

How to apply spot discount on an item or invoice amount before adding sales tax to it?

While giving spot discount for your customers, you can give it item wise or invoice wise. Sometimes you may want to give the discount on the basic price before adding sales tax to the item.

To apply spot discount on an item or invoice amount before adding sales tax to it, follow the steps below

1. Run HDPOS smart.

2. Add items to the main screen for sales invoice.
 - a. You can apply item level or invoice level discount.
 - b. For eg. Here I took item level spot discount.
 - c. Select an item and click on **Spot Discount** button.



HDIT Variety Store
#167, Green Glen Layout, Bellandur, Bengaluru, Karnataka, 560013.
080-42717700, 9800473575

Invoice #: HDI-00071 Date: 16/03/2016

Barcode: Alt+B

Item Name: Alt+I

Search Code: Search with Stock: Alt+T

Login: HDAdmin Cash Register: 02 - Emp Cash Register

S No.	Item Name	Qty / Weight	Basic Unit Price	Basic Total Price	Unit Price with Tax	Total with Tax	Tax Name	Tax Percent	Total Tax	Item Level Discount Amount
1	Dora Doll	1	975.61	975.61	1,000.00	1,000.00	VAT 2.5	2.50	24.39	0.00
2	LEGO Creator	1	3,000.00	3,000.00	3,000.00	3,000.00		0.00	0.00	0.00

Buttons: Change Quantity (F2), Remove Item (F4), Show Stock, Hold Invoice (F6), Pick Held Invoice (F7), Cancel Invoice (F10), Hide Tax Details, Show Offer Details (F12), Set-Up, Express Pay (F5), Pay Now (F8), Estimate (F11), Save & Print Estimate (Alt F11)

Total Before Discount: 4,000.00
Discount Included: 0.00
Total: 4,000.00
Quantity Total: 2
Customer: Srinu G
Sales Executive: Mona B

3. You will see the following Spot Discount Details screen.
 - a. Enter Spot Discount Percentage or Amount.
 - b. Check the checkbox **“Apply Discount before Tax”**.
 - c. The prices will be calculated as per the discount.
 - d. Click on **OK**.



Spot Discount Details

Add Spot Discount for Total Invoice Bill amount

Invoice Discount

Discount Amount

Discount Percentage (%)

Apply Discount After Tax Apply Discount Before Tax

Discount Percentage : 0.00 %

Current Invoice Amount Before Tax : 3,975.61

Current Invoice Amount After Tax : 4,000.00

Total Discount Amount : 0.00

New Invoice Amount : 4,000.00

Add Spot Discount for Selected Item

Item Discount

Barcode : T00053

Item Name : LEGO Creator

Discount Amount

Discount Percentage (%)

Apply Discount After Tax Apply Discount Before Tax

Current Item Basic Price : 3,000.00

Current Item Quantity : 1.00

Discount Percentage : 3.33 %

Total Discount Amount : 100.00

Total Item Sales Price After Tax : 3,000.00

Actual Discount Amount : 100.00

New Item Total Sales Price : 2,900.00

Reason for Discount :

4. You can see the discount got applied for the selected item. Click on **Pay Now** button.



HDPOS Smart

HDIT Variety Store
#167, Green Glen Layout, Bellandur, Bengaluru, Karnataka, 560013.
080-42717700, 9900473575

Invoice #: HDI100071 Date: 16/03/2016

Barcode: Alt+B

Item Name: Alt+I

Search Code: Search with Stock: Alt+T

Login: HDAdmin Cash Register: 02 - Emp Cash Register

S No.	Item Name	Qty / Weight	Basic Unit Price	Basic Total Price	Unit Price with Tax	Total with Tax	Tax Name	Tax Percent	Total Tax	Item Level Discount Amount
1	Dora Doll	1	1,170.73	1,170.73	1,200.00	1,200.00	VAT 2.5	2.50	29.27	0.00
2	LEGO Creator	1	2,900.00	2,900.00	2,900.00	2,900.00		0.00	0.00	100.00

Buttons: Change Quantity (F2), Remove Item (F4), Show Stock, Hold Invoice (F6), Pick Held Invoice (F7), Cancel Invoice (F10), Hide Tax Details, Show Offer Details (F12), Set-Up

Total Before Discount: 4,200.00
Discount Included: 100.00
Total: 4,100.00
Quantity Total: 2
Customer: Raghav S
Sales Executive: Sri M Nivas

Buttons: Express Pay (F5), Pay Now (F8), Estimate (F11), Save & Print Estimate (Alt F11)

5. Enter the amount to be paid and click on **Save Invoice** button.



Pay Now Invoice Number : HDI-I00071 Invoice Date : 16/03/2016

Customer Info
Customer: Raghav S Alt+C Sales Executive: Sri M Nivas Alt+S
Available Credit Limit: 0.00 Customer Email: raghav@gmail.com Send email to Customer
Customer Mobile Number: 9887678978 Send sms to Customer

Additional Charges
Freight: 0.00
Packing: 0.00

Invoice Info
Total Before roundoff: 4,100.00 Quantity Total: 2
Roundoff Amount: 0.00 Number of Items: 2
Discount Included: 100.00
Tax Included: 29.27
Tax Details: VAT 2.5 29.27

Payment Detail
Cash Card Cheque Store Credit Advance Amount Approved Pending Gift Card Bank Transfer Food Coupon
Amount Received: 4,100.00 Alt+A Ctrl+P
Pending Amount: 0.00
Cash: 4,100.00

Note: Pick Message
Total Commission Expense: 0.00
Goods Delivered: Print Delivery Challan:
Total Received Amount: 4,100.00
Returnable Balance: 0.00
Save Returnable Amount as Customer Advance (F4):

Save & Print Estimate (F11) **Save Estimate (F12)** **Save & Print Booking (F6)** **Save Booking (F7)** **Save & Print Invoice (F5)** **Save Invoice (F8)** **Cancel**