

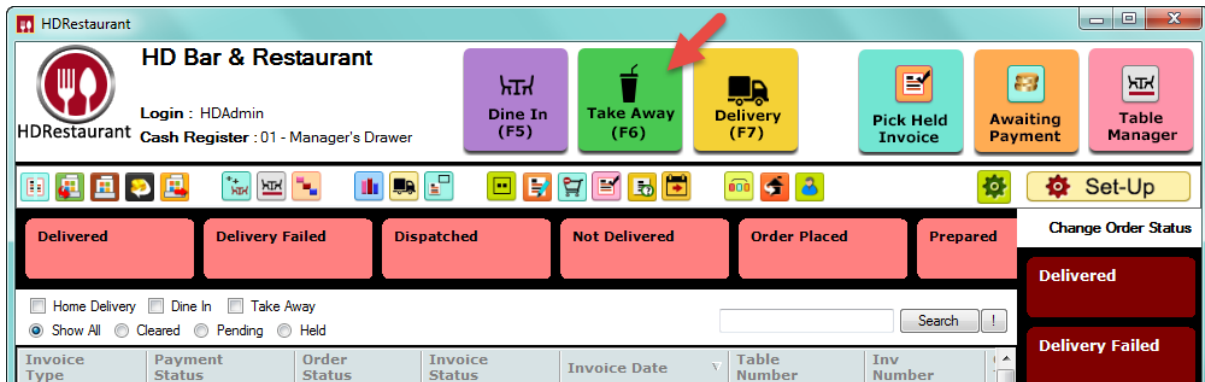
# How to create take away invoice in HDRestaurant?



HDRestaurant Tutorials

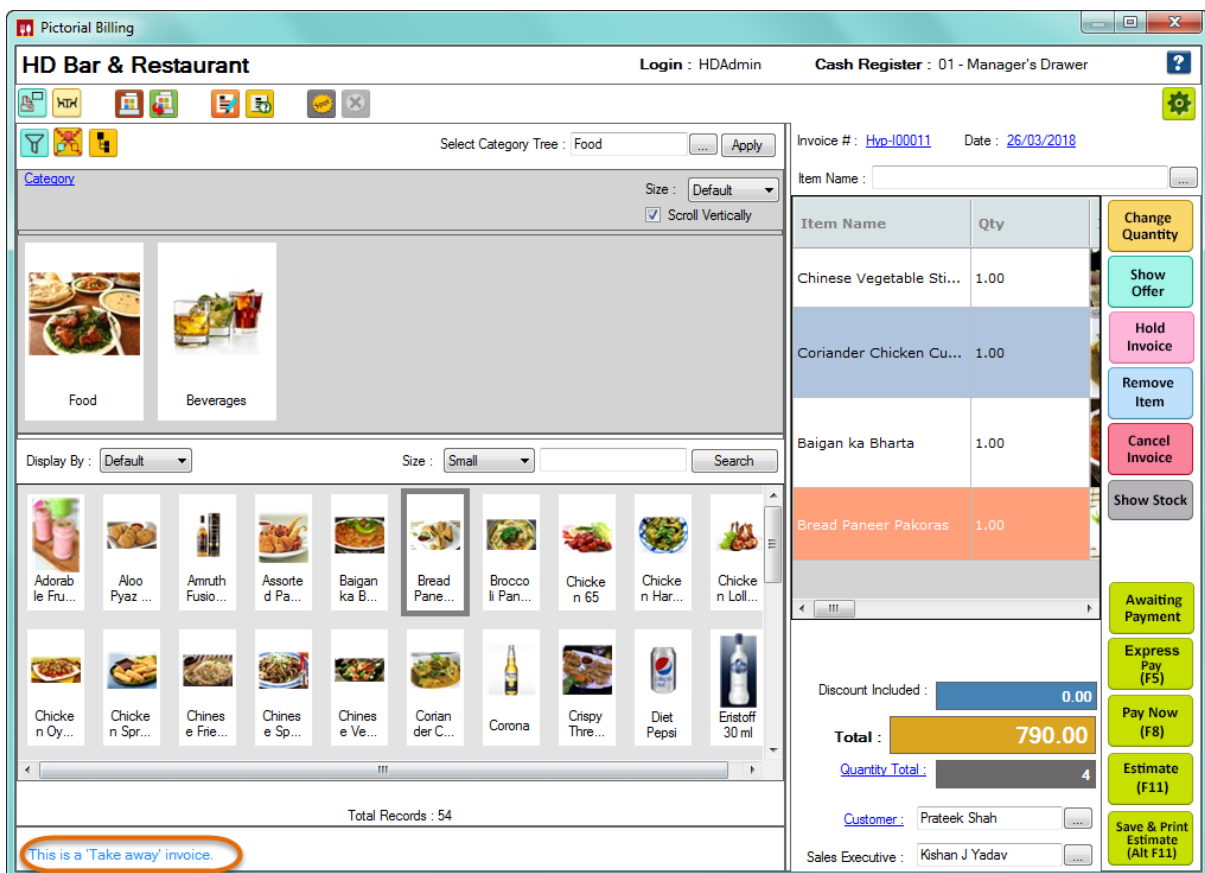
To create take away invoice in HDRestaurant, follow the steps below:

1. Run **HDRestaurant**.
2. Click on **Take Away** button on Restaurant Dashboard.



**Note:** You may not see Take Away option, if Startup Window is **Billing** or **Set Up**

3. Select the items for the invoice and click on **Pay Now** Button.





**Note:** Billing screen shown in above screen may differ depending on default billing you have configured in the system. The above billing screen is Pictorial Billing screen which is installation default.

4. Select the Payment Mode from payment details section and click on Save Invoice (F8).

The screenshot shows the 'Pay Now' window with the following details:

- Customer Info:** Customer: Prateek Shah, Sales Executive: Kishan J Yadav, Customer Email: pshah@abc.com, Customer Mobile Number: 9000000008.
- Invoice Info:** Total Before roundoff: 790.00, Roundoff Amount: 0.00, Total: 790.00. Quantity Total: 4, Number of Items: 4, Discount Included: 0.00, Tax Included: 97.02.
- Payment Detail:** Pending Amount: 0.00, Cash: 1,000.00. Amount Received: 1000.
- Bottom Buttons:** Save & Print Estimate (F11), Save Estimate (F12), Save & Print Booking (F6), Save Booking (F7), Save & Print Invoice (F5), Save Invoice (F8), Cancel.

5. You can see the invoice saved with invoice type as **Take Away** in restaurant dashboard.

The screenshot shows the HD Restaurant dashboard with the following details:

- Navigation:** Dine In (F5), Take Away (F6), Delivery (F7), Pick Held Invoice, Awaiting Payment, Table Manager.
- Order Status:** Delivered, Delivery Failed, Dispatched, Not Delivered, Order Placed, Prepared.
- Order List:**

Invoice Type	Payment Status	Order Status	Invoice Status	Invoice Date	Table Number	Inv Number
Take Away	Cleared	Order Placed	Saved	26/03/2018 04:15 PM		Hyp-100011

