

How to convert a simple item to an auto batch item?



HDPOS smart Tutorials

To convert a simple item to an auto batch item, follow the steps below.

1. Run **HDPOS smart**. From main invoice screen, click on **Set-Up**.

S No.	Barcode	Item Name	Qty / Weight	Measuring Unit	Unit Price with Tax	Total with Tax
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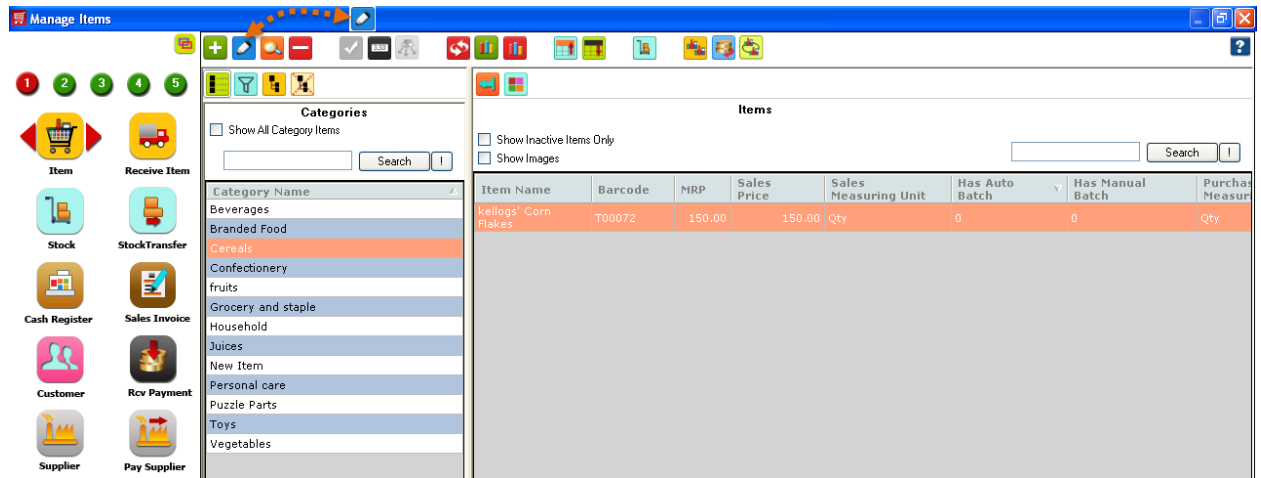
2. From 1st page of Set-Up, click on **Item**.

Welcome to Set-Up



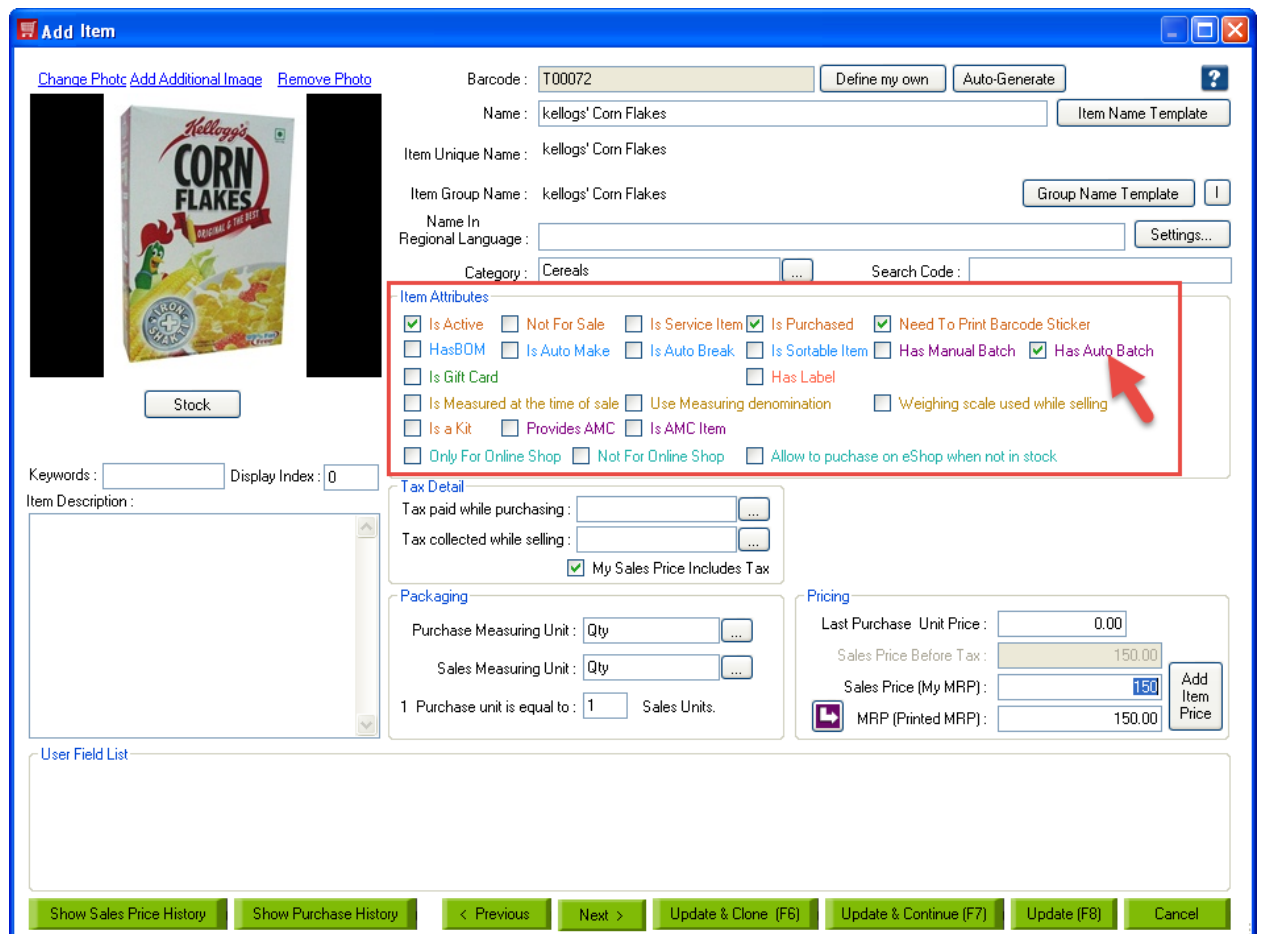
3. From **Manage Items** screen, select the simple item which you want to convert and click on **Edit**.

