

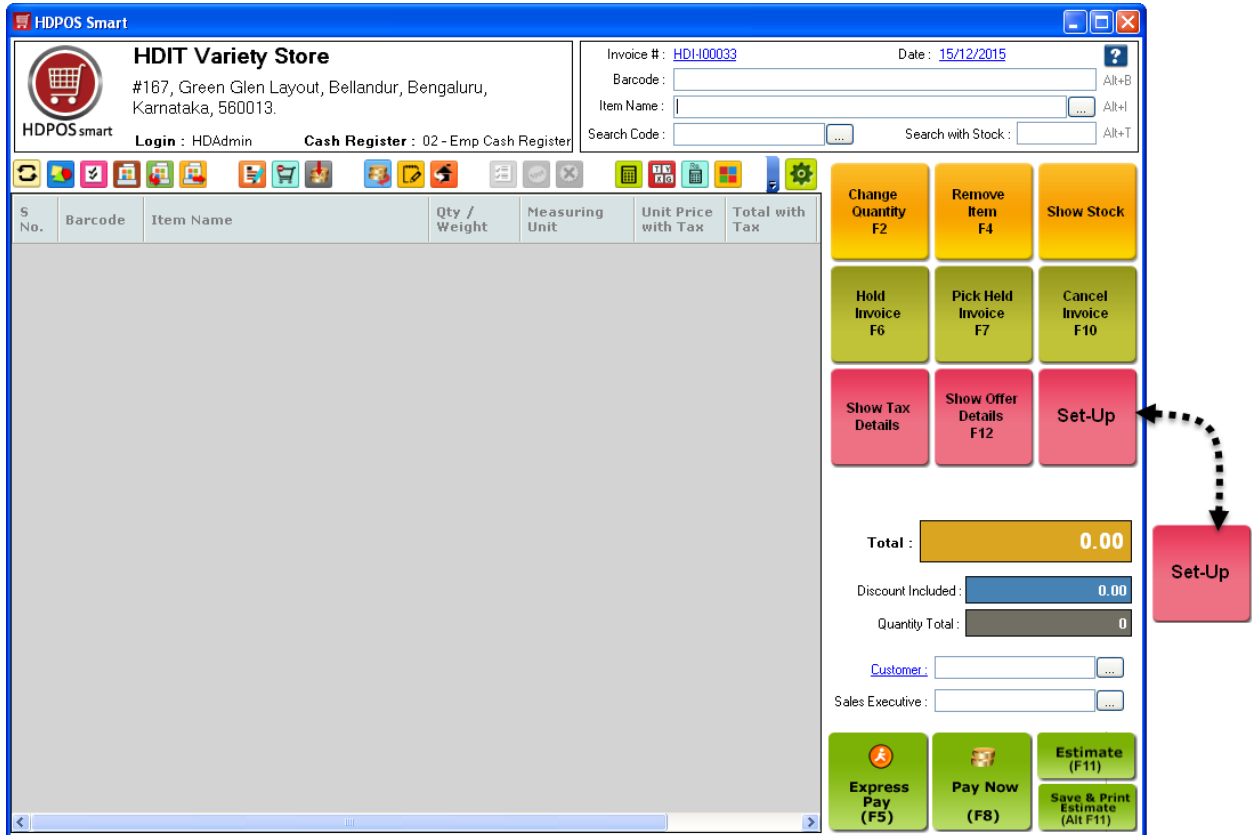
How to import events?



