

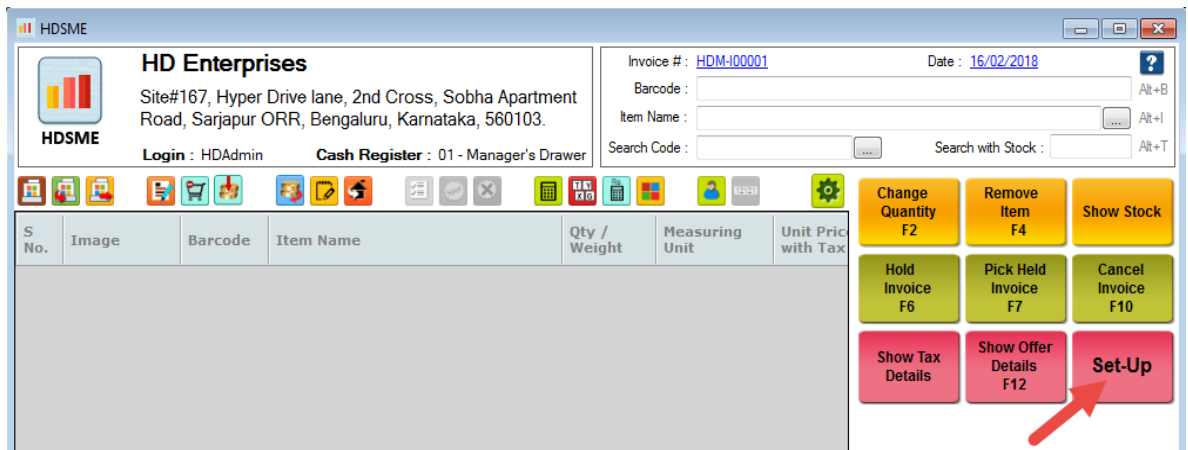
# How to create a Sales Invoice in non-primary currency in HDSME?

In this tutorial, we have explained about how to make sales invoice in non-primary (foreign) currency.

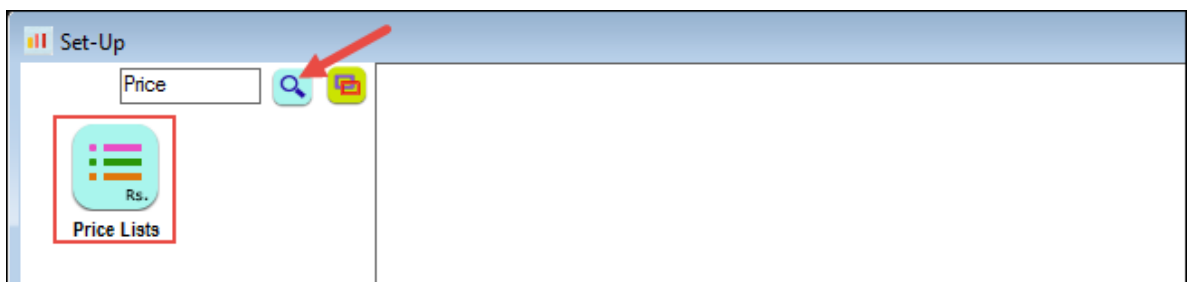
Follow the step below to make the invoice in non-primary currency:

To create Sales invoice in non primary currency, you need to create a **Price list** for that currency first.

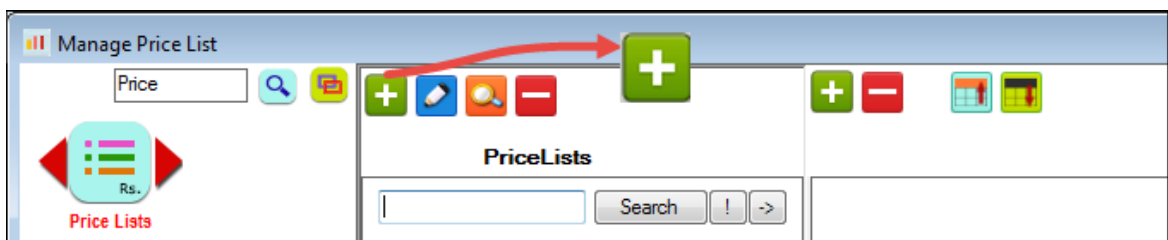
1. Run **HDSME** and click on **Set-Up** from the main billing screen.



