

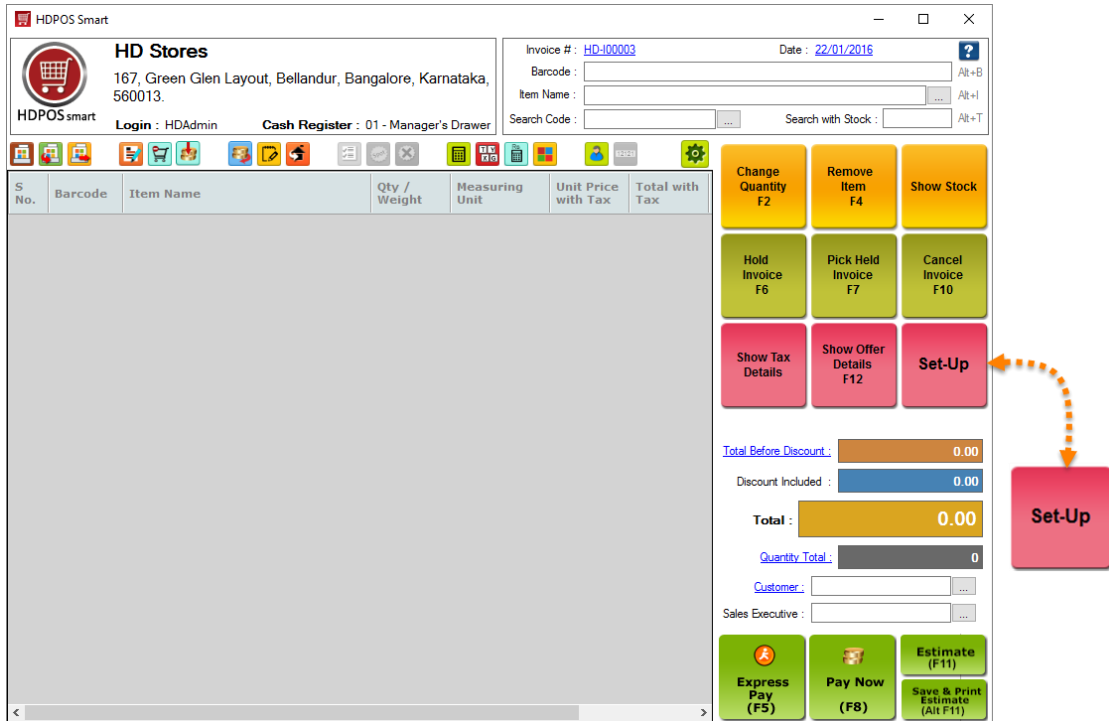
How to rearrange columns in HDPOS smart?



