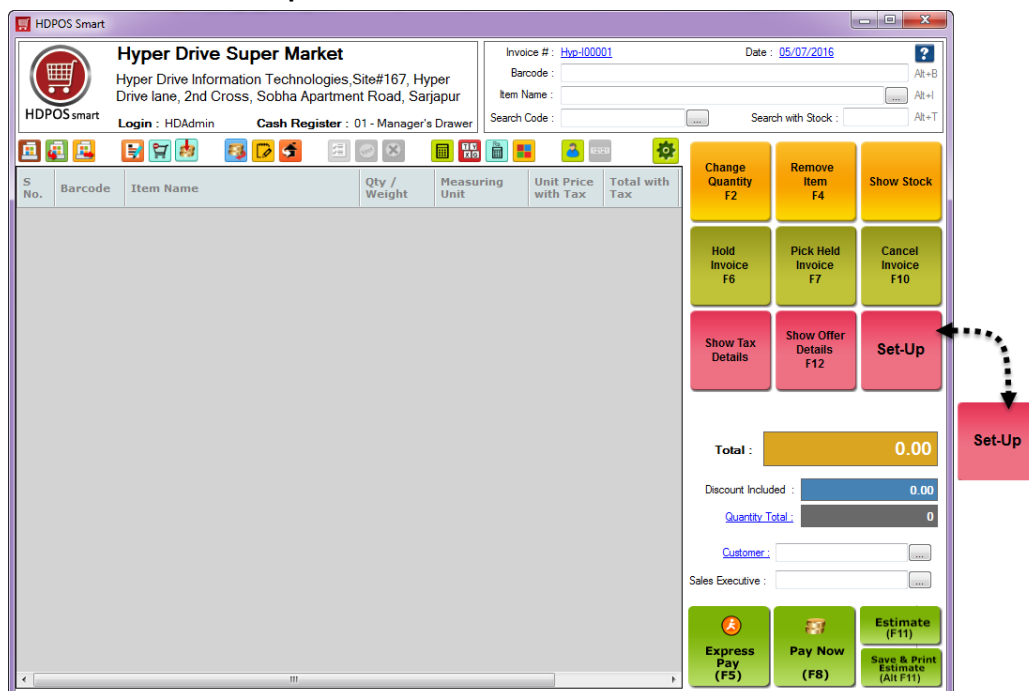


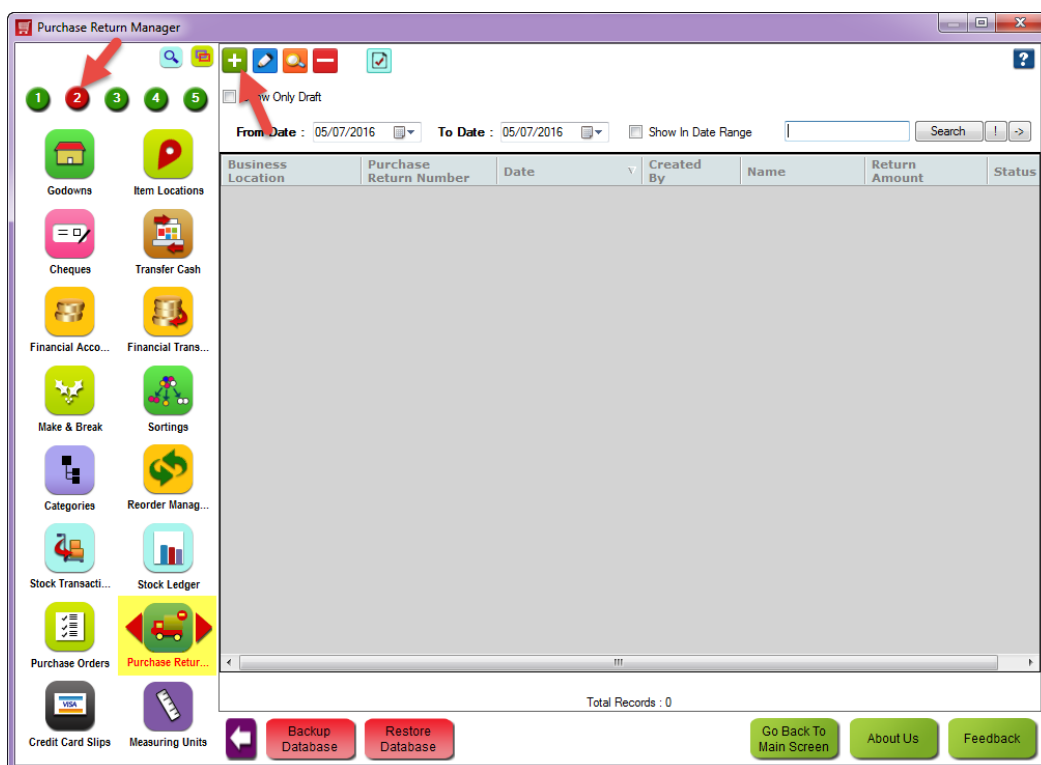
How to add credit note to supplier against purchase return?

To add supplier credit note against purchase return, follow the below steps:

1. Run **HDPOSsmart**. Click on **Set-up** button on **Main Screen**.



2. Go to **2nd Page**, click on **Purchase Return**. From '**Purchase Return Manager**' click on **Add** button.





Purchase Return Details

Select Business Location : Hyper Drive Super Market Allow to return without RIE Number

Purchase Return Number : Hyp-PR00001 Date : 05/07/2016

Select Received Item Entry : Hyp-R00001 Barcode :

Godown : Hyper Drive Super Market Item Name :

Supplier : Jose Distributors Search Code :

Show Images Outstanding Balance : 0.00 Advance/Apply Towards Pending Supplier Credit Note

SNo	Barcode	Item Name	Return Paid Qty/Weight	Return Free Qty/Weight	Available Stock	Maximum Return Paid Qty/Weight	Maximum Return Fr Qty/Weig
1	T00041	Baby Lips - Candy Wow, Raspberry, 2 gm	3	0	35	10	

Notes:

Total Tax Amount : 39.88

Number of Packages : 3.00

Invoice Level Discount : 0.00

Round Off Adjustment Amount : 0.00

Sub Total : 765.01

Adjustment Amount : 0.00

Total Amount : 765.01

3. From Purchase Return Details window
 - I. Select **Received Item Entry** from **Purchase Return Details** window.
 - II. Select **Item Name** which is to be return. Change the **Quantity** of item if required.
 - III. Select radio button **Supplier Credit Note**.
4. Click on **Save**.
5. **Add Supplier Credit Note** window will open, add **Notes** into it and then click on **Save**.

Add Supplier Credit Note

Business Location : Hyper Drive Super Market

Number : Hyp00002 Date : 05/07/2016

Supplier : Jose Distributors

Amount : 765.01

Notes : Purchase Return Amount

Note: An SCN account is created against the selected supplier. When you issue credit notes, then in FA transactions **Supplier SCN Account** gets debited and **Purchase Account** gets credited.