2. From **Set-Up** window search for Price list, click on search icon and select **Price List**.

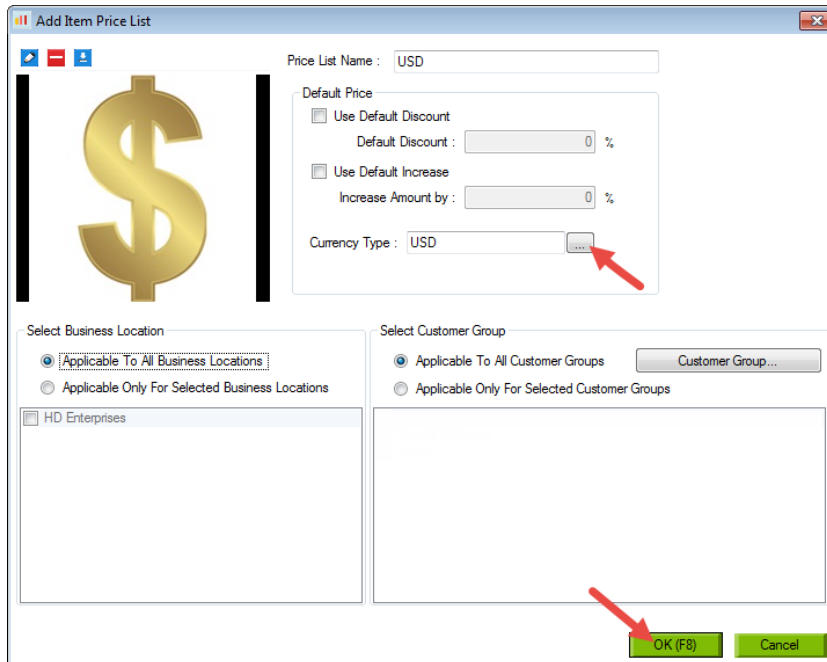


3. From **Manage Price List** window, click on **Add Price List**.

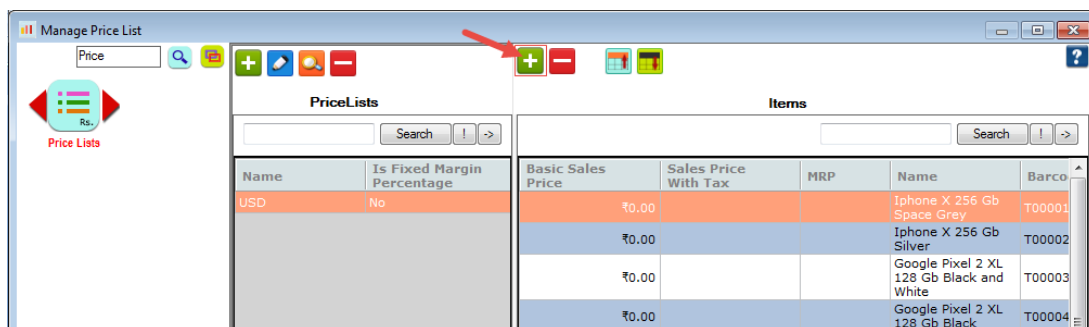




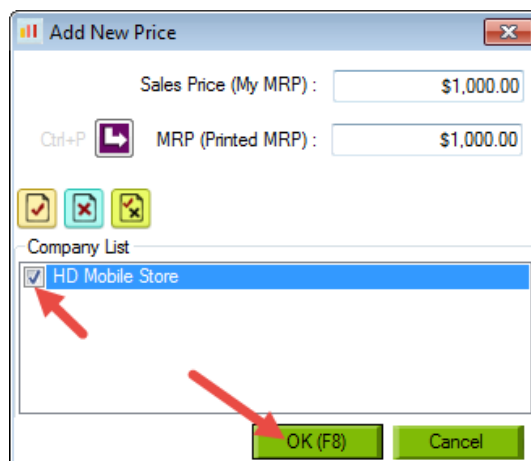
- From **Add Item Price List** window, enter **Price List Name** and select **Currency Type** by clicking on 3 dotted button.



