

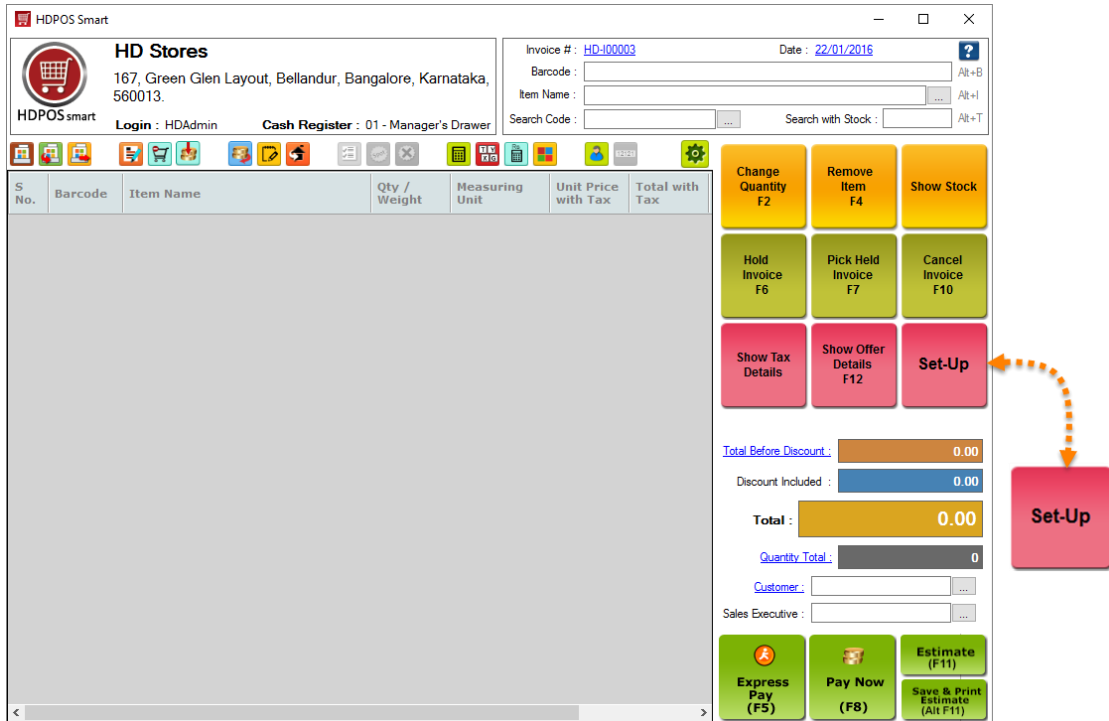
# How to do Stock Correction of Batch Items?



HDPOS smart Tutorials

The steps to correct the stock of batch items are as given below:

1. Run **HDPOS smart**.
2. Click on **Setup**



3. Click on **Stock**





4. Select the batch item for correcting stock

**List of Godowns**

Business Location Name	Godown Name
HD Stores	HD Stores

Total Records : 1

**Godownwise Item Stock**

Barcode	Name	Quantity	Sales Measuring Unit	Search Code
T0000028	18 Herbs Desi Cow Ghee200 ml	-5	Kg	
T0000049	18 Herbs K Oil 100 ml	-2	Kg	
T0000021	Amira Sharbati Aromatic Rice 1 kg	-2	Kg	
T0000006	Apple Fuji (6,7 Nos) 1 kg	-1	Kg	
T00001	HD Anti-Dandruff Shampoo	7	Qty	
T00071	HD Instant Noodles 100g	45	Qty	HDN

Total Records : 6

5. Click on **Stock Correction** toolbar button

**List of Godowns**

Business Location Name	Godown Name
HD Stores	HD Stores

Total Records : 1

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Total Records : 6



- 6. Click on **Yes** in confirmation box

Confirmation

Do you want to specify correct stock for selected item(s)?

**Yes** No

- 7. Click on **Actual Stock** column

Stock Correction

Select Business Location : HD Stores

Stock Correction Number : HD-ST00001 Date : 17/02/2016

Barcode : Godown : HD Stores

Item Name : Stock Correction Godown : HD Stores-Stock Correction

Search Code : Corrected By :

Show Images

S No.	Barcode	SearchCode	Item Name	Sales Measurir Unit	System Stock	Actual Stock	Missin Stock
1	T00071	HDN	HD Instant Noodles 100g	Qty	45		45

Change Quantity F2 Remove All Item F3 Remove Item F4

Hold (F7) Hold & Print (F6) Save & Print (F5) Save (F8) Cancel

- 8. Enter the correct quantity in **Actual Stock** column against respective batches

Select Item With Batch

Item Detail

Name : HD Instant Noodles 100g

Barcode : T00071

SNo	Batch Number	Expiry Date	Actual Stock	System Stock
1	6455	15/08/2016	14.00	15.00
2	7899	02/09/2016	28.00	30.00

Total Quantity : 42.00 Qty

OK (F8) Cancel



9. Click on **OK**

10. Select the employee who is correcting the stock in **Corrected By** and verify the **Quantity**

S No.	Barcode	SearchCode	Item Name	Sales Measurir Unit	System Stock	Actual Stock	Missin Stock
1	T00071	HDN	HD Instant Noodles 100g	Qty	45	42	3

11. Click on **Save**

12. Click on **Stock Transfer** from the first page of setup to view the stock correction document.

Number	From Godown	To Godown	Employee	Comment	Stock Transfer Type	Date
HD-ST00001	HD Stores-Stock Correction	HD Stores	Ganesh Swamy		STOCK CORRECTION	17/02/2016 04:57 PM