Note: For a simple item, the attributes '**Has Auto Batch**' will have zero as its value as you can see in the image below.



4. From **Edit Item** screen,

- From the **Item Attributes** section, check the checkbox '**Has Auto Batch**'.





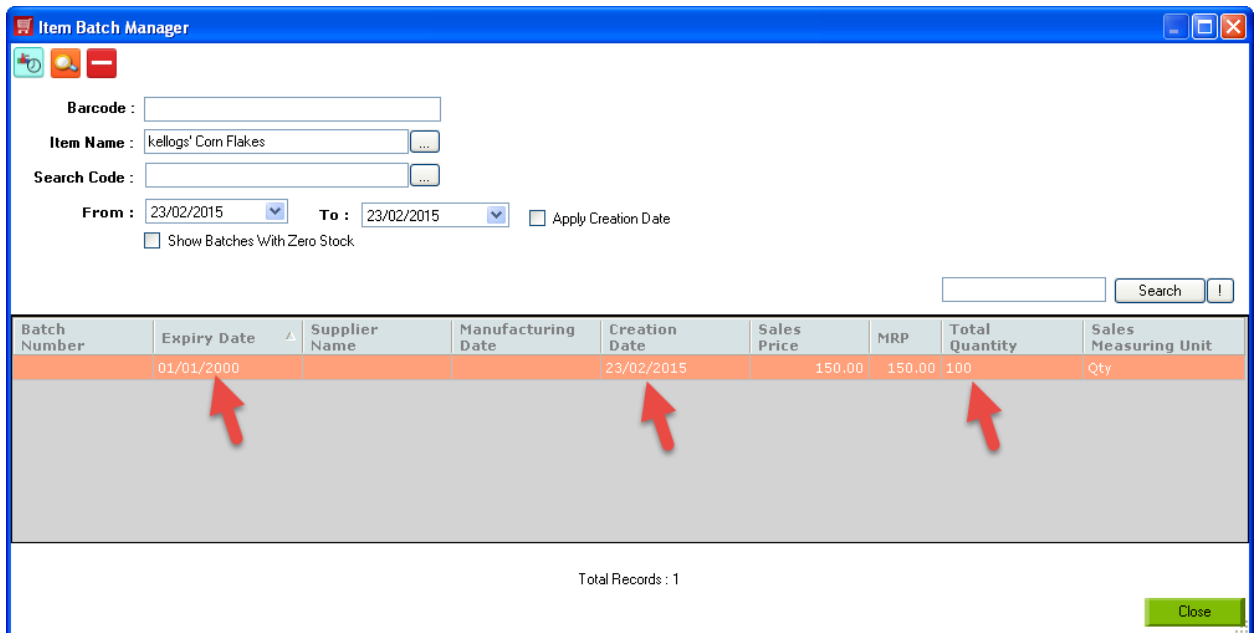
- You will see the following screen “Change Batch Related Stock Warning Message”. Click on **Yes**.
- If you click on “No”, no changes will be done for the existing stock.



- Click on **Update**.
5. You can see the item converted as an auto batch item. You can see the value of ‘**Has Auto Batch**’ value as 1.

Item Name	Barcode	MRP	Sales Price	Sales Measuring Unit	Has Auto Batch	Has Manual Batch	Purchas Measur
kelloggs' Corn Flakes	T00072	150.00	150.00	Qty	1	0	Qty

6. Click on the **Show Batch Detail** button on tool strip. You can see the details as shown below.



- You can see the expiry date as 01/01/2000.
- The creation date will be current date.
- You can see the stock, sales price and MRP also here.