

How to create an additional company in HDPOS smart?



HDPOS smart Tutorials

To create an additional company in HDPOS smart, follow the steps below.

1. Run **HDPOS smart**. From main screen, click on **Set-Up**.




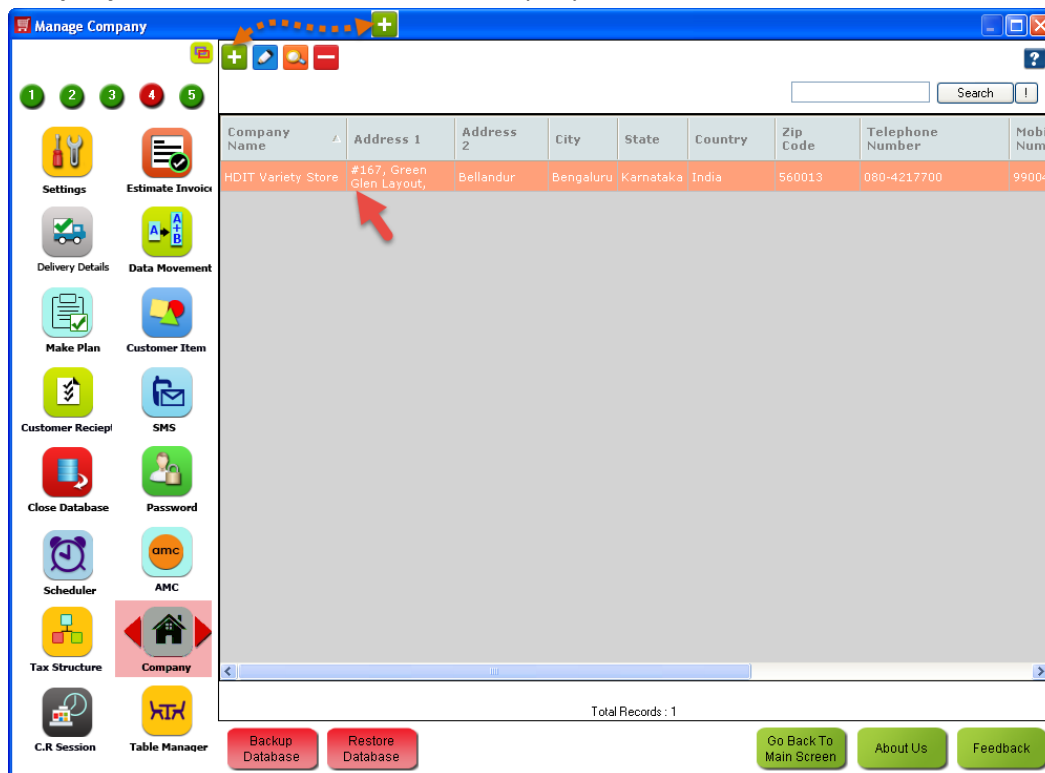
2. Go to 4th page. Click on **Company**.





3. From **Manage Company** screen, you can see the default company and its detail. Click on the **Add**

Company  button to add another company.



Company Name	Address 1	Address 2	City	State	Country	Zip Code	Telephone Number	Mobi Num
HDIT Variety Store	#167, Green Glen Layout,	Bellandur	Bengaluru	Karnataka	India	560013	080-4217700	99004



4. You will see **Add New Company** screen. Enter all the required details. Click on **Create**.

Add New Company

Company Detail

Company Name :

TIN Number :

Alternate Company Name :

Contact Detail

Address Line 1 :

Address Line 2 :

City :

State :

Country :

Pin :

Phone Number :

Mobile Number :

E Mail :

Website :

5. You can see the new company as shown below.

Company Name	Address 1	Address 2	City	State	Country	Zip Code	Telephone Number	Mobi Numl
HDIT Variety Store	#167, Green Glen Layout,	Bellandur	Bengaluru	Karnataka	India	560013	080-4217700	99004
HD Toy Store	#192, 36th cross	4th Main, BTM 1st stage	Bangalore	Karnataka	India	523124	080-4561237	88997

6. **Note:** When an additional company is created, its business location also should be created. When a Business Location is created, a cash register and its associated godowns will be created.



- Go to 1st page. Click on **Shop (BL)**. From **Manage Business Location** screen, click on **Add Business Location** button.

Shop Name	Document Prefix	Document Start Number	TINNo	Company Name	Address 1	Address 2	Pho
HDIT Variety Store	HDI	00001	1234567890	HDIT Variety Store	#167, Green Glen Layout,	Bellandur	

- In **Add New Business Location** screen, enter the required details and click on **Create**.

Business Location Details

Company Name: HD Toy Store
Shop Name (Business Location): HD Toy Store
Prefix for Documents: HDTS
Start Number for all documents: 00001
TIN Number: 112233
Address Line 1: #192, 36th cross
Address Line 2: 4th Main, BTM 1st stage
City: Bangalore
State: Karnataka
Country: India
Pin: 523124
Phone Number: 080-4561237
Mobile Number: 8899776655
E Mail: toystore@gmail.com
Website: www.toystore.com

Business Location Printer Settings

Select your default printer in which the **Invoice , Estimation , Gift Card and Delivery Challan** has to be printed.

Dot Matrix Printer
 Laser/InkJet Printer

Text Mode Laser Graphic Mode

Sales Invoice: Sales Invoice_Text Sales Invoice_Laser
Estimation: Estimate Slip_Text Estimate Slip_Laser
Gift Card: Gift Card_Text Gift Card_Laser
Delivery Challan: DeliveryChallan_Text DeliveryChallan_Laser

Email Invoices, Estimate, Received Payments, Make Payments

Sms Setting

Sales Invoice

Sales Invoice SMS Format: Sales Invoice SMS_Text SMS Invoice
Sales Invoice Copy SMS Format: les Invoice Copy SMS_Text Send Copy SMS
SMS Copy To: _____

Receive Payment

Received Payment SMS Format: ceived Payment SMS_Text SMS Received Payment

Additional Receipt Settings

Print second receipt on different printer Ask to print everytime
Second Receipt Printer: _____
Second Receipt Print Format: _____
Number of second receipts to print: 1
Additional Receipt Printers: _____

Move Stock Setting

Move stock of deleted invoices to a specified godown.
Godown to keep stock of deleted invoices: _____

Create (F8) **Cancel**

