

How to add Label Numbers for an item through excel in HDPOS smart?



HDPOS smart Tutorials

To add label numbers for an item through excel file, follow the steps given below.

1. Run **HDPOS smart**.
2. From **Main Invoice Screen**, select **Set-up**.

S No.	Barcode	Item Name	Qty / Weight	Measuring Unit	Unit Price with Tax	Total with Tax
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3. From the 3rd page of **Set-Up**, select **Label**.

Welcome to Set-Up

Please make your selection from the left side

Labels





4. Click on **Add Label**  toolbar button

Label Number	Barcode	Name	Godown Name	Label Creation Date	Status	Search Code
Serial No:# 02014100000P	T00043	Kenmore Vacuum Cleaner with Ultra Plush # 680.14100410		11/04/2016 11:22 AM	Not In Hand	
Serial No:# 02014100000Q	T00043	Kenmore Vacuum Cleaner with Ultra Plush # 680.14100410	Hyper Drive Electronic Store	11/04/2016 11:22 AM	In Hand	
Serial No:# 02014100000R	T00043	Kenmore Vacuum Cleaner with Ultra Plush # 680.14100410	Hyper Drive Electronic Store	11/04/2016 11:22 AM	In Hand	
Serial No:# 02014100000S	T00043	Kenmore Vacuum Cleaner with Ultra Plush # 680.14100410	Hyper Drive Electronic Store	11/04/2016 11:22 AM	In Hand	
Serial No:# 02014100000T	T00043	Kenmore Vacuum Cleaner with Ultra Plush # 680.14100410	Hyper Drive Electronic Store	11/04/2016 11:22 AM	In Hand	
Serial No:# 02014100000U	T00043	Kenmore Vacuum Cleaner with Ultra Plush # 680.14100410	Hyper Drive Electronic Store	11/04/2016 11:22 AM	In Hand	
Serial No:# 02014100000V	T00043	Kenmore Vacuum Cleaner with Ultra Plush # 680.14100410	Hyper Drive Electronic Store	11/04/2016 11:22 AM	In Hand	

5. Create excel template for the item.

Company : **a** Godown : **b**

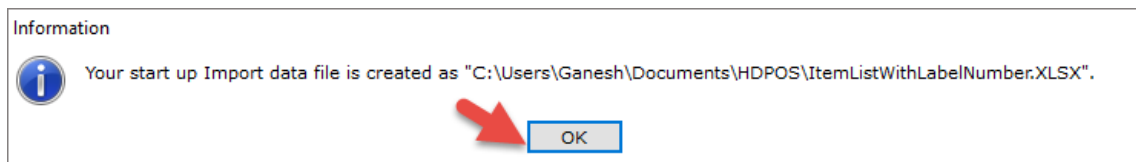
Item Name : **c** Current Stock : Quantity :

SerialNo	Serial N
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