- The items will be listed on the right side of the window, select the item and click on **Add Item Price**.

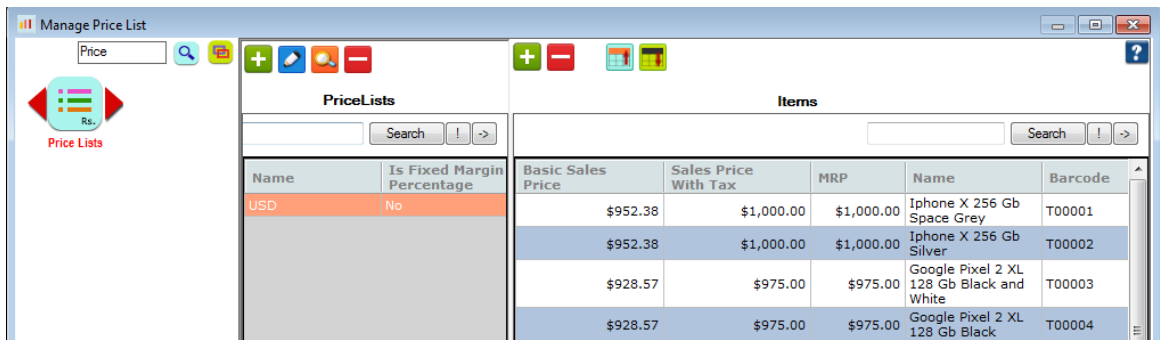


- From **Add New Price** window, enter the **Sales Price** and **MRP** for the selected currency and check the checkbox for the company for which the Sales Price is applicable. Click on **OK**.