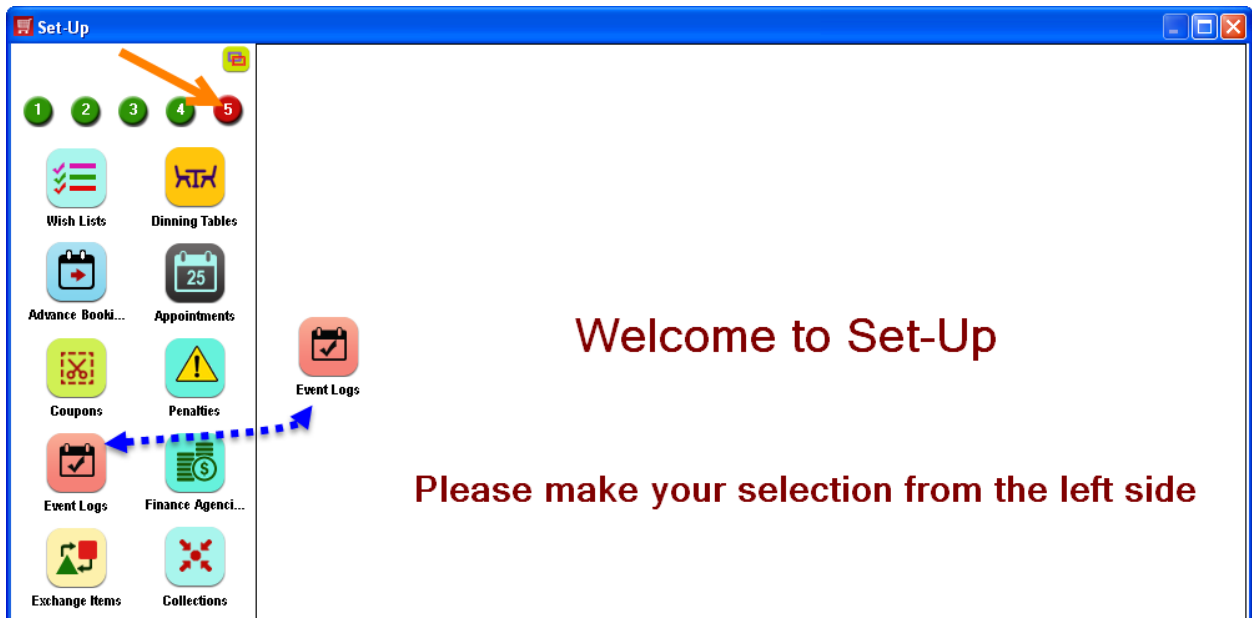
HDPOS smart Tutorials

To import events to a file, follow the below steps:

