

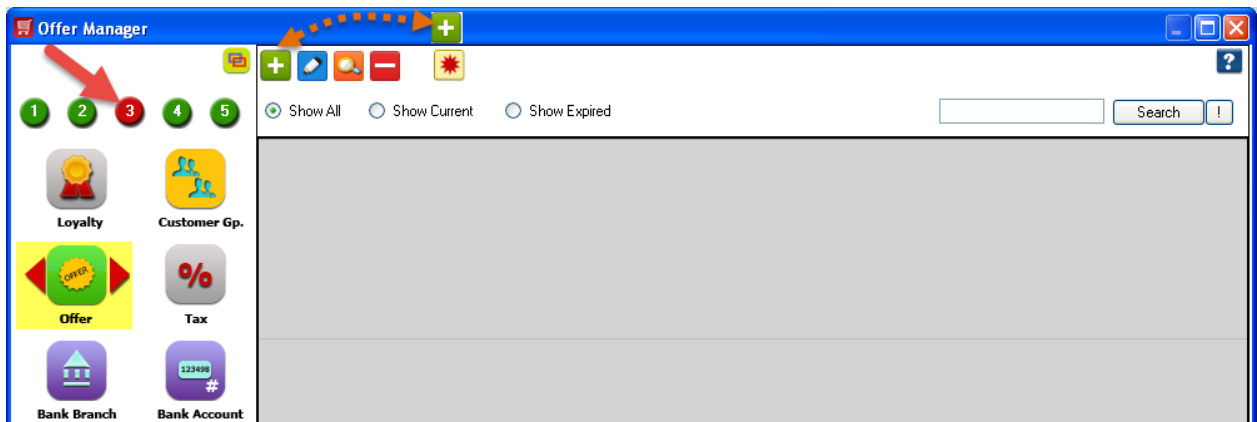
How to define an offer -Free Item on Invoice Amount?

To define an offer-'Free Item on Invoice Amount', follow the steps below.

1. Run **HDPOS smart**. From main invoice screen, click on **Set-Up**.



2. From Set-Up screen, click on 3rd page and select **Offer**.
3. From **Offer Manager** Screen, click on **Add New Offer**.





4. In the **Add New Offer** screen, enter all the required details.
 - a. Select the offer type as 'Free **Item on Invoice Amount**'.
 - b. Select the offer **Start Date &Time** and **End Date &Time**.
 - c. '**Is Repeated**' checkbox: Check this checkbox if you want to repeat the offer on any other day(s) of the week.
 - When you check this checkbox, **Repeated Days** section is enabled.
 - Select the days for which you want to apply offer by checking the checkboxes.
 - You can also select the time period during which the offer will be applied.
 - d. Enter **name** for offer.
 - e. Under **Select Business Location** section: You can select all business locations or some business locations for which you want the offer to be applied.
 - To select all business locations, mark the radio button "Applicable to all Business Locations".
 - To select some of the business locations, mark the radio button "**Applicable Only for Selected Business Locations**". Then check the Business Location name for which you want the offer to be applied.

Add New Offer

Offer Type : Free Item On Invoice
Description : Free item on invoice amount

Offer Start Date : 20/02/2015 00:00:00 Offer End Date : 20/02/2015 23:59:59

Is Repeated

Repeated Day

Sunday Monday Tuesday Wednesday
 Thursday Friday Saturday

Start Time : 12:00 AM End Time : 11:59 PM

Offer Name : Active Applied for coupons

Select Business Locations

Applicable To All Business Locations
 Applicable Only For Selected Business Locations

HD Toy Store
 HDIT Franchise Store

Select Customer Groups

Applicable To All Customer Groups
 Applicable Only For Selected Customer Groups

General
 Retailers
 Wholesellers

Repeat Discount on Invoice Amount

Invoice Total : 3,000.00

Free Item : Dora Doll

Free Item Quantity : 1 Qty

- f. Under **Select Customer Groups** section: You can select all customer groups or some customer groups for which you want the offer to be applied.
 - To select all business locations, mark the radio button "Applicable to all Business Locations".



