

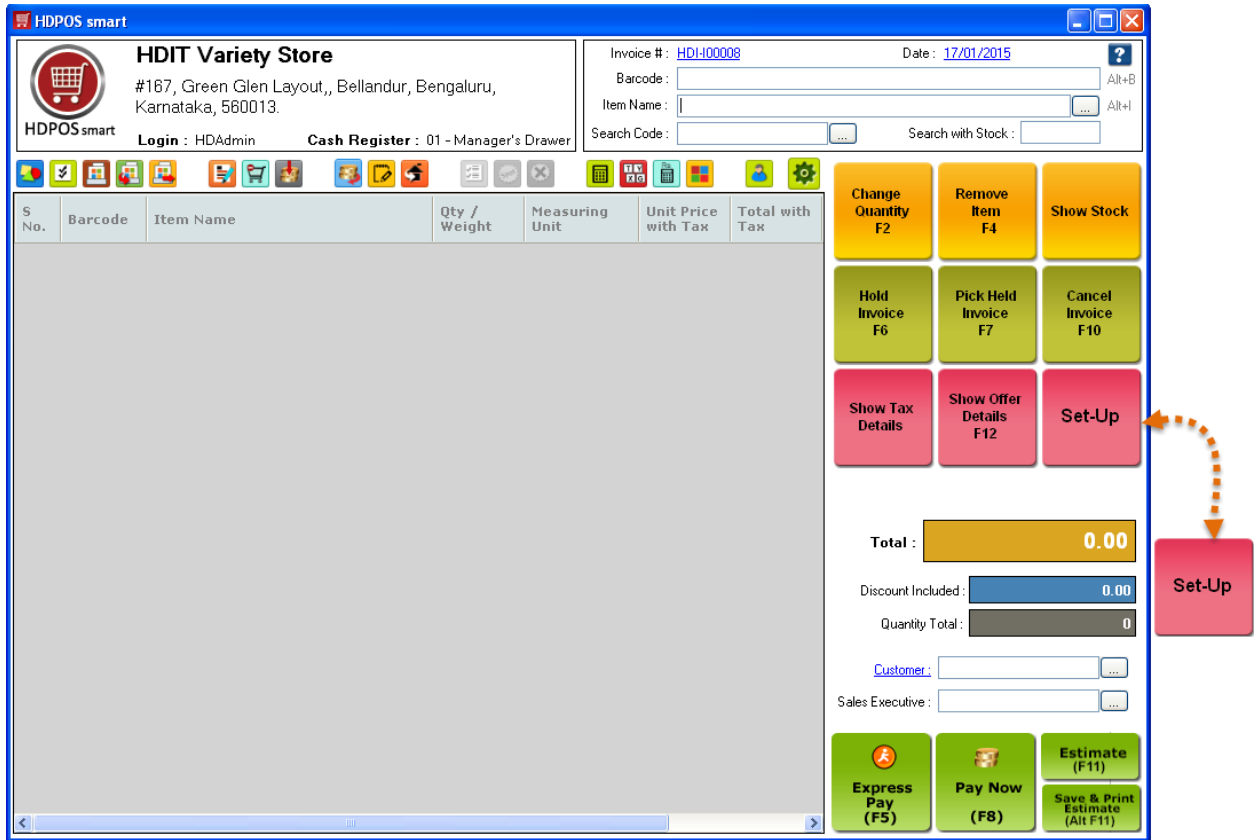
How to define primary and secondary measuring unit?



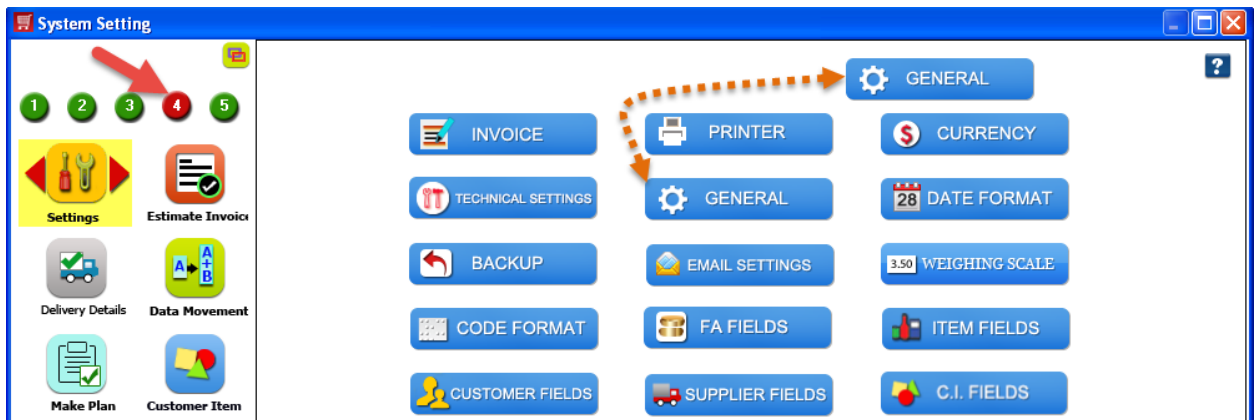
HDPOS smart Tutorials

To define primary and secondary measuring units, follow the steps below.

