

How to do Stock Correction in HDPOS smart?



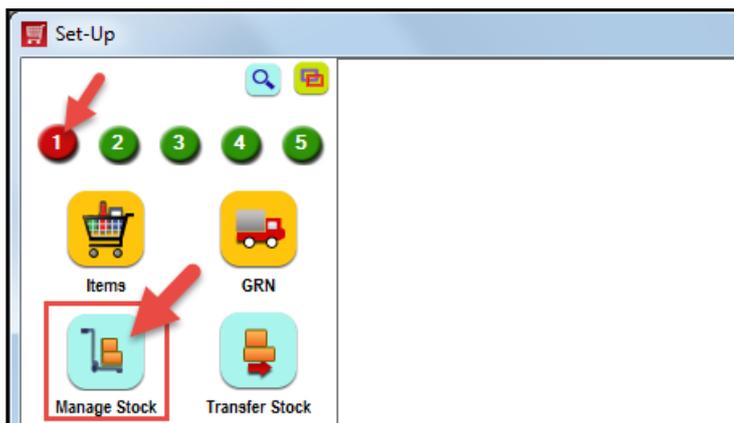
Sometimes in business, you may find the stock shown in the HDPOS smart and physical stock may vary because of various reasons. Then to make the system stock same as actual stock, you have to do stock correction.

To do stock correction in HDPOS smart, follow the steps below:

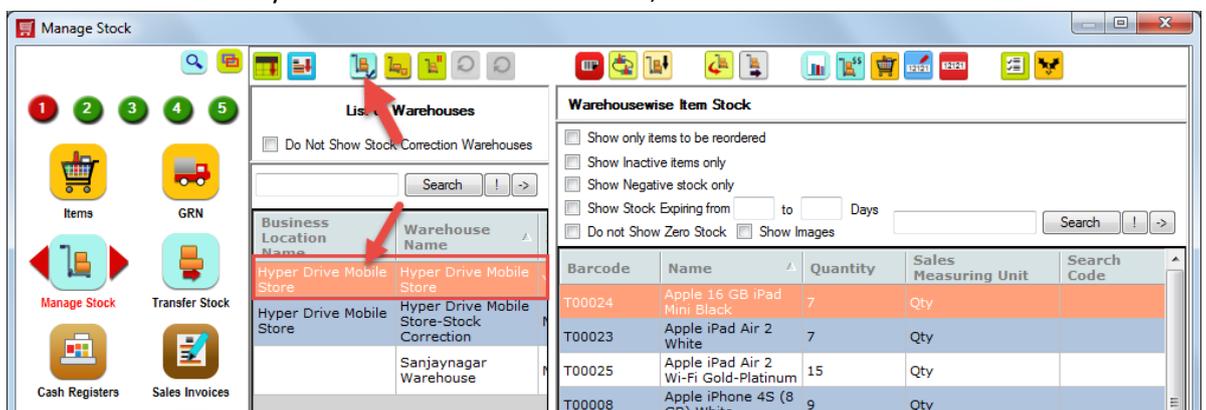
1. Run **HDPOS smart**. From Main screen, click on **Set-Up**.



2. From 1st page of **Set-Up**, click on **Manage Stock**.



3. From **Manage Stock** screen, you can see all the stock of items in the all warehouses. Select a **Warehouse** for which you want to do stock correction, click on **Stock Correction** button.

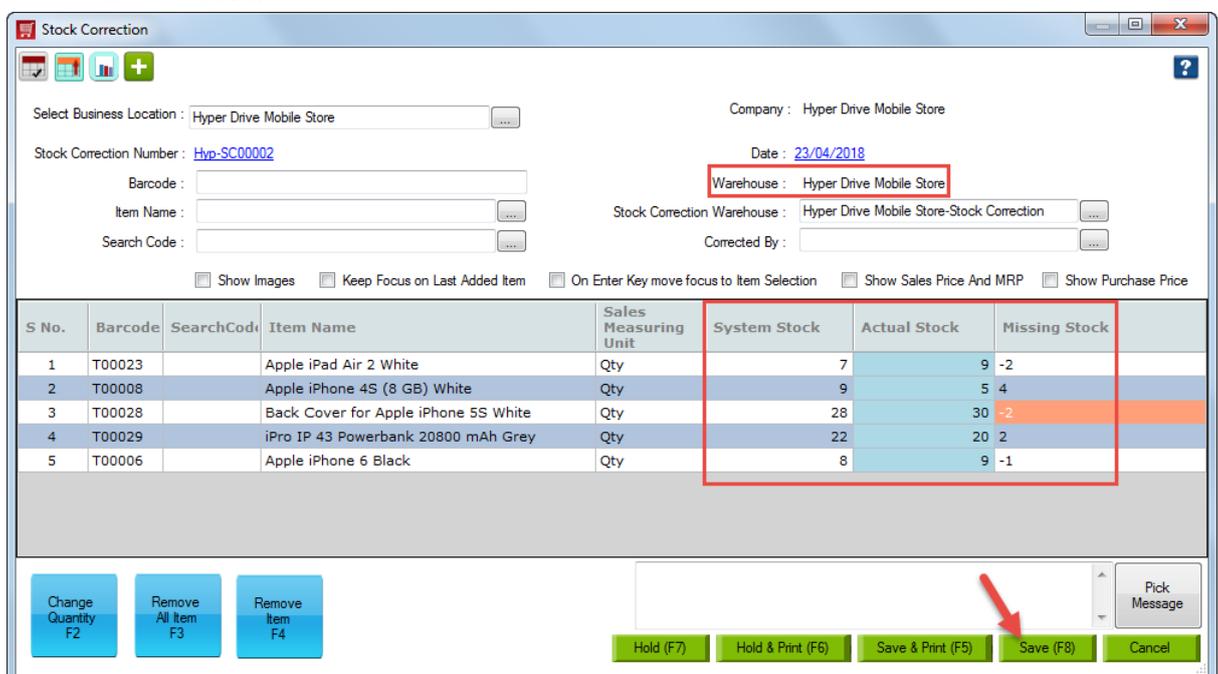




- After clicking on **Stock Correction** button, you will see a message asking you if you want to correct the stock of selected item. Click on **No**.



- From the **Stock Correction** screen that opens, enter the required details.
 - Select Business Location:** By default it will be the default business location name.
 - You can select the **Item** through Barcode/Item Name/Search Code.
 - Warehouse:** The selected warehouse will be displayed here.
 - Stock Correction Warehouse:** Select warehouse into which you want to move the stock.
 - System Stock:** Here the stock in the HDPOS smart will be displayed.
 - Actual Stock:** Here you have to enter the actual (physical) stock in your store.
 - Missing Stock:** This will be the value of (System Stock-Actual Stock).
 - Change Quantity:** You can change the quantity of actual stock by clicking on this button.
 - Remove All Items:** You can remove all items in stock correction grid.
 - Remove Item:** You can select any one item and click on this button to remove it from grid.
 - Click on **Save**.



- The Stock will be corrected to values as given in Actual Stock.