- To select some of the customer groups, mark the radio button “**Applicable Only for Selected Customer Groups**”. Then check the customer group name for which you want the offer to be applied.

- g. **Repeat Discount on Invoice Amount** checkbox: If this checkbox is checked the offer will be applied for Invoice Amount repeatedly.
- h. **Invoice Total**: Enter the invoice amount for how much you want the offer to be applied.
- i. **Free Item**: Enter the name of free item that will be given for this offer.
- j. **Free Item Quantity**: Enter the quantity of free item that will be given for this offer.
- k. Click on **Save**.

5. Go back to main screen and make an invoice equal to the amount mentioned in offer.

The screenshot shows the HDPOS smart application interface for 'HD Toy Store'. The store address is #167, Green Glen Layout, Bellandur, Bangalore, Karnataka, 560013. The login is HDAdmin and the cash register is 01 - Manager's Drawer. The invoice number is HDTS400008 and the date is 20/02/2015. The invoice contains three items:

S No.	Barcode	Item Name	Qty / Weight	Measuring Unit	Unit Price with Tax	Total with Tax
1	T00008	Bat Man	1	Qty	1,000.00	1,000.00
2	T00007	Donald Duck soft toy	1	Qty	1,100.00	1,100.00
3	T00001	Hot wheels Blue Car	1	Qty	1,200.00	1,200.00

The total amount is 3,300.00. The interface also shows a message at the bottom: 'There are no offers applied to the selected item.' and a red arrow pointing to a message: 'Following free items are pending: 1 free "Dora Doll".'

- 6. As the invoice amount is more than the specified amount, the offer got applied and shown in the offer details section.
- 7. Add the free item to the invoice.



HDPOS smart

HD Toy Store
#187, Green Glen Layout, Bellandur, Bangalore, Karnataka, 560013.
Login : HDAdmin Cash Register : 01 - Manager's Drawer

Invoice #: **HDT5-100008** Date: **20/02/2015**

Barcode: Alt+B
Item Name: Alt+I
Search Code: Search with Stock:

S No.	Barcode	Item Name	Qty / Weight	Measuring Unit	Unit Price with Tax	Total with Tax
1	T00008	Bat Man	1	Qty	1,000.00	1,000.00
2	T00007	Donald Duck soft toy	1	Qty	1,100.00	1,100.00
3	T00001	Hot wheels Blue Car	1	Qty	1,200.00	1,200.00
4	T00005	Dora Doll	1	Qty	0.00	0.00

This item is free under *****Get Dora Doll free for Invoice Amount 3000 *****.

Following offers are applied:
Received 1 free "Dora Doll".

Total : 3,300.00

Discount Included: 1,200.00
Quantity Total: 4.00

Customer: Small Wonders
Sales Executive: Harika V

Express Pay (F5) **Pay Now (F8)** **Estimate (F11)**
Save & Print Estimate (Alt F11)

8. Click on Pay Now. Enter the amount and click on Save.

Pay Now

Invoice Number : HDT5-100008

Customer Info
Customer: Small Wonders Sales Executive: Harika V
Available Credit Limit: 0.00 Customer Email: Send email to Customer:
Customer Mobile Number: Send sms to Customer:

Invoice Info
Total Before roundoff: 3,300.00 Quantity Total: 4.00 Tax Details:
Roundoff Amount: 0.00 Number of Items: 4
Total: 3,300.00 Discount Included: 1,200.00
Tax Included: 0.00

Payment Detail
Cash Card Cheque Store Credit Advance Amount Approved Pending Gift Card Bank Transfer Food Coupon
Amount Received: 3,300.00 Pending Amount: 0.00
Cash: 3,300.00

Note: Total Commission Expense: 0.00
Total Received Amount: 3,300.00
Returnable Balance: 0.00
Save Returnable Amount as Customer Advance (F4):

Goods Delivered: Print Delivery Challan:

Save Advance Booking (F7) **Save & Print Estimate (F11)** **Save Estimate (F12)** **Save & Print (F5)** **Save (F8)** **Cancel**

