

## How to easily select the functionality to assign access rights?



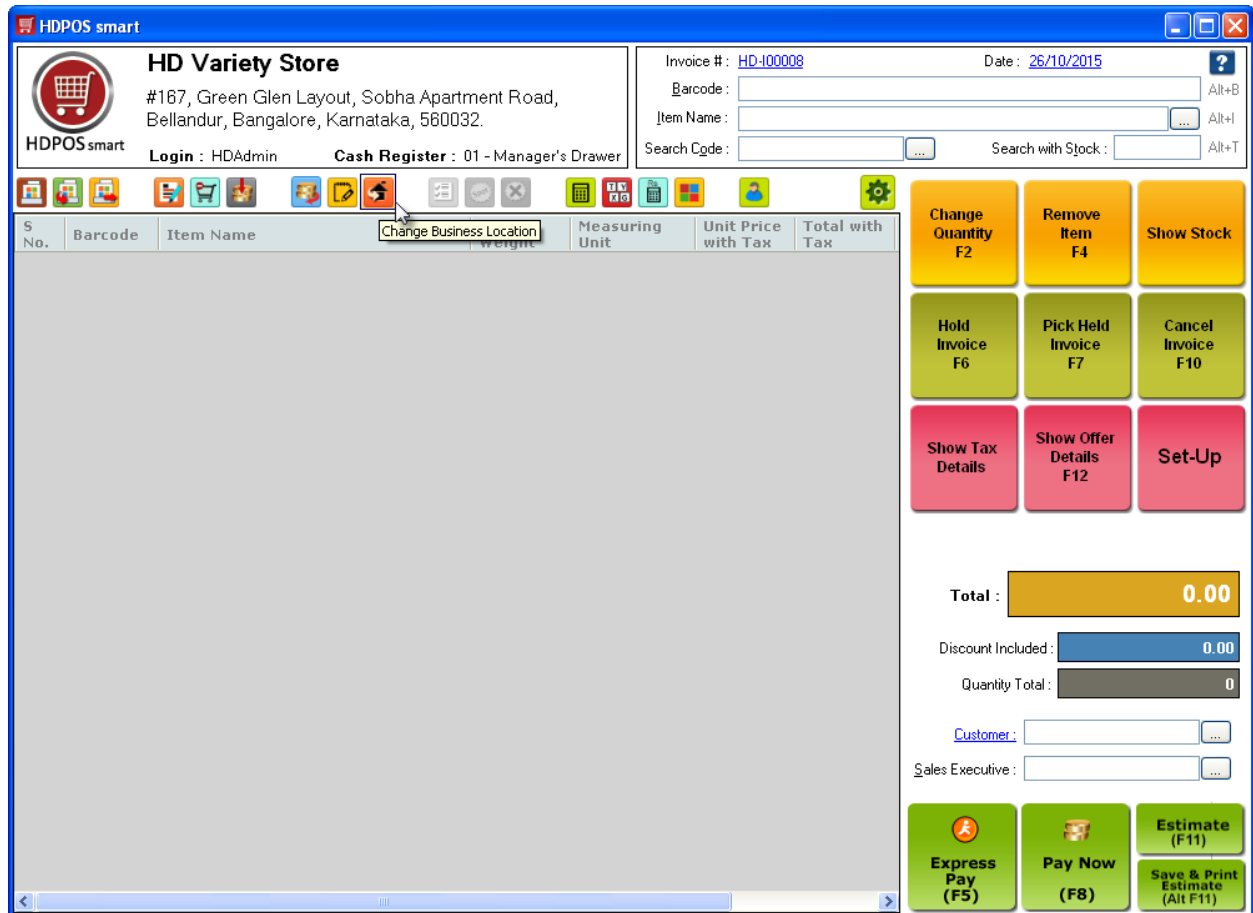
HDPOS smart Tutorials

To select the functionality easily in HDPOS smart, follow the steps below.

1. Run **HDPOS smart**.
2. To select any functionality, place the mouse cursor on the tool strip button or Set-Up screen buttons in HDPOS smart.
  - Click the **Alt** button on keyboard and **right click** on the mouse.

