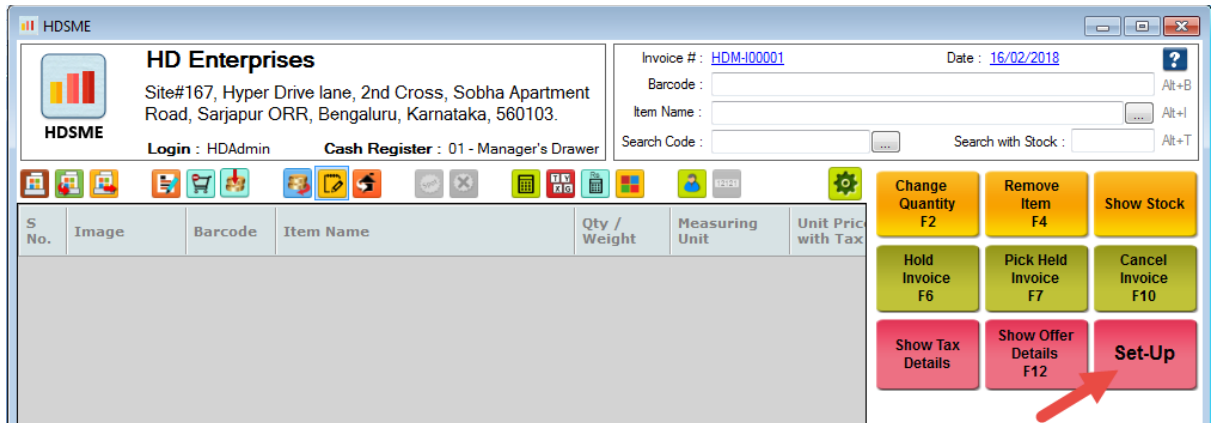


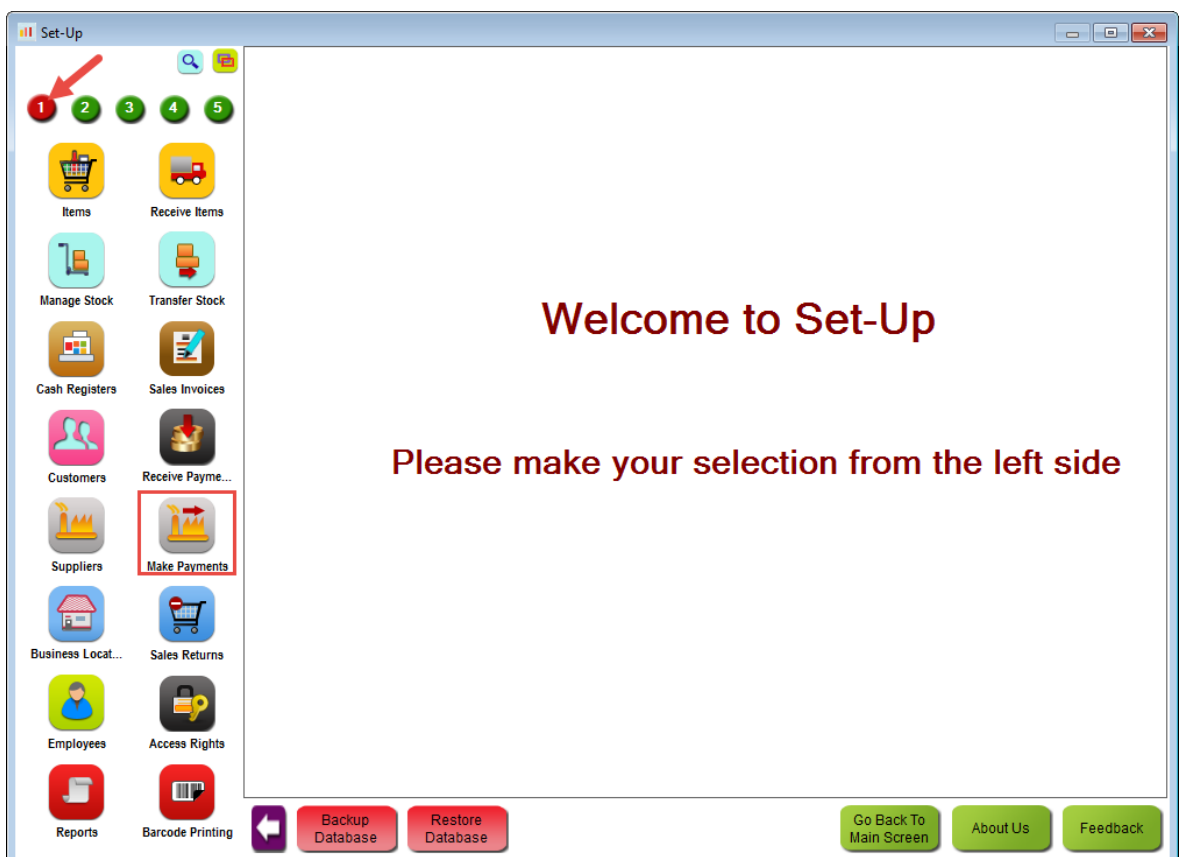
How to make payment to supplier for pending Received Item entries made in non primary currency?

