

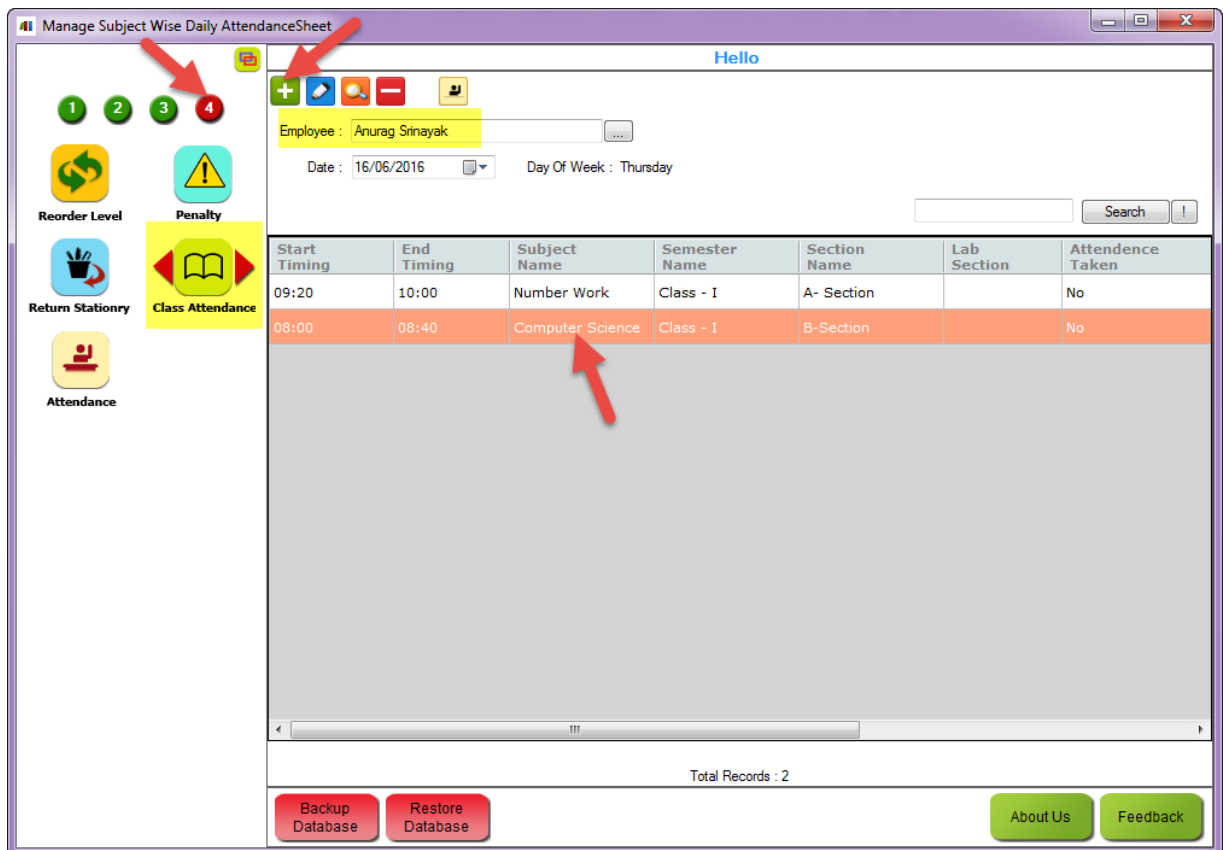
How to manage subject wise daily attendance sheet?






HDSchool Tutorials

To manage subject wise daily attendance sheet, you need to follow below steps:

1. Run **HDSchool**.
2. Go to **4th** Page of HDSchool, click on **Class Attendance**.
3. From **Manage Subject Wise Daily Attendance Sheet** window, select **Employee**.
4. Then select Class of which that employee wants to take attendance.
5. Select **Add Student Attendance Sheet** button to take attendance of the students.



6. In **Subject Wise Daily Attendance Sheet Detail** window, check the checkbox associated with every student detail that is present. If the student is present then check the checkbox otherwise leave checkbox as it is.
7. If all students are present in class then click **Select All**  button.
8. If no one is present in class then click **Unselect All**  button.
9. If you want to swap the previous selection then click on **Invert**  button.



10. Click on **Save**.

Subject Wise Daily AttendanceSheet Detail

School : Hyper Drive School Batch : HD School (2016 - 2017) Course : CBSE
Semester/Year : Class - I Section : B-Section Lab Section :
Date : 16/06/2016

StudentName	RollNumber	RegNumber	IsPresent
Animesh Gupta	HD -RNO00004	HD -REG00004	<input checked="" type="checkbox"/>
Ashif Khan	HD -RNO00005	HD -REG00005	<input checked="" type="checkbox"/>
Sohan Kumar Patel	HD -RNO00003	HD -REG00003	<input type="checkbox"/>

Save(F8) Cancel

11. This way you can take subject wise daily attendance.