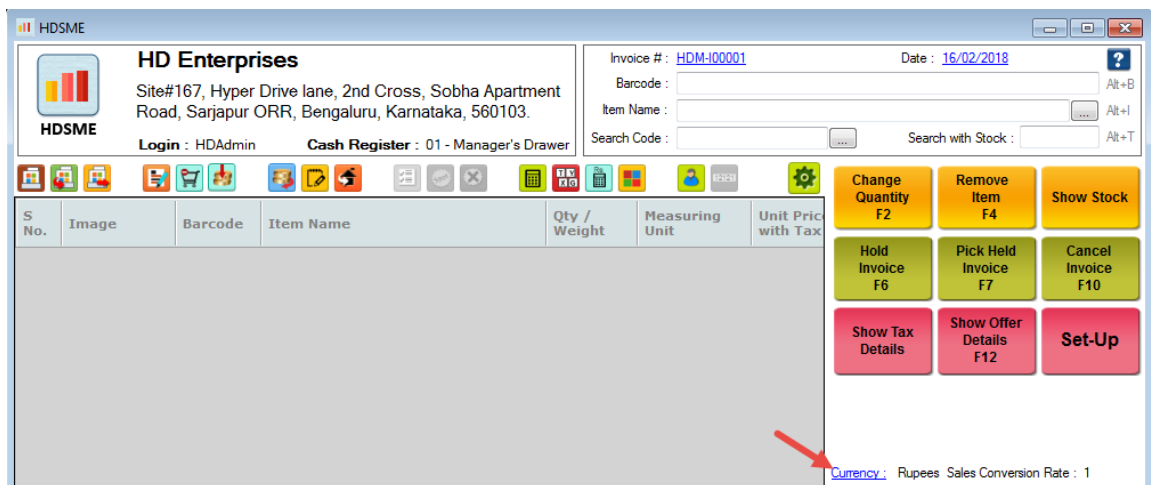




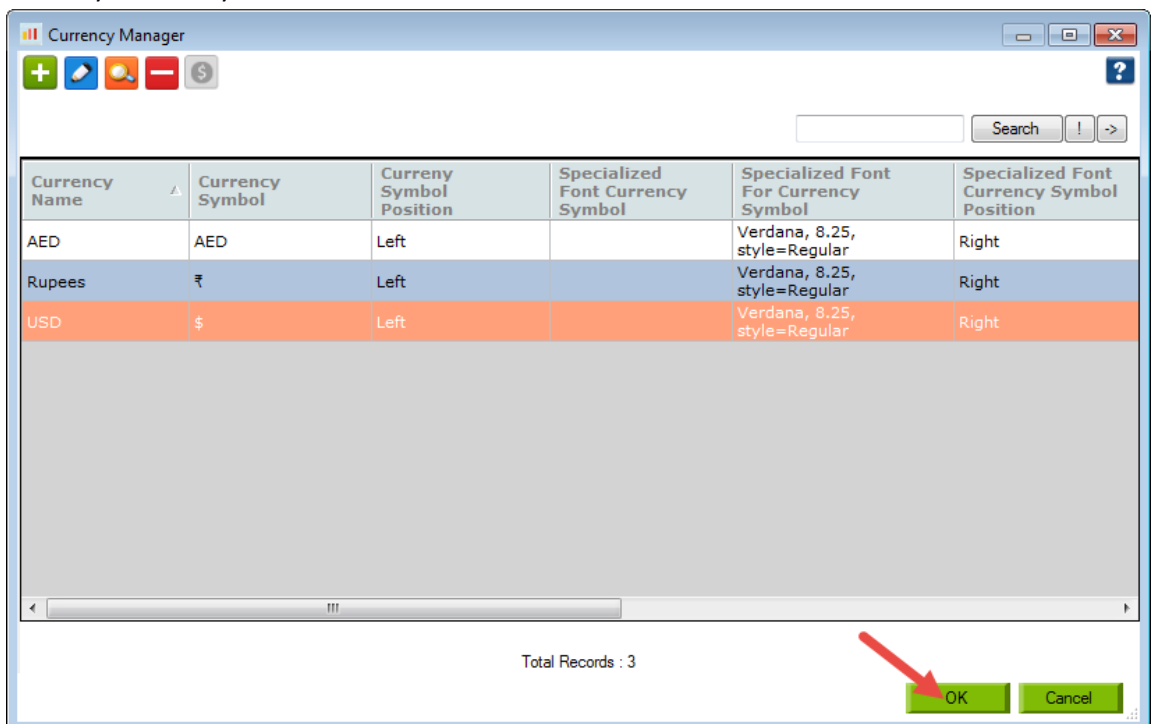
7. You can see the sales price will be displayed with the item in the Price List window.



8. Now go back to Main screen to make a Sales Invoice, click on **Currency** link.



9. **Currency Manager** window will be displayed with all the currencies that are created. Select the currency in which you want to make the invoice and click on **OK**.