To make payment to the supplier for pending Received Item entries made in non primary currency follow the below steps:

1. Run HDSME.
2. Click on **Set-Up** from main billing screen.

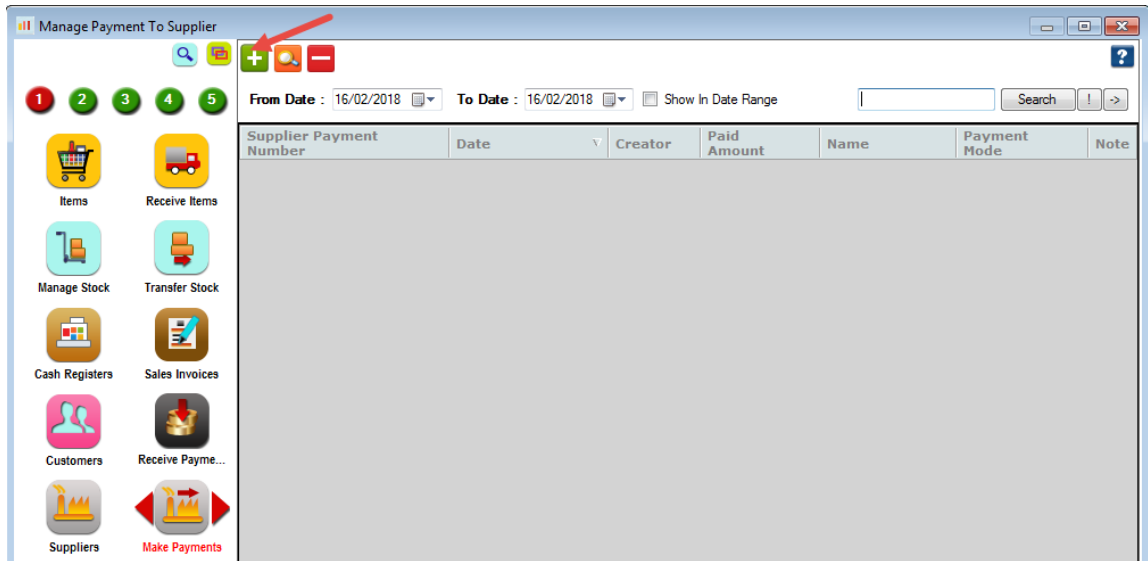


3. From the 1st page of **Set-Up**, click on **Make Payments**.

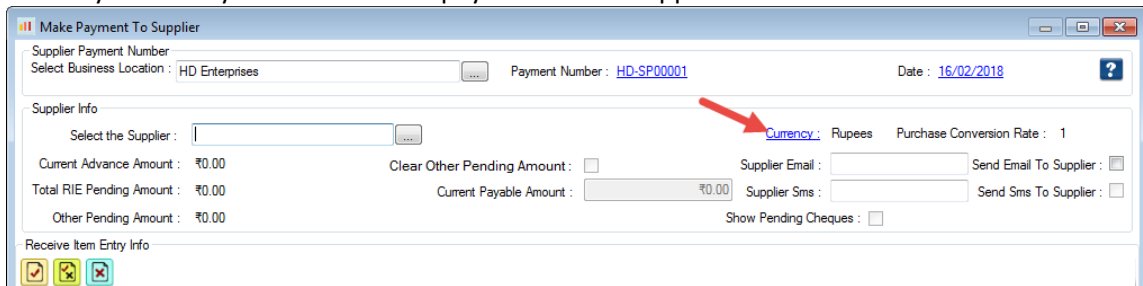




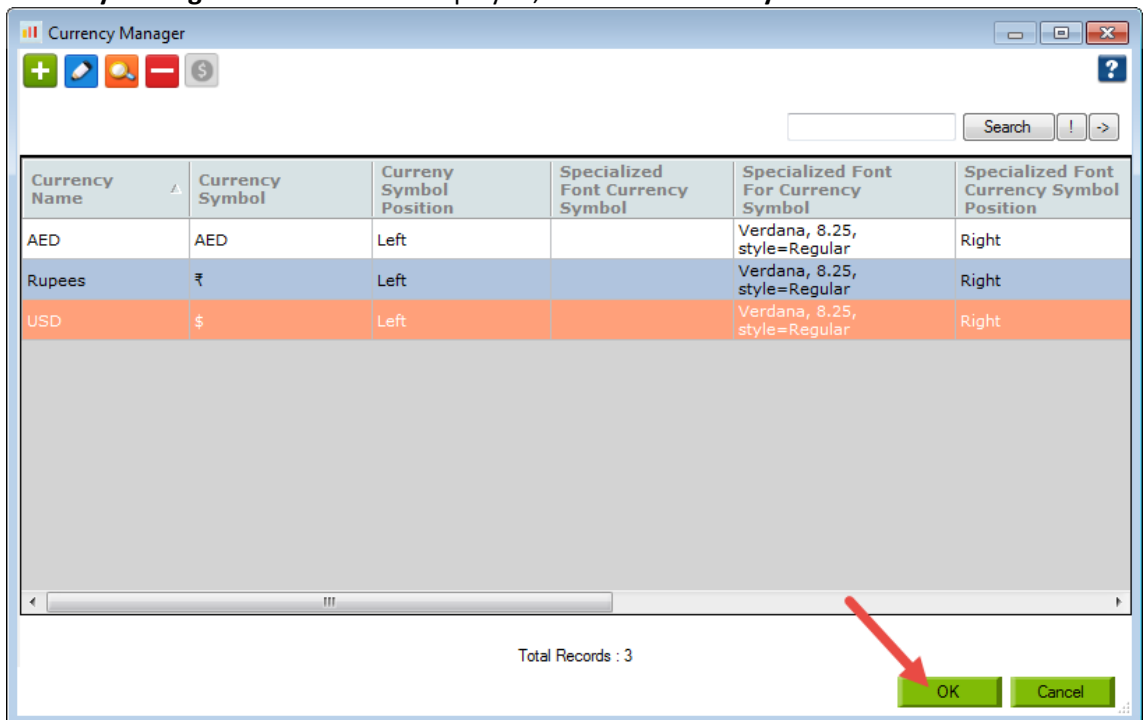
- From **Manage Payment to Supplier** window, click on **Add Make Payment** toolbar button.



- Make Payment to Supplier** window will be opened, click on **Currency** link to select the currency in which you want to make payment to the supplier.



- Currency Manager** window will be displayed, select the **currency** and click on **OK**.