1. Run HDPOS smart. Click on Set-Up button on the main invoice screen.



2. From the 4th page of Set-Up, click on Settings. Click on General.





3. From General Settings, under "Secondary Measuring Unit" section,
 - a. Check the checkbox 'Use Secondary Measuring Unit'
 - b. Select the secondary measuring unit that you want to use.
 - c. Click on **Apply**.

General Setting

Idle Time For Logout : 30 Minutes

Regional Language Font Setting : Verdana, 8.25, style=Regular Change Font

Default Purchase Measuring Unit : Qty ... Default Sales Measuring Unit : Qty ...

Number of Receipts Payment to Print : 1 Default Sales Price Markup : 0 %

Allow Parent Child Relationship In Item Fields Allow To Associate Customer With Godown

Use Alternate Barcode In Items Show Warning Of Negative Stock When Doing Stock Transfer

Use Category Barcode Prefix Allow To Resize and Reorder Columns in Search Grids

Reset Prefix Number For Category Remember Column Sizes and Order After Application Close


Made By Is Compulsory In Make & Break Allow Zero MRP

Support Advance Tax Structure Ask For Hold Note

Show Image with Selection Box Use Multiple Food Coupon

Require AMC Management Collect Credit Card and Food Coupon Commission Expense From Customer

Logo Setting

 [Change Logo](#)

[Remove Logo](#)

Default Tax Collected While Selling : ...

Default Tax Paid While Purchasing : ...

Secondary Measuring Unit

Use Secondary Measuring Unit

Secondary Default Purchase Measuring Unit : Kg ...

Secondary Default Sales Measuring Unit : Kg ...

Weighing Scale Barcode Sticker Settings

Barcode Prefix : W Item Barcode Length : 6 Including Prefix

Qty Length in Barcode : 6 Decimal Points in Qty : 3

Total Barcode Length : 12

Apply Cancel




4. A Restart message will be shown to you as below. Click on Yes. The application will be restarted and you will see the main invoice screen of HDPOS smart.

Restart?

Changes to Custom Fields definition will not take effect till you restart the application.

Do you want to restart the application now?



5. Go to Item Manager; define an item for which you want to have 2 measuring units check the checkbox 'Has Secondary Measuring Unit' (OR) open that item in Edit mode and check the checkbox 'Has Secondary Measuring Unit'. Click on Update.

Add New Item

[Add Photo](#) [Remove Photo](#)

Barcode : T00073

Name : Black Pepper

Item Unique Name : Black Pepper

Item Group Name : Black Pepper

Name In Regional Language :

Category : Grocery and staple Search Code :

Item Attributes

HasBDM Is Auto Make Is Auto Break Is Sortable Item Only For Online Shop Not For Online Shop

Is Gift Card Has Label

Is Measured at the time of sale Use Measuring denomination Weighing scale used while selling

Is a Kit Provides AMC Is AMC Item

Show out of stock item in eShop Has Secondary Measuring Unit

Tax Detail

Tax paid while purchasing :

Tax collected while selling :

My Sales Price Includes Tax

Primary Packaging **Secondary Packaging**

Purchase Measuring Unit : Qty

Sales Measuring Unit : Qty

1 Purchase unit is equal to : 1 Sales Units.

Pricing

Last Purchase Unit Price :

Sales Price Before Tax :

Sales Price (My MRP) :

MRP (Printed MRP) :

Keywords : Display Index :

Item Description :

User Field List



6. To make a Receive Item Entry for this item.
 - a. Click on Add Receive Item Entry. Select the Item name.

New Received Item Entry

Select Business Location : HDIT Variety Store

Received Item Entry Number : HDI-R00002 Date : 19/01/2015

Barcode : _____ Received Items On Date : 19/01/2015

By Template Item Name : Black Pepper Search Code : Black Pepper

Supplier Invoice Number : _____ Supplier Invoice Date : 19/01/2015

PO Number : _____ Supplier : _____

Payment Terms : _____ days

Godown : HDIT Super Store

Receive Items with existing Purchase Order **Add All**

- b. You will see the following screen. Enter the quantity you have received and click on OK.

Item Quantity

Code : T00073

Name : Black Pepper

Primary Measuring Unit

Enter Quantity : 200 Qty

Secondary Measuring Unit

Enter Quantity : 5 Kg

OK (F8) **Cancel**



c. You will see the entered quantity values as shown below. Click on Save.

