

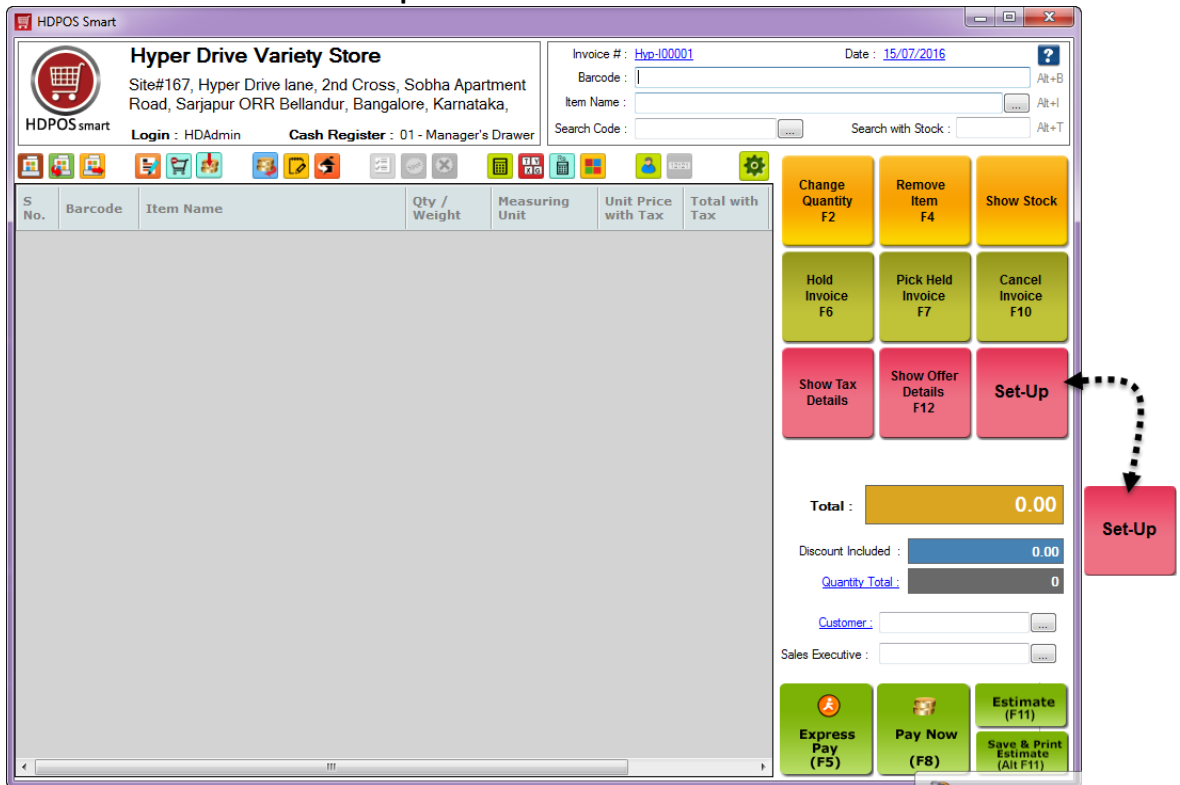
How to send time token SMS and Email notification to customers?



