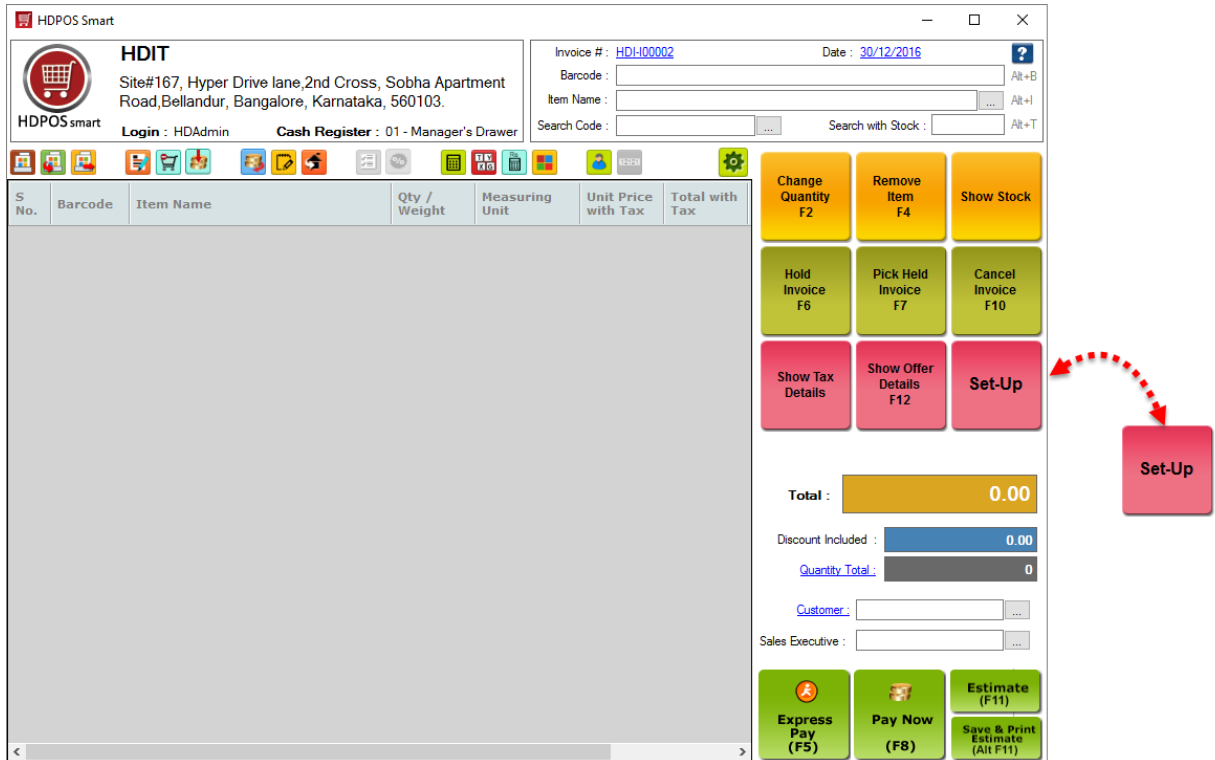




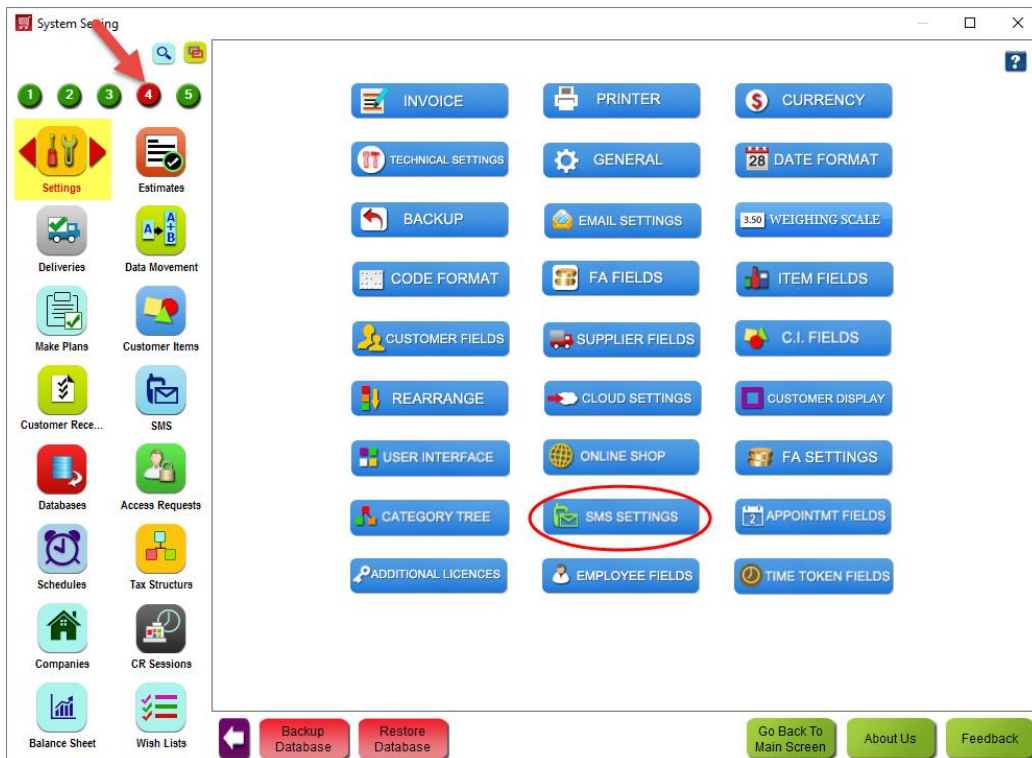
# How to set up Scheduler for SMS?

Follow the steps below to set up a scheduler for SMS.

1. Run **HDPOS smart**. Click on **Set-Up** button from the **Main Screen**.



2. From the 4<sup>th</sup> page of **Set-Up**, go to **Settings** button and click on **SMS SETTINGS**.



3. If you are using **SMS gateway** check this **check box**.





Use SMS gateway for out going

4. If you are using **SMS device**, attach the device to the computer and check this **check box**.


SMS device is attached to this computer

5. Here I have selected the SMS Device. Select the suitable **Serial port**, click on **Apply**.

6. Click on **Apply**. You will see the following message box and click on **OK**.

7. Now go to 4<sup>th</sup> **page** of **Set-Up**, click on **Scheduler**.



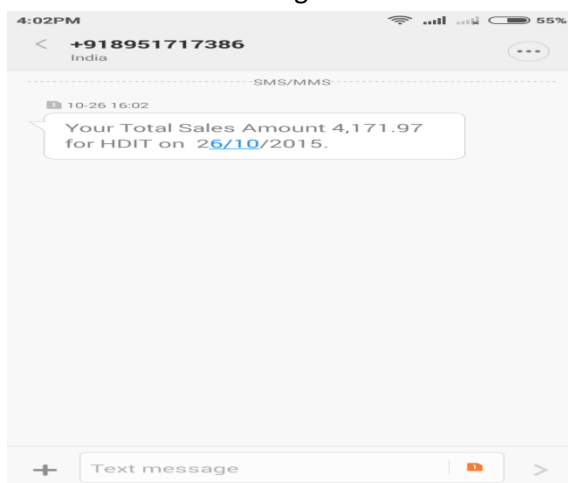
8. From Manage Schedule screen, click on **Add Schedule**  button. You will see 'Add Schedule Details' screen.





- **Name:** Enter the name of the Schedule.
- **Code:** Enter any code for the schedule.
- **Status:** This can be either active or inactive. Schedule will only run if it is in Active mode. By default it is active.
- **Schedule:** Here you can select when the schedule needs to run. You can choose any one of the options given below to run the schedule.
  - **Do not Schedule:** Runs the schedule when the user wants to manually run it by selecting the schedule and click on **Run Task Now** button.
  - **When I Login:** Runs the scheduler every time a user login.
  - **When I Logout:** Runs the scheduler every time a user logout.
  - **On a Schedule:** Runs the schedule at the specific time set.
- **Action:** Here you will need to enter details of what action needs to take place.
  - **Action:** Select SMS. If SMS is selected '**Receiver Phone**' field will get enabled.
- **Receiver Name:** Here you can enter the name of the receiver. If you are sending the same SMS to multiple users you can enter comma separated values.
- **Receiver Phone:** This field will be enabled if Action selected is SMS. Here you will need to enter the receiver's mobile number. You can enter comma separated mobile numbers when you want to send the same SMS to multiple users.
- **Report Name:** If Action selected is SMS, you will only be able to select a **text report**. Select the **report**.
- Click on **Create**.

9. The SMS will be sent as given below:



10. You will see the status changes from **New** to **Complete**.