New Received Item Entry

Select Business Location : HDIT Variety Store

Received Item Entry Number : HDI-R00002 Date : 19/01/2015

Barcode : Received Items On Date : 19/01/2015

By Template Item Name : Receive Items with existing Purchase Order Add All Item

Search Code : PO Number : Supplier : \$

Supplier Invoice Number : Supplier Invoice Date : 19/01/2015 Payment Terms : 0 days

Godown : HDIT Super Store

S No.	Barcode	Item Name	Received Paid Qty/Weight	Measuring Unit	Secondary Received Paid Qty/Weight	Secondary Measuring Unit	Item Unit Price Before Tax	Item Level Discount Percent
1	T00073	Black Pepper	200	Qty	5	Kg	0.00	0.

Number of Packages : 1.00 Receiving Employee : Discount On Total Before Tax :

Notes : Invoice Discount Amount : 0.00 Current Advance With Supplier : 0.00 Additional Charges : 0.00 Apply For Effective Price Pay In Cash SubTotal Before Tax : 0.00 Total Tax Amount : 0.00 SubTotal : 0.00 Round Off Adjustment Amount : 0.00 Total Amount : 0.00 Use Supplier Advance Amount : 0.00 Grand Total : 0.00

Buttons: Clone, Hold, Save In Draft (Ctrl+S), Save & Print (F5), Save (F8), Cancel

d. The stock is shown as below.

Manage Stock

List of Godowns

Do Not Show Stock Correction Godowns

Business Location Name: HDIT Variety Store Godown Name: HDIT Super Store

Godownwise Item Stock

Show only items to be reordered Show Images Show Negative stock only Show Inactive items only Search: black

Name	Quantity	Sales Measuring Unit	Secondary Quantity	Secondary Measuring Unit
Black Pepper	200	Qty	5	Kg



- 7. Make a sales invoice for this item by selecting it.
 - a. When it is selected you will see the following screen.

HDPOS smart

HDIT Variety Store
#167, Green Glen Layout,, Bellandur, Bengaluru,
Karnataka, 560013.
Login : HDAdmin Cash Register : 01 - Manager's Drawer

Invoice #: HDI-00009 Date : 19/01/2015

Barcode:

Item Name: Black Pepper

Search Code: Black Pepper

- b. Change the quantities as required and click on OK.

Item Quantity

Code : T00073
Name : Black Pepper

Primary Measuring Unit Secondary Measuring Unit

Enter Quantity : Qty Enter Quantity : Kg

OK (F8) **Cancel**

- c. You will see the invoice as shown below. Click on Pay Now.

HDPOS smart

HDIT Variety Store
#167, Green Glen Layout,, Bellandur, Bengaluru,
Karnataka, 560013.
Login : HDAdmin Cash Register : 01 - Manager's Drawer

Invoice #: HDI-00009 Date : 19/01/2015

Barcode: Alt+B

Item Name: Alt+I

Search Code: Search with Stock:

S No.	Barcode	Item Name	Qty / Weight	Measuring Unit	Secondary Qty / Weight	Secondary Measuring Unit
1	T00073	Black Pepper	15	Qty	2	Kg

Change Quantity F2 **Remove Item F4** **Show Stock**

Hold Invoice F6 **Pick Held Invoice F7** **Cancel Invoice F10**

Show Tax Details **Show Offer Details F12** **Set-Up**

Total : 18,000.00

Discount Included :

Quantity Total :

Customer :

Sales Executive :

Express Pay (F5) **Pay Now (F8)** **Estimate (F11)**

Save & Print Estimate (Alt F11)



d. Enter the amount to be paid and click on **Save**.

Pay Now Invoice Number : HDI-00009

Customer Info
Customer: [] Alt+C Sales Executive: [] Alt+S
Available Credit Limit : 0.00 Customer Email: [] Send email to Customer
Customer Mobile Number: [] Send sms to Customer

Invoice Info
Total Before roundoff : 18,000.00 Quantity Total : 1
Roundoff Amount : 0.00 Number of Items : 1
Discount Included : 0.00
Tax Included : 0.00
Total : 18,000.00

Payment Detail
Cash Card Cheque Store Credit Advance Amount Approved Pending Gift Card Bank Transfer Food Coupon
Pending Amount : 0.00
Cash : 18,000.00

Amount Received : 18,000.00 Alt+A Ctrl+P

Note : [] Total Commission Expense : 0.00
Total Received Amount : 18,000.00
Returnable Balance : 0.00
Save Returnable Amount as Customer Advance (F4) :

Goods Delivered: Print Delivery Challan: **Save & Print Estimate (F11)** **Save Estimate (F12)** **Save & Print (F5)** **Save (F8)** **Cancel**