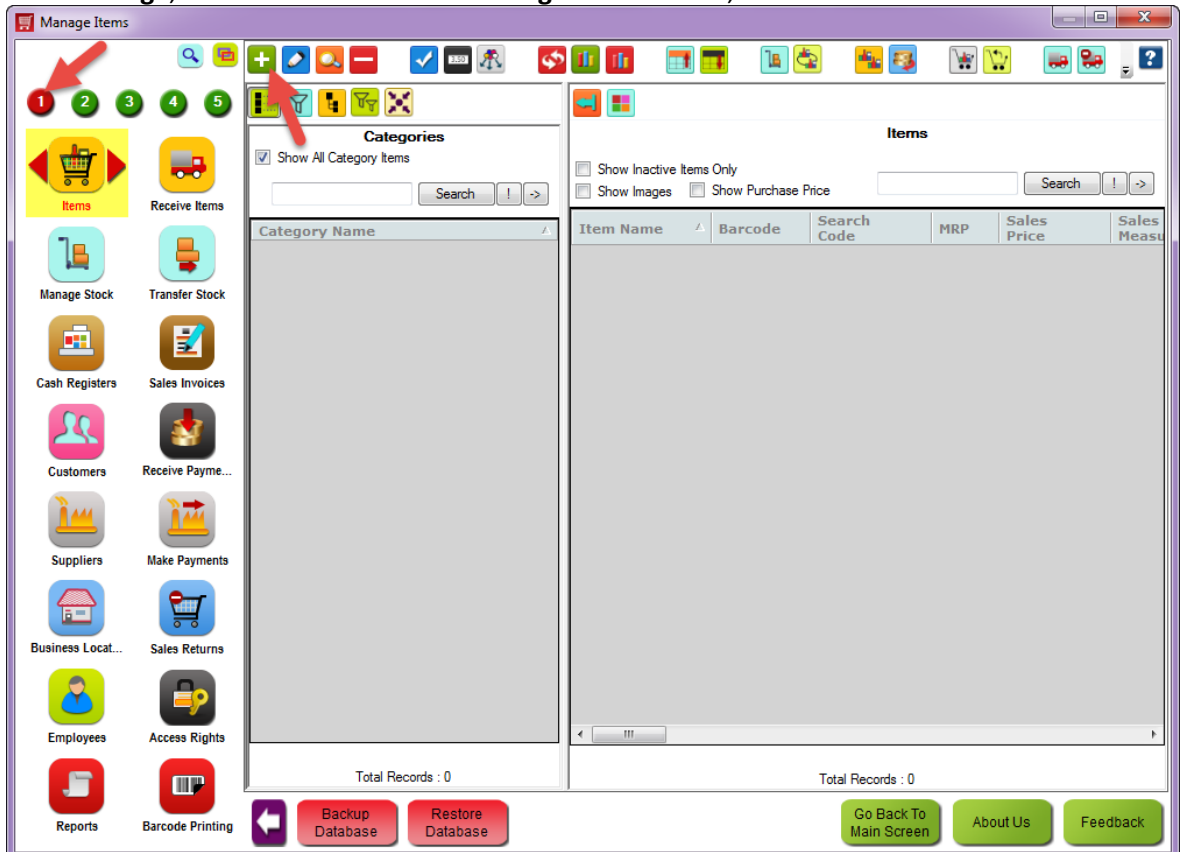
HDPOS smart Tutorials

To send SMS and Email notification to customers, you need to follow below steps:

1. Run **HDPOS smart**. Click on **Set-Up** button from **Main Screen**.



2. Go to **1st Page**, select **Items** icon. From **Manage Items** screen, click on **Add Item** button.





3. In **Add New Item** window, fill all the required details. Check the checkbox **Create Time Token**.

Is Active Not For Sale Is Purchased Is Service Item
 HasBOM Is Auto Make Is Auto Break Is Sortable Item Has Manual Batch Has Auto Batch
 Is Gift Card Create Time Token
 Has Label Need To Print Barcode Sticker
 Is Measured at the time of sale Use Measuring denomination Weighing scale used while selling
 Is a Kit Provides AMC Is AMC Item
 Only For Online Shop Not For Online Shop Allow to purchase on eShop when not in stock

Once you checked the checkbox Time Token Definition button automatically appears. Click on **Time Token Definition** button.

Is Active Not For Sale Is Purchased Is Service Item
 HasBOM Is Auto Make Is Auto Break Is Sortable Item Has Manual Batch Has Auto Batch
 Is Gift Card Time Token Definition
 Has Label Need To Print Barcode Sticker
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4. In **Time Token Definition Detail** window, fill all the other required details.

