



How to do Stock Correction in HDPOS Lite?

Sometimes in business, you may find the stock shown in the HDPOS Lite and physical stock may vary because of various reasons. Then to make the system stock same as actual stock, you have to do stock correction.

To do stock correction in HDPOS Lite, follow the below Steps:

1. Run **HDPOS lite**.
2. Click on **Set-up** button from **Main Screen**.

Hyper Drive Grocery Store
#167, Hyper Drive lane, 2nd Cross, Sobha Apartment Road, Sarjapur ORR
Bellandur, Bangalore, Karnataka
Login : HDAdmin Cash Register : Manager's Drawer

Invoice #: HDI-00008 Date : 29/05/2017
Barcode :
Item Name :
Search Code :

SNo	Item Name	Measuring Unit	Search code	Quantity	MRP	Price
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Change Quantity F2 Change Price F3 Show Stock
Remove Item F4 Cancel Invoice F10 **Set-Up**

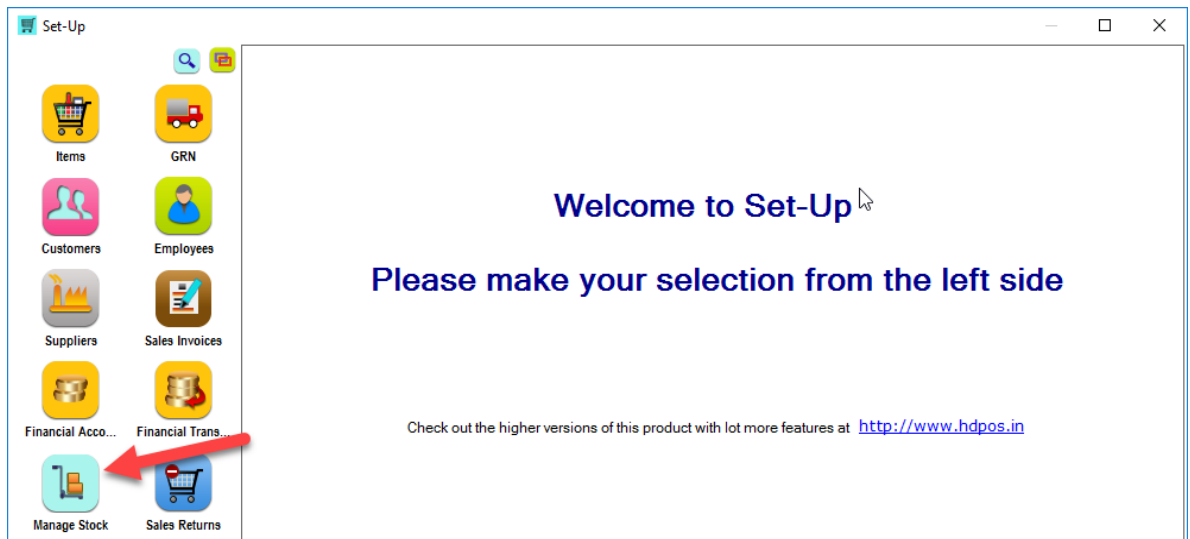
Total : 0.00
Quantity Total : 0
Customer :
Sales Executive :


Pay Now (F8) Express Pay (F5) Estimate (F11)
Save & Print Estimate (Alt F11)