1. Run **HDPOS smart**. Click on **Set-Up** button in the main screen.

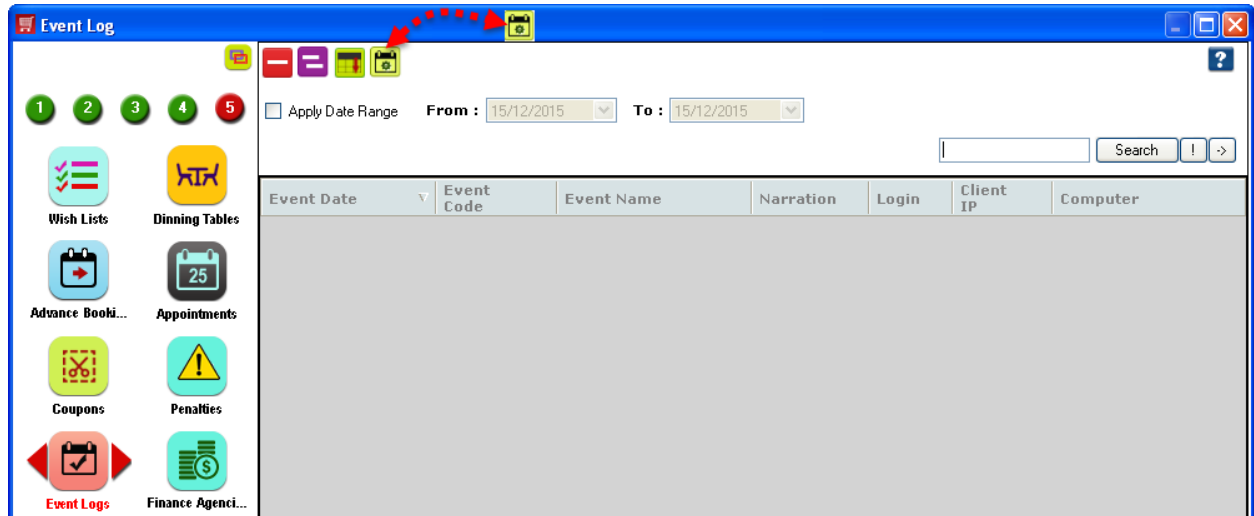


2. From 5th page of Set-Up screen, click on **Event Logs**.



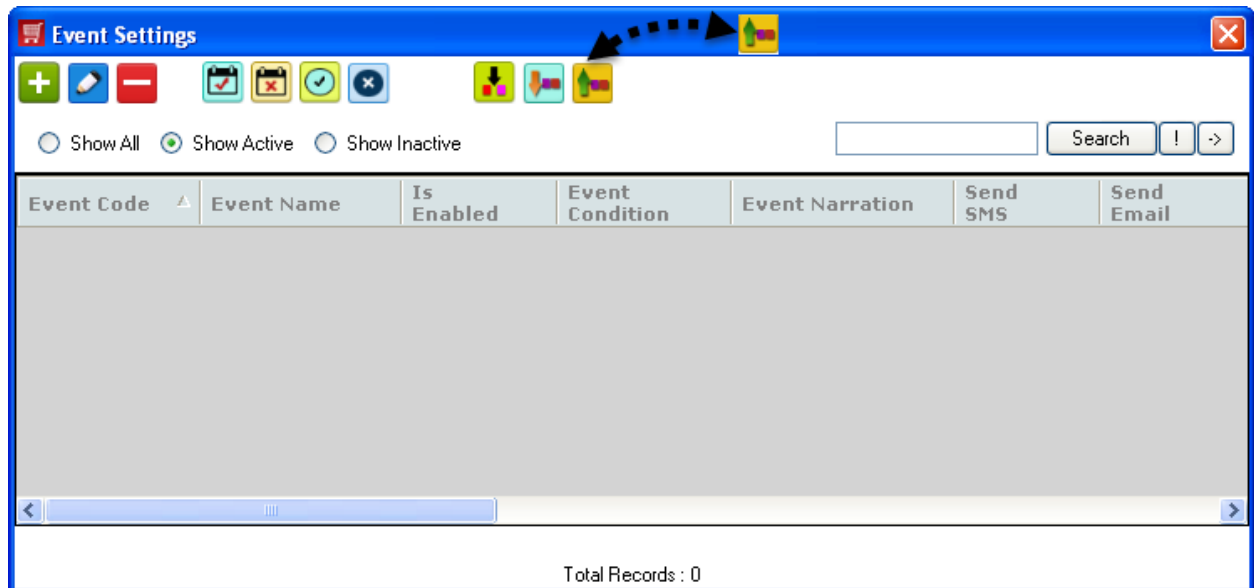


3. From Event Log screen, click on **Event Settings** button.



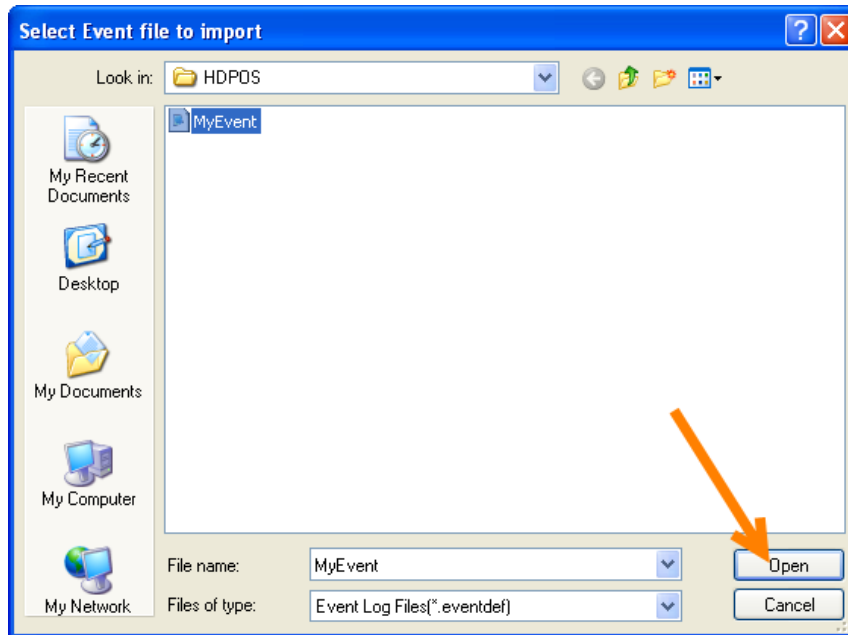
4. From **Event Settings** screen, you can see all the default events and events that are created by you.

5. Click on **Import Event** button from the tool strip.

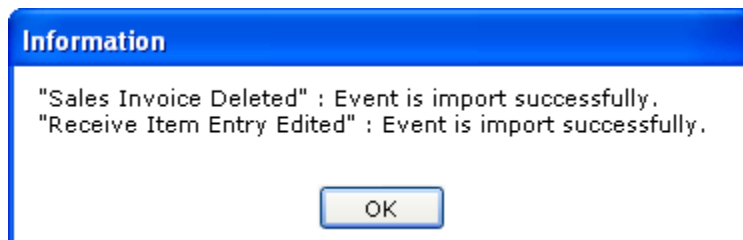




6. You will see **Select Event file to Import** screen as shown below. Select the event file and click on **Open**.



7. You will see a success message as shown below with the event names that are imported into HDPOS smart. Click on **OK**.



8. You can see the imported events in Event Settings screen as shown below.

