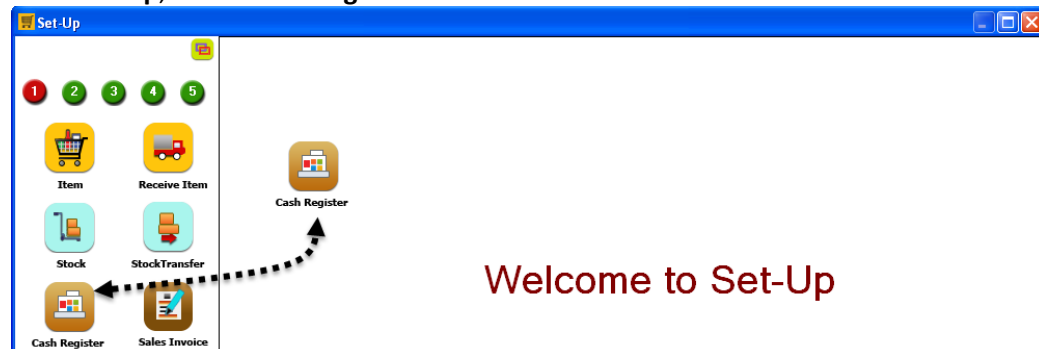




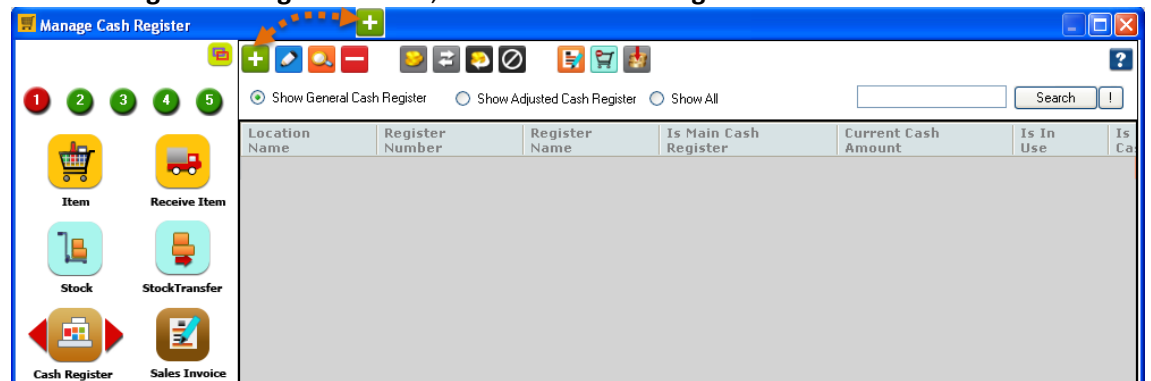
## How to do settings of code format when disconnected mode is used?

While you are using HDPOS smart in disconnected mode, the following settings are to be done if you are using **multiple Cash Registers** in the same business location.

1. To create a cash register, follow the steps below.
  - Run **HDPOS smart**. Click on **Set-Up** on main screen.
  - From **Set-Up**, select **Cash Register**.



- From **Manage Cash Register** screen, click on **Add Cash Register** button.



- You will see the following **Add New Cash Register** screen.
- Enter all required details and a unique **Cash Register Prefix** for every cash register.
- Click on **Create**.



**Add New Cash Register**

Business Location : HDIT Variety Store ...

Cash Register Number : 03

Cash Register Name : CR3

Cash Register Prefix : CR3

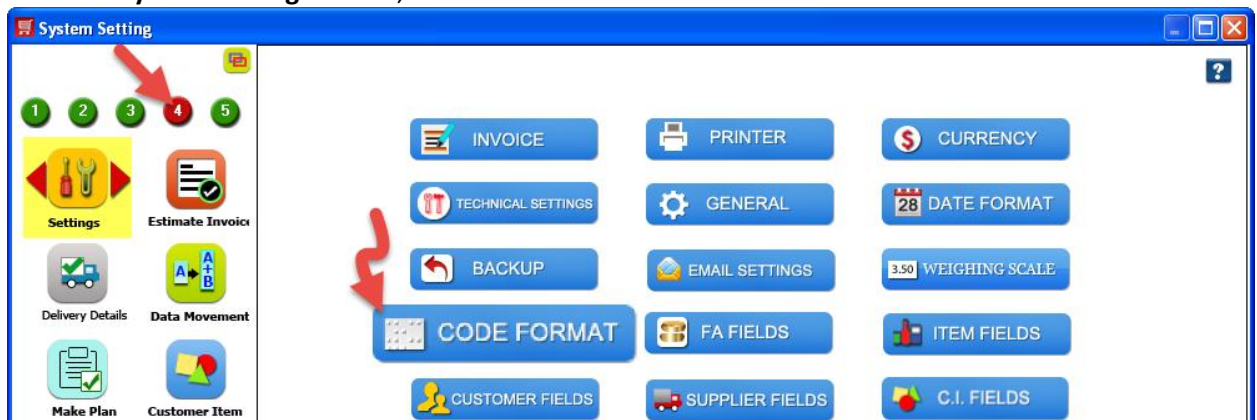
For Login : ...

Is Main Cash Register

Is Adjustment Cash Register

Create Cancel

2. Repeat **Step1** to create cash registers with unique Cash Register Prefix for all business locations.
3. To do the code format settings when disconnected mode is used, follow the steps below.
4. Go to 4<sup>th</sup> page from Set-Up. Click on **Settings**.
5. From the **System Settings** screen, click on **Code Format** button.



6. You will see the **Code Format** screen. Change the code format for
  - Invoice
  - Invoice Reference No
  - Estimate
  - Customer



- **Loyalty Points**
  - **Customer Receipt**
  - **Sales Return**
  - **Advance Booking**
  - **FA Transaction Document**
  - **Bank Payment**
  - **Sold Package**
7. For Example, here I am showing how to change settings for **Invoice**.
- **Select Type:** Select as **Invoice**.
  - **Current Code Format:** This shows the current code format of selected type.
  - **Business Location:** Select the business location for which you want to change the code format.
  - **Select 'Prefix Template':** Select **CASHREGISTER** (this will add the cash register prefix to the selected type i.e. Invoice).
  - **Document Prefix:** This will show you the document prefix.
  - **Minimum Code Length:** Here you specify the minimum code length.
  - **Code Start Number:** When the code format is applied, the start number whatever you give in this field will be considered as Selected Type start number.
  - **Sample Barcode Format:** You can see the sample barcode format here.
  - Click on **Apply**.



**Code Format**

Select Type : Invoice

Current Code Format : FR-I-{CASHREGISTER}-201300001

Business Location : Hyper Drive Information Technology

Business Location Prefix : FR


Select Prefix Template : CASHREGISTER

Document Prefix : -I-{CASHREGISTER}

Minimum Code Length : 8

Code Start Number : 201300001

Sample Code : FR-I-CRP-201300000

Sample Barcode Format : 

\* CRP will be replaced by current Cash Register Prefix.

Apply Cancel

- Repeat **Step7** for **Invoice Ref number, estimate, customer, loyalty points, customer receipt, sales return, advance booking, FA Transaction Document and Bank Payment**. Repeat these steps for each business location.