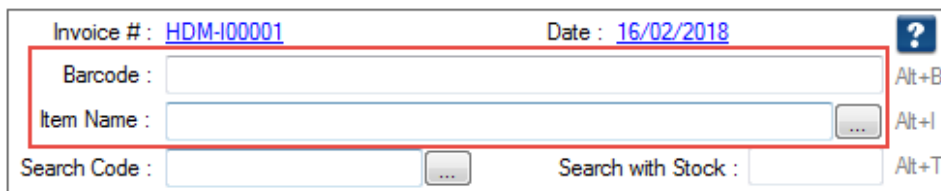




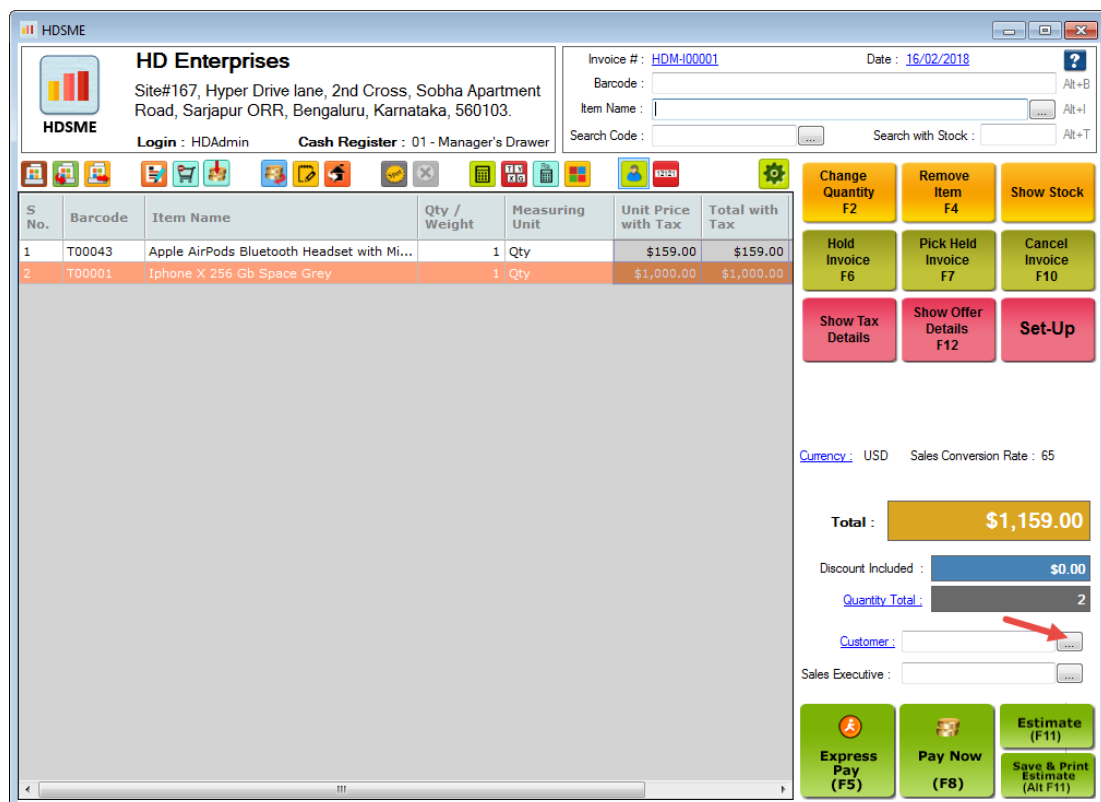
10. You will now see that the currency has been changed as per the selection. You can also see the **Sales Conversion Rate** which is applicable for that currency.



11. Enter the item name or scan the item barcode to add the item for billing.



12. Items will be listed in the grid of billing screen. Select the customer for whom you are creating the Sales Invoice by clicking on the 3 dotted button.





13. Click on **Pay Now** to proceed to the payment section.

S No.	Barcode	Item Name	Qty / Weight	Measuring Unit	Unit Price with Tax	Total with Tax
1	T00043	Apple AirPods Bluetooth Headset with Mi...	1	Qty	\$159.00	\$159.00
2	T00001	Iphone X 256 Gb Space Grey	1	Qty	\$1,000.00	\$1,000.00

14. Enter the amount received in the **Pay Now** window. Click on **Save & Print/Save** invoice.

Invoice Number : HDM-100001 Invoice Date : 16/02/2018

Customer Info: Customer: Danny Mascarenhas, Sales Executive: , Available Credit Limit : \$0.00, Currency : USD, Conversion Rate : 65, Customer Mobile Number: , Send email to Customer, Send sms to Customer

Invoice Info: Total Before roundoff : \$1,159.00, Roundoff Amount : \$0.00, Total : \$1,159.00, Quantity Total : 2, Number of Items : 2, Discount Included : \$0.00, Tax Included : \$55.19

Tax Details: Vat \$55.19

Payment Detail: Cash selected, Pending Amount: \$0.00, Cash : \$1,159.00

Amount Received : \$1,159.00

Note: , Total Commission Expense : \$0.00, Total Received Amount : \$1,159.00, Returnable Balance : \$0.00

Goods Delivered :  Print Delivery Challan :  Convert into Primary Currency :  Save Returnable Amount as Customer Advance (F4) :

**Note:** 1) When you are creating Sales Invoice in non primary currency, financial transactions of the invoice will also be generated in non primary currency.

2) In Pay Now screen, if you check the checkbox **“Convert into Primary Currency”** then the received amount will be converted into primary currency in the financial transaction.