OR

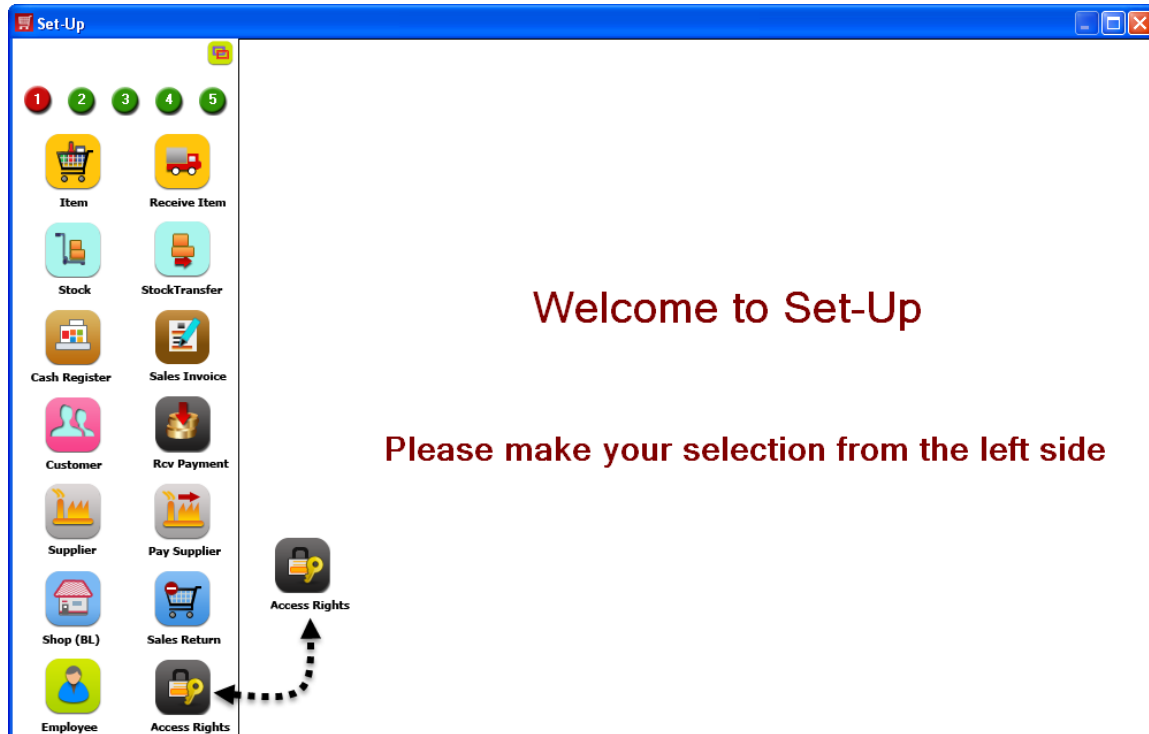
- Click the **Shift** button, **Alt** button on keyboard and **right click** on the mouse.



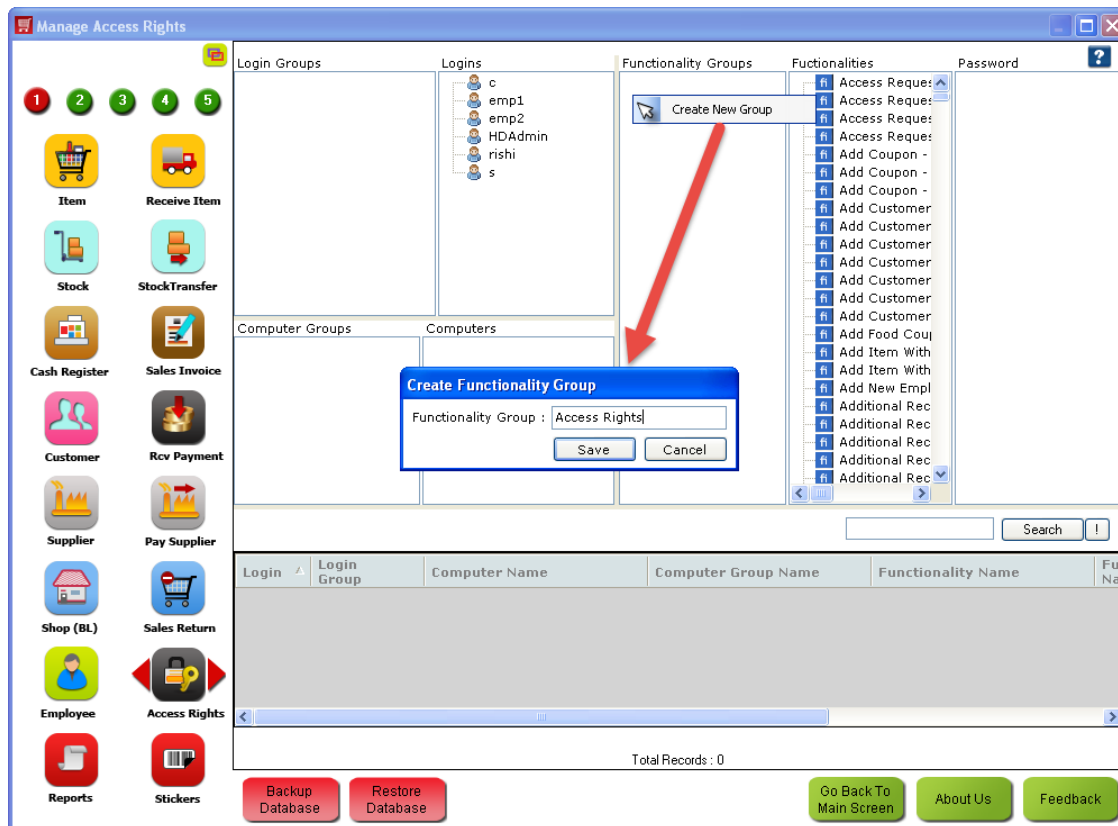
For Example: I have selected the Change Business Location button on the POS main screen.



3. Click on Set-Up button and go to 1<sup>st</sup> page. Click on Access Rights button.



4. In Manage Access Rights screen, under the functionality section, right click to create a functionality group. Enter a name for the group and click on **Save**.





5. Select the group and right click on the mouse. You will see a menu as shown below. Click on **Paste** button.



6. The functionality that you selected in Step2 will be copied here.