- **Send Notification:** To send notification to customer via SMS or Email, you need to check the checkbox Send Notification.
- Check the required checkbox if you want to **Send SMS to Customers, Send Email to Customers, Send SMS to Business Location, or Send Email to Business Location.**
- **Send Notification Before:** You can specify the minute you want to send notification of SMS or Email before time.
- Click on **OK**.

Time Token Definition Detail

Conversion Factor
60 Minutes is equal to 1 Unit

Notification
 Send Notification
 Send Email to Customer
 Send SMS to Customer
 Send Email to Business Location
 Send SMS to Business Location
Send Notification Before 10 Minutes

Additional Time
 Consider Additional Time
Additional Unit Time in Minutes 60
Consider Complete Unit After 10 Minutes

Ok Cancel





5. Click on **Create** to add new item.

The screenshot shows the 'Add New Item' window with the following details:

- Barcode: T00001
- Name: Time Token
- Item Unique Name: Time Token
- Item Group Name: Time Token
- Category: Token
- Item Attributes: Is Active, Not For Sale, Is Purchased, Is Service Item, HasBOM, Is Auto Make, Is Auto Break, Is Sortable Item, Has Manual Batch, Has Auto Batch, Is Gift Card, Has Label, Time Token Definition, Has a Kit, Provides AMC, Is AMC Item, Only For Online Shop, Not For Online Shop, Allow to purchase on eShop when not in stock, Need To Print Barcode Sticker
- Tax Detail: Tax paid while purchasing, Tax collected while selling, My Sales Price Includes Tax
- Pricing: Last Purchase Unit Price: 0.00, Sales Price Before Tax: 100.00, Sales Price (My MRP): 100.00, MRP (Printed MRP): 100.00

Note: You have to do Email/SMS setting first to send the notification to the customer or business location. You have to set the format of the Email/SMS in settings.

6. Go to **Main Screen**, select item and click on **Pay Now**.
7. As you click on **Pay Now**, **Information** window will open and ask for select a customer. When you check the checkbox **Send Notification** in **Time Token Definition Detail** window then it is compulsory to select customer to create invoice. Click on **Ok**.





HDPOS Smart

Hyper Drive Variety Store
Site#167, Hyper Drive lane, 2nd Cross, Sobha Apartment Road, Sarjapur ORR Bellandur, Bangalore, Karnataka,
HDPOS smart Login : HDAdmin Cash Register : 01 - Manager's Drawer

Invoice #: Hyp-100001 Date : 15/07/2016

Barcode : Alt+B
Item Name : Alt+I
Search Code : Search with Stock : Alt+T

S No.	Barcode	Item Name	Qty / Weight	Measuring Unit	Unit Price with Tax	Total with Tax
1	T00001	Time Token	1	Qty	100.00	100.00

Change Quantity F2 Remove Item F4 Show Stock
Hold Invoice F6 Pick Held Invoice F7 Cancel Invoice F10
Tax Details Show Offer Details F12 Set-Up

Total : 100.00
Discount Included : 0.00
Quantity Total : 1
Customer :
Sales Executive :

Express Pay (F5) Pay Now (F8) Estimate (F11) Save & Print Estimate (Alt F11)

Information

Invoice has time token that need to notify Customer. Please Select Customer.

OK

8. Select **Customer** and click on **Pay Now**. In **Pay Now** window select mode of payment and click on **Save Invoice**.

Pay Now

Invoice Number : Hyp-100001 Invoice Date : 15/07/2016

Customer Info
Customer : Suman Chaudhary Alt+C Sales Executive : Alt+S
Available Credit Limit : 0.00 Customer Email : suman@abc.com Send email to Customer
Customer Mobile Number : 1100001123 Send sms to Customer

Invoice Info
Total Before roundoff : **100.00** Quantity Total : **1**
Roundoff Amount : **0.00** Number of Items : **1**
Total : 100.00 Discount Included : **0.00**
Tax Included : **0.00**

Payment Detail
Cash Card Cheque Store Credit Advance Amount Approved Pending Gift Card Bank Transfer Food Coupon
Amount Received : Alt+A Ctrl+P
Pending Amount : **0.00**
Cash : 100.00