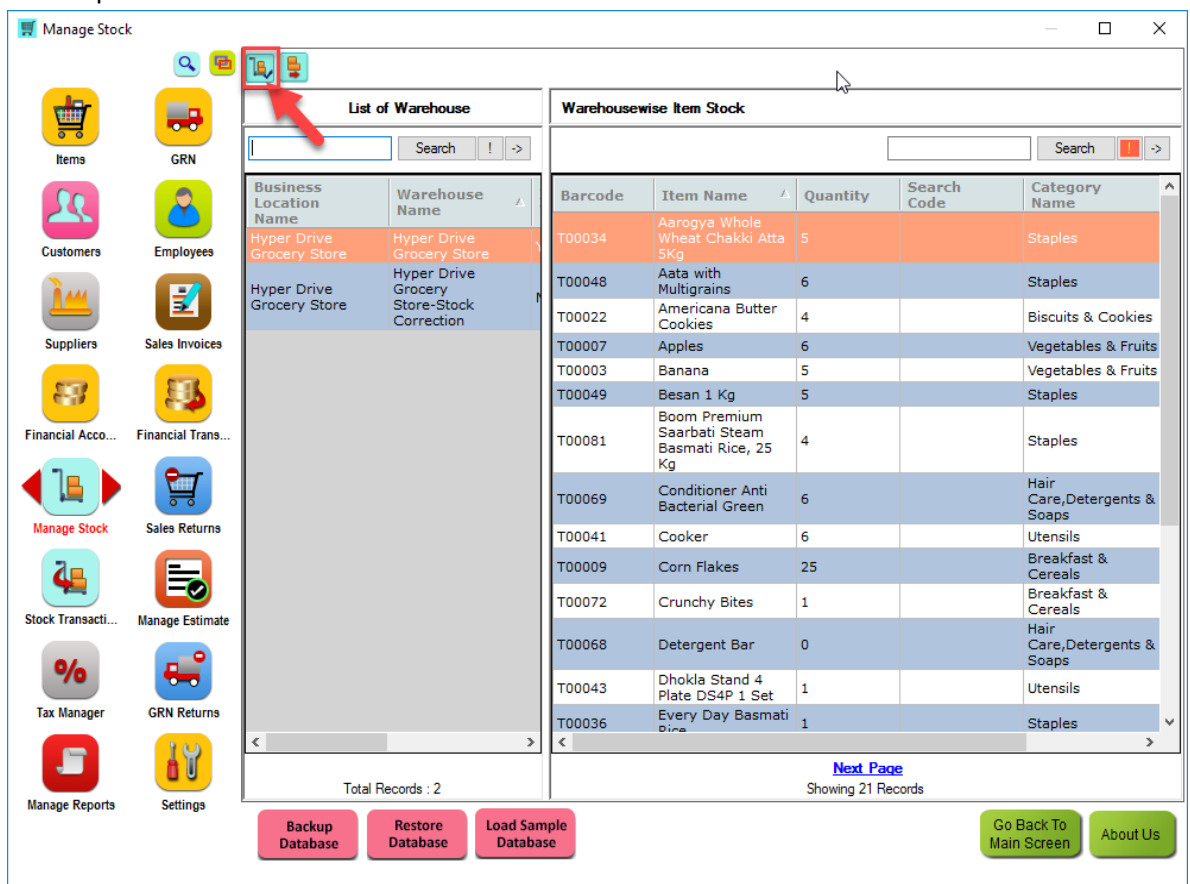
Check out the higher versions of this product with lot more features at <http://www.hdpos.in>



3. From **Set-up** screen, click on **Manage Stock**.

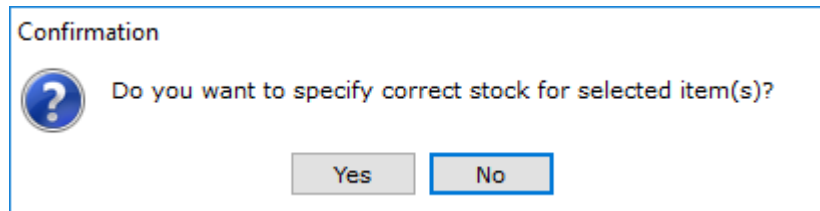


4. From **Manage Stock** screen, you can see all the stock of items. Click on **Add Stock Correction** tool strip button .





5. After clicking on **Stock Correction** button, you will see a message asking “Do you want to correct the stock of selected item” . If you want to correct the stock of selected item, click **Yes** or else click **No**.



6. Enter all the required details in **Stock Correction Screen**.
- **Barcode:** You can scan the item’s barcode to add the item to correction grid below.
 - **Item Name:** You can select the item name from here directly.
 - **Search Code:** You can also search with search code of the item.
 - **Date:** The current date will be displayed here
 - **Warehouse:** The selected warehouse will be displayed here.
 - **Stock Correction Warehouse:** Select the stock correction Warehouse into which you want to move the stock.
 - **Corrected By:** Select the employee name who did the stock correction entry:
 - **System Stock:** Here the stock will be displayed.
 - **Actual Stock:** Here you have to enter the actual (physical) stock in your store.
 - **Missing Stock:** This will be the value of System Stock-Actual Stock.
 - **Change Quantity:** You can change the quantity of actual stock by clicking on this button.
 - **Remove All Items:** You can remove all items in stock correction grid by clicking on this button.
 - **Remove Item:** You can select any one item and click on this button to remove it from grid.
 - Click on **Save**.



Stock Correction

Stock Correction Number : [HDI-SC00002](#) Date : [30/05/2017](#)

Barcode : Warehouse : Hyper Drive Grocery Store

Item Name : Stock Correction Warehouse :

Search Code : Corrected By :

S No.	Barcode	SearchCode	Item Name	Sales Measuring Unit	System Stock	Actual Stock	Missing Stock
1	T00048		Aata with Multigrains	Qty	6	3	3
2	T00022		Americana Butter Cookies	Qty	4	2	2
3	T00049		Besan 1 Kg	Qty	5	3	2
4	T00009		Corn Flakes	Qty	25	20	5

Notes :

Change Quantity F2 Remove All Item F3 Remove Item F4

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Save & Print (F5) Save (F8) Cancel

7. The Stock will be corrected as per the given Actual Stock values.

