

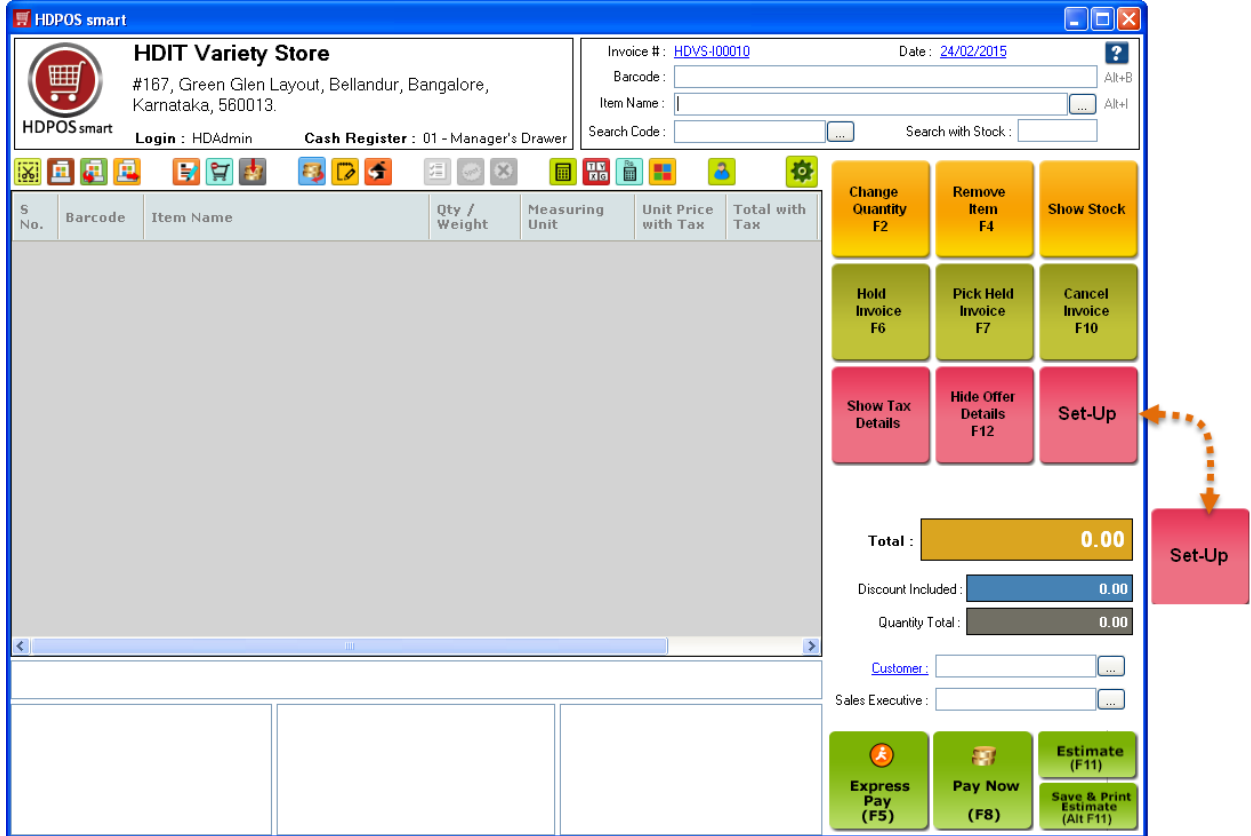
# How to define an offer as a coupon?



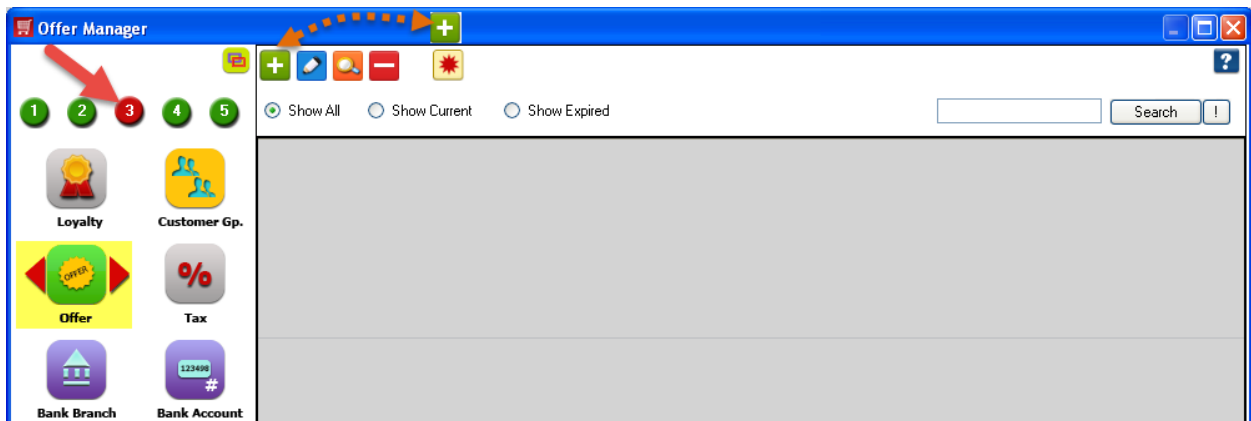
Coupons are issued by manufacturers or by retailers, to be used in stores as a part of sales promotions.

To define an offer as a coupon, follow the steps below.

1. Run **HDPOS smart**. From main screen, click on **Set-Up**.



2. From 3<sup>rd</sup> page of Set-Up, click on **Offer**.
3. From **Offer Manager** Screen, click on **Add New Offer**.





4. Enter the required details like Offer Type, Offer Name etc.,
  - a. Check the checkbox **'Applied for Coupons'** checkbox.
  - b. Click on **Save**.

**Add New Offer**

Offer Type :  ...

Description : **Free item on invoice amount**

Offer Start Date :  Offer End Date :

Is Repeated

Repeated Day

Sunday  Monday  Tuesday  Wednesday

Thursday  Friday  Saturday

Start Time :  End Time :

Offer Name : **\*\* Get Sand Play Tools Free for Invoice Amount 1000 \*\***  Active  Applied for coupons

Select Business Locations

Applicable To All Business Locations

Applicable Only For Selected Business Locations

HDIT Franchise Store

HDIT Variety Store

Select Customer Groups

Applicable To All Customer Groups 

Applicable Only For Selected Customer Groups

General

Retailers

Wholesellers

Repeat Discount on Invoice Amount

Invoice Total :

Free Item :  ...

Free Item Quantity :  Qty