- 7. Select **Supplier** under **Supplier Info** section to whom you want to make payment. In the **Received Item Entry Info** section, you can see all the pending documents of the supplier of the selected currency.

The screenshot shows the 'Make Payment To Supplier' window. In the 'Supplier Info' section, 'United Trading' is selected as the supplier. A red box highlights the 'Current Advance Amount: \$0.00', 'Total RIE Pending Amount: \$9,850.00', and 'Other Pending Amount: \$0.00'. The 'Received Item Entry Info' section contains a table with the following data:

Select For Payment	Payment Due Date	Number Of Days Due	Total Amount	Pending Amount	Adjusted Amount	Adjusted Balance	Supplier Invoice Date	Received Item Entry Number	Goods Received Date	Supplier Invoice Number
<input checked="" type="checkbox"/>	10/02/2018	3	\$4,575.00	\$4,575.00	\$4,575.00	Adjust Balance	16/02/2018	HD-R00001	16/02/2018	
<input checked="" type="checkbox"/>	14/02/2018	3	\$5,275.00	\$5,275.00	\$5,275.00	Adjust Balance	16/02/2018	HD-R00002	16/02/2018	

- 8. Check the checkbox for the Received Item Entry for which you want to make payment. Select the payment mode and enter the paid amount. Click on **Save** button.

The screenshot shows the payment mode selection and summary section. The table from the previous screenshot is visible at the top. Below it, the 'Total Pending' is \$9,850.00, and the 'Selected Amount' is \$4,575.00. The 'Bank Transfer' mode is selected, with a total amount of \$9,850.00. The 'Advance Amount in Current Payment' is \$5,275.00. A red arrow points to the 'Save (F8)' button.

Note:

- 1) When you are making payment to the supplier, financial transactions of the document will also be generated in non-primary currency.
- 2) If you check **“Convert into Primary”** checkbox and save the make payment document. In financial transactions, the paid amount (non primary currency) will be converted into primary currency amount by applying the currency conversion rate from the document.

The close-up shows the 'Convert into Primary' checkbox, which is checked. Below it, the 'Primary Currency Difference due to conversion rate:' is displayed as 0.00 ₹.

- 3) If you check **“Convert into Primary”** checkbox and save the make payment document and also if the currency conversion rate is different from Received Item Entry document then in the financial transaction a new account will be created with the name **“Currency Difference A/c”**. The difference amount of currency conversion rate will be added to this account.





- 4) If you check “**Convert into Primary Currency**” checkbox and save the make payment document by **Bank Transfer**. If you have multiple Received Item Entries pending of different conversion rates then the calculation will be as follows:

Let us assume that you have 2 Received Item Entries of \$300 and \$400 with currency conversion rate of 70 and 72 respectively and you are making the payment by Bank Transfer of \$700. Here we are considering USD (\$) as non-primary currency and Rupees (₹) as the primary currency.

- 1) Considering Conversion Rate from Received Item Entry:

$$\begin{aligned} \$300 * 70 \text{ (Conversion rate of 1}^{\text{st}} \text{ RIE)} &= ₹21,000 \\ \$400 * 72 \text{ (Conversion rate of 2}^{\text{nd}} \text{ RIE)} &= ₹28,800 \\ \text{Total 1} &= ₹49,800 \end{aligned}$$

- 2) Considering Conversion Rate from Make Payment document:

$$\begin{aligned} \$700 \text{ (Payable Amount)} * 72 &= ₹50,400 \\ \text{Total 2} &= ₹50,400 \end{aligned}$$

$$\begin{aligned} \text{Difference amount} &= \text{Total 2} - \text{Total 1} \\ &= ₹50,400 - ₹49,800 \\ &= ₹600 \end{aligned}$$

$$\begin{aligned} \text{Currency Conversion Rate considered in Financial Transaction} &= \text{Total 1} / \text{(Payable Amount)} \\ &= ₹49,800 / \$700 \\ &= 71.14 \end{aligned}$$