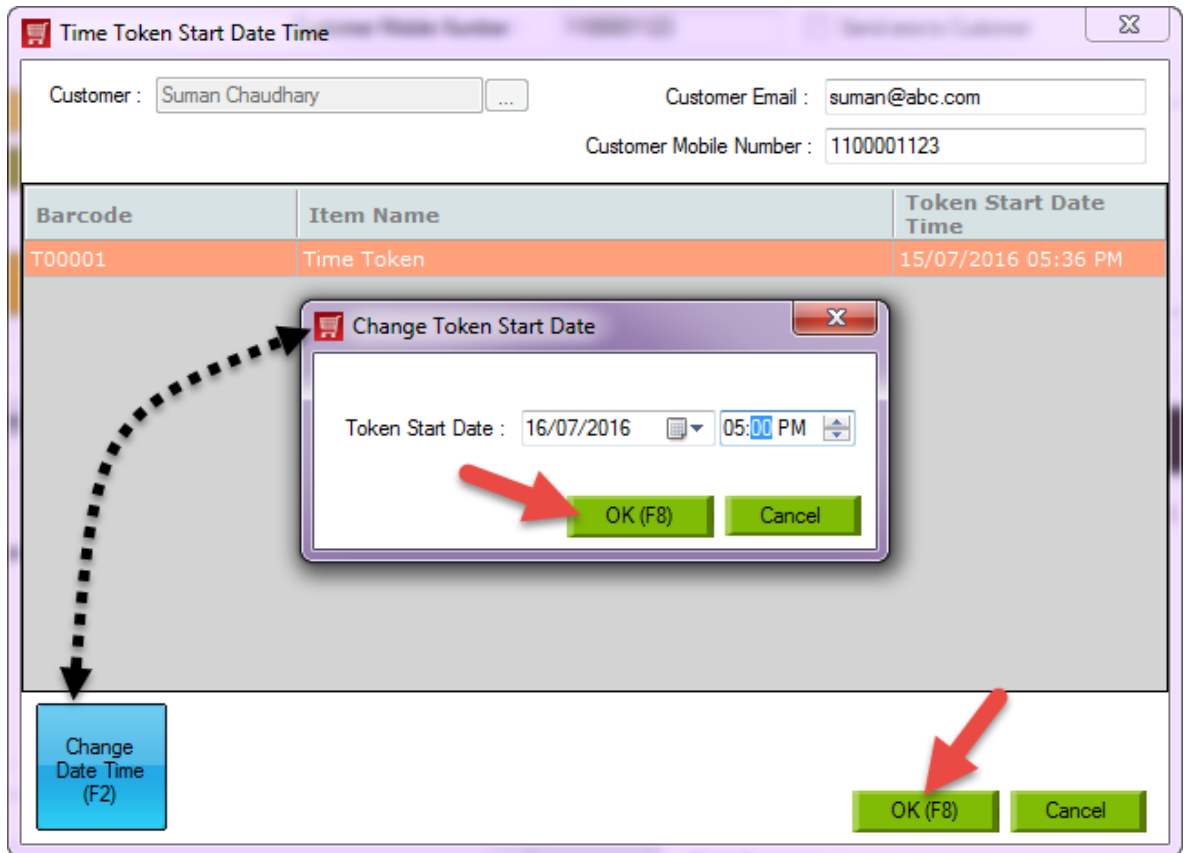
Note : Pick Message Total Commission Expense : **0.00**
Goods Delivered : Print Delivery Challan : Total Received Amount : **100.00**
Returnable Balance : **0.00**
Save Returnable Amount as Customer Advance (F4) :

Save & Print Invoice (F5) Save Invoice (F8) Cancel





9. **Time Token Start Date Time** window will open. Click on **Change Date Time** button to change the date and time of the token. **Change Token Start Date** window will open. Select **Token Start Date and Time** and click on **Ok**.



10. This way you can create the **Sales Invoice** and send notification to the customer or business location via SMS or Email. This automatically update on scheduler.

