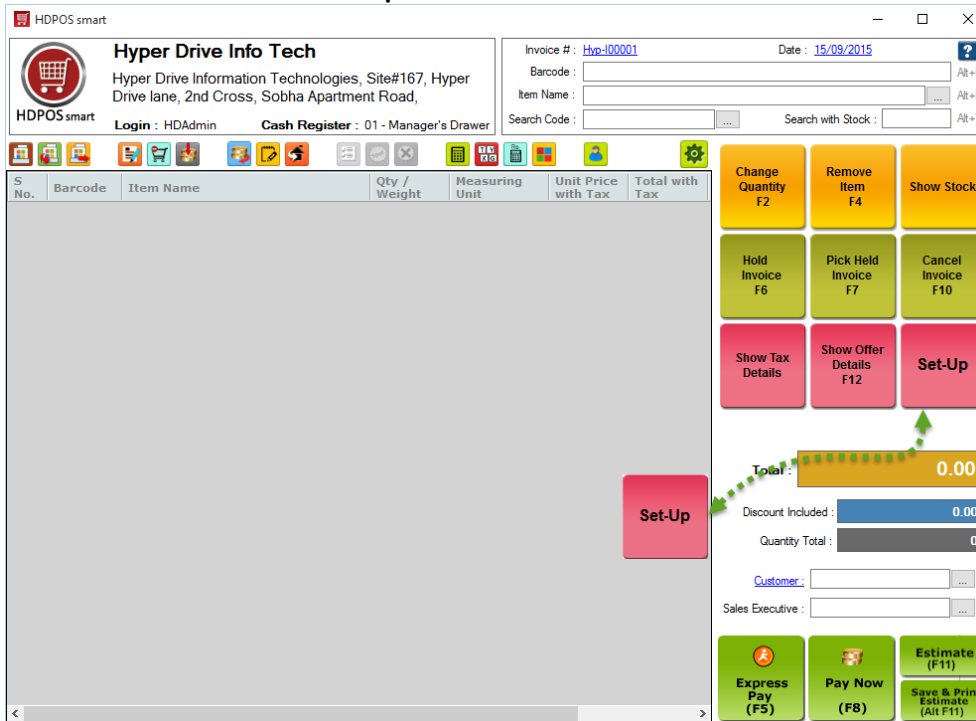


How to save Report in PDF format in HDPOSsmart?

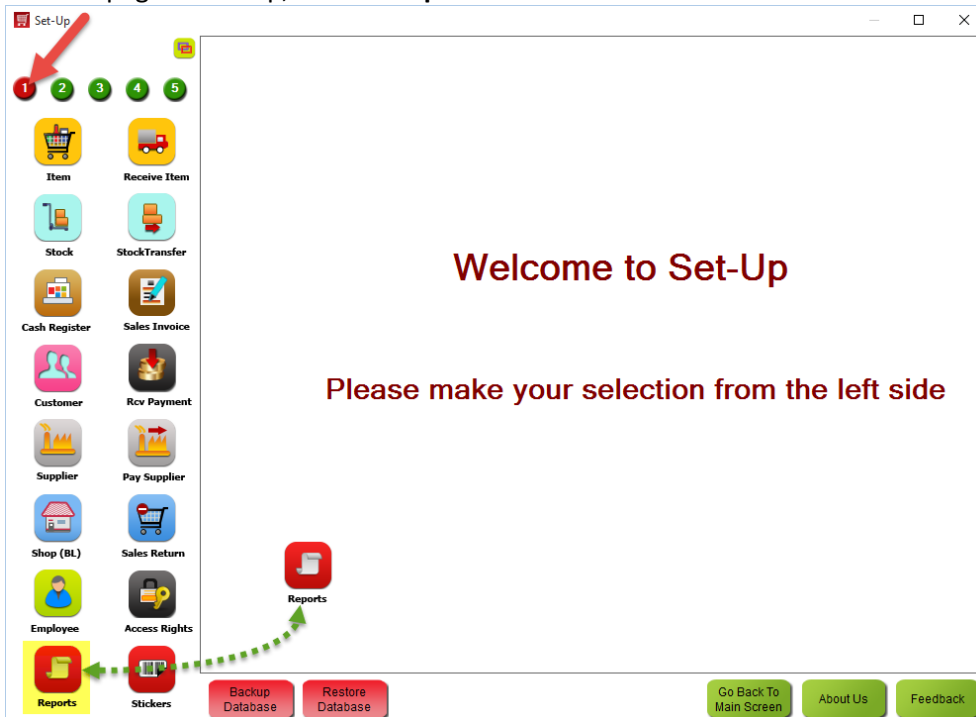


To save the Report in PDF format in HDPOSsmart, follow the below steps:

1. Run **HDPOSsmart**.
2. From main screen click on **Set-Up** button.



3. From 1st page of Set-Up, click on **Report** button.

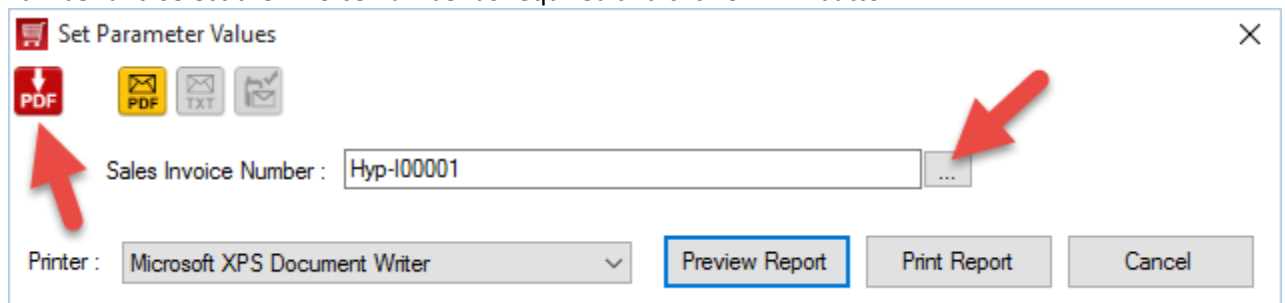




4. From **Manage Report** screen, select **“Report Name”** as required.



5. Double click on that report name.
6. You will get **Set Parameter Values** screen; in that click on **3-dotted button** beside on **Sales invoice number** and select the Invoice number as required and click on PDF button.



7. Once you click on PDF button it will ask you to where you want to save this report then select the location as required and **save** it in PDF format.

