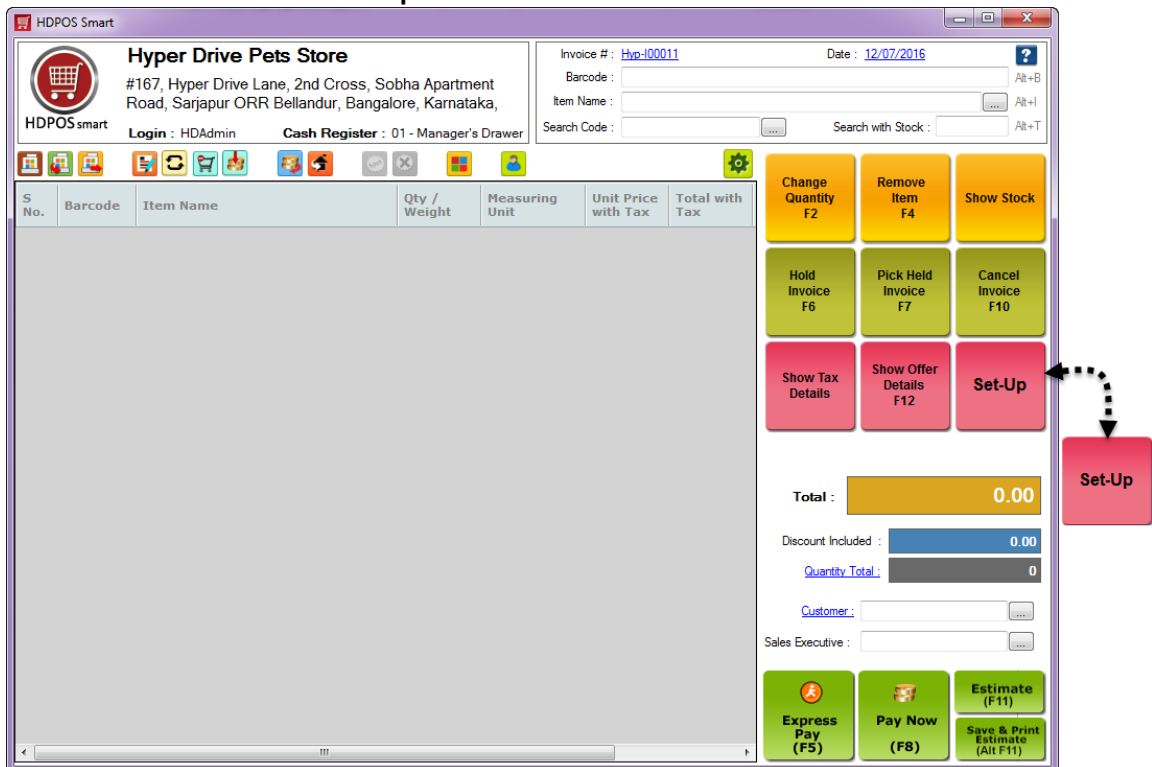


# How to export customers from HDPOS Smart to an excel file?

To export customers from HDPOS smart to an excel file, you need to follow below steps:

1. Run **HDPOS smart**. Click on **Set-Up** from **Main Screen**.

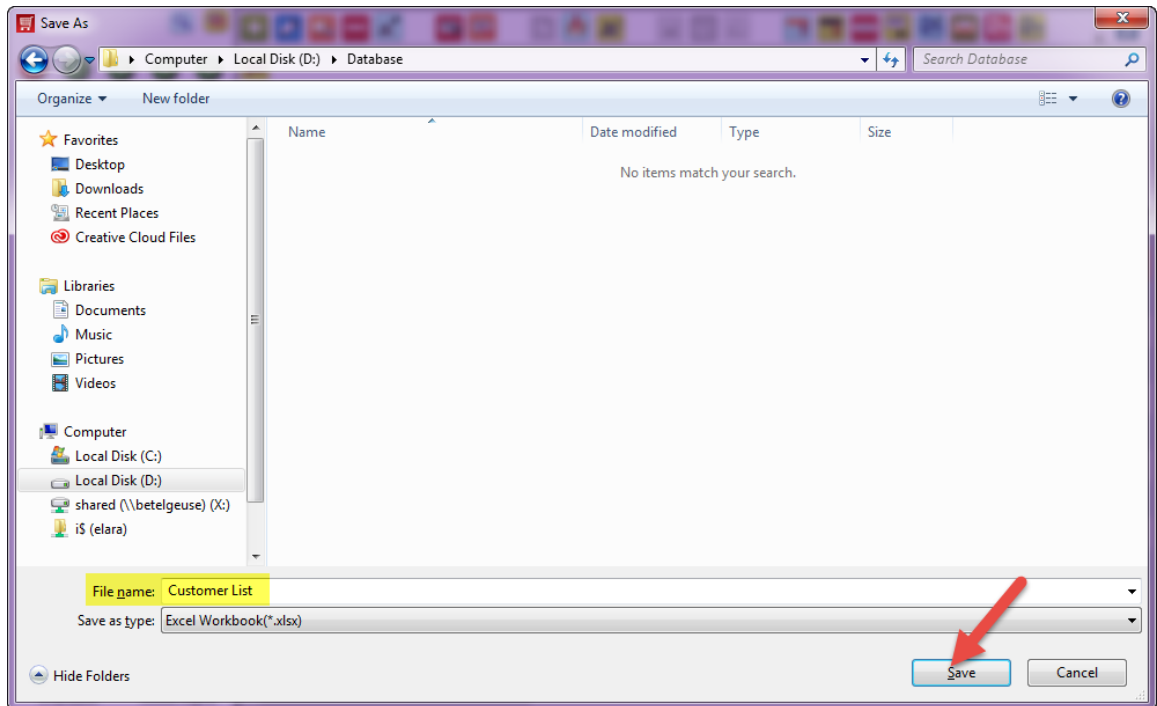


2. From **1<sup>st</sup> page**, click on **Customers** icon. In **Manage Customer** screen that opens, click on **Export Customer** button.





3. All the customers' along with their details will be exported to an excel file. A screen will be shown to you to save this excel file. Choose a folder and enter any name for excel file. Click on **Save**.



4. A success message will be shown to you as below with the location of file where it got saved.



5. Click on **OK**. The saved excel file will be opened for you where you can see all customers that you have in HDPOS smart.