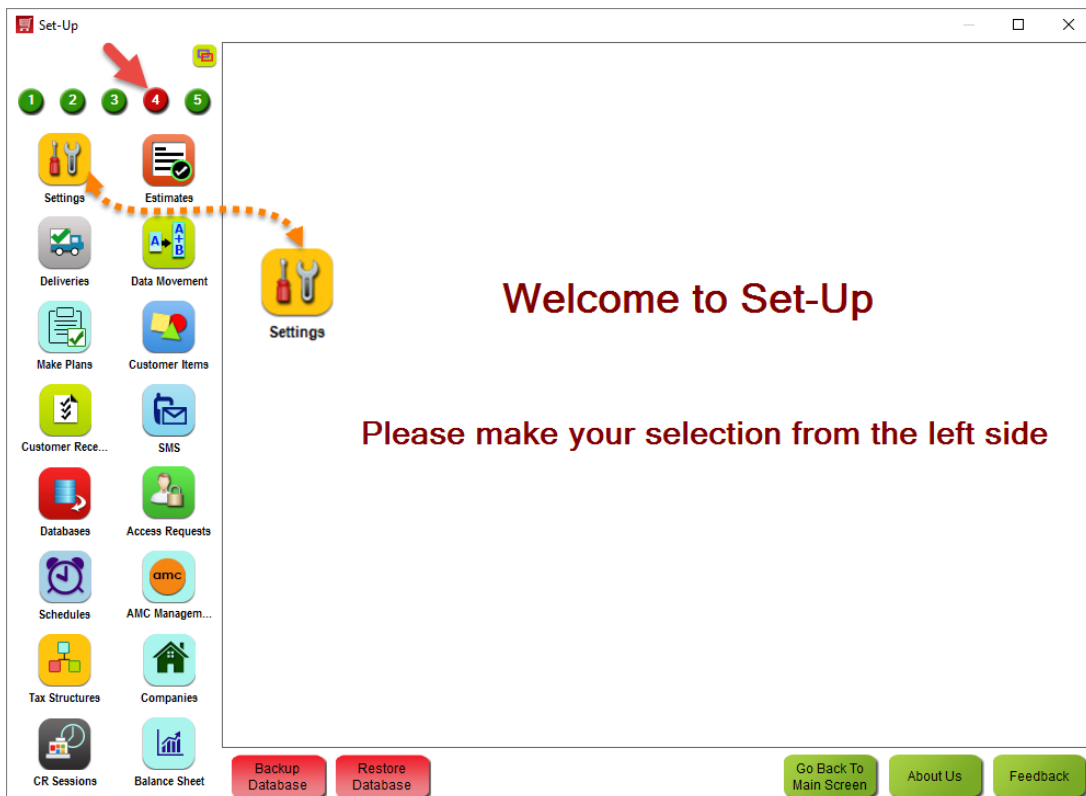
HDPOS smart Tutorials

The steps to rearrange the columns in HDPOS smart are as given below:

1. Run **HDPOS smart**.
2. Click on **Set-Up**.



3. Click on **Settings** from the fourth page of **Set-Up**





4. Click on **User Interface**.

The screenshot shows the 'System Setting' window with a sidebar on the left containing icons for various settings. The 'USER INTERFACE' icon is highlighted with a red dashed arrow. The main area contains a grid of settings buttons including INVOICE, PRINTER, CURRENCY, TECHNICAL SETTINGS, GENERAL, DATE FORMAT, BACKUP, EMAIL SETTINGS, WEIGHING SCALE, CODE FORMAT, FA FIELDS, ITEM FIELDS, CUSTOMER FIELDS, SUPPLIER FIELDS, C.I. FIELDS, REARRANGE, CLOUD SETTINGS, CUSTOMER DISPLAY, ONLINE SHOP, FA SETTINGS, CATEGORY TREE, SMS SETTINGS, and APPOINTMT FIELDS. At the bottom, there are buttons for 'Backup Database', 'Restore Database', 'Go Back To Main Screen', 'About Us', and 'Feedback'.

5. Select the appropriate checkboxes.

The screenshot shows the 'User Interface Setting' window. Under 'Tabular Setting', the following options are visible:

- Normal Row Back Color:
- Normal Row Text Color:
- Alternate Row Back Color:
- Alternate Row Text Color:
- Selected Row Back Color:
- Selected Text Color:
- Back Ground Color For Empty Grid:
- Factory Reset:
- Column Header Text Color:
- Column Header Back Color:
- Column Header Font: **verdana,8.25,style=Bold**
- Cell Font: **verdana,8.25,style=Regular**
- Toolbar Button Size:

Two checkboxes are checked and highlighted in yellow:

- Allow To Resize and Reorder Columns in Search Grids
- Remember Column Sizes and Order After Application Close

At the bottom, there is a table with sample data:

Sample Column First	Sample Column Second
HDPOS	Hyper Drive Information Technology Pvt Ltd
HDPOS	Hyper Drive Information Technology Pvt Ltd
HDPOS	Hyper Drive Information Technology Pvt Ltd
HDPOS	Hyper Drive Information Technology Pvt Ltd

Buttons for 'Apply' and 'Cancel' are at the bottom right.



HDPOS smart Tutorials

- a. **Allow To Resize and Reorder Column in Search Grids:** Checking this checkbox allows you to reorder or rearrange columns.
 - b. **Remember Column Sizes and Order After Application Close:** If this checkbox is checked, application will save your column size and order preferences when the application is closed. If this is not checked, then, the column order and sizes are set to default on re-opening the application.
6. Drag-and-Drop columns to rearrange them.

S No.	Barcode	Item Name	Qty / Weight	Measuring Unit	Unit Price with Tax	Total with Tax
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7. Observe the change in column order

S No.	Barcode	Item Name	Measuring Unit	Qty / Weight	Unit Price with Tax	Total with Tax
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8. Similarly, you can change the size of the column by dragging the column edges.

S No.	Barcode	Item Name	Measuring Unit	Qty / Weight	Unit Price with Tax	Total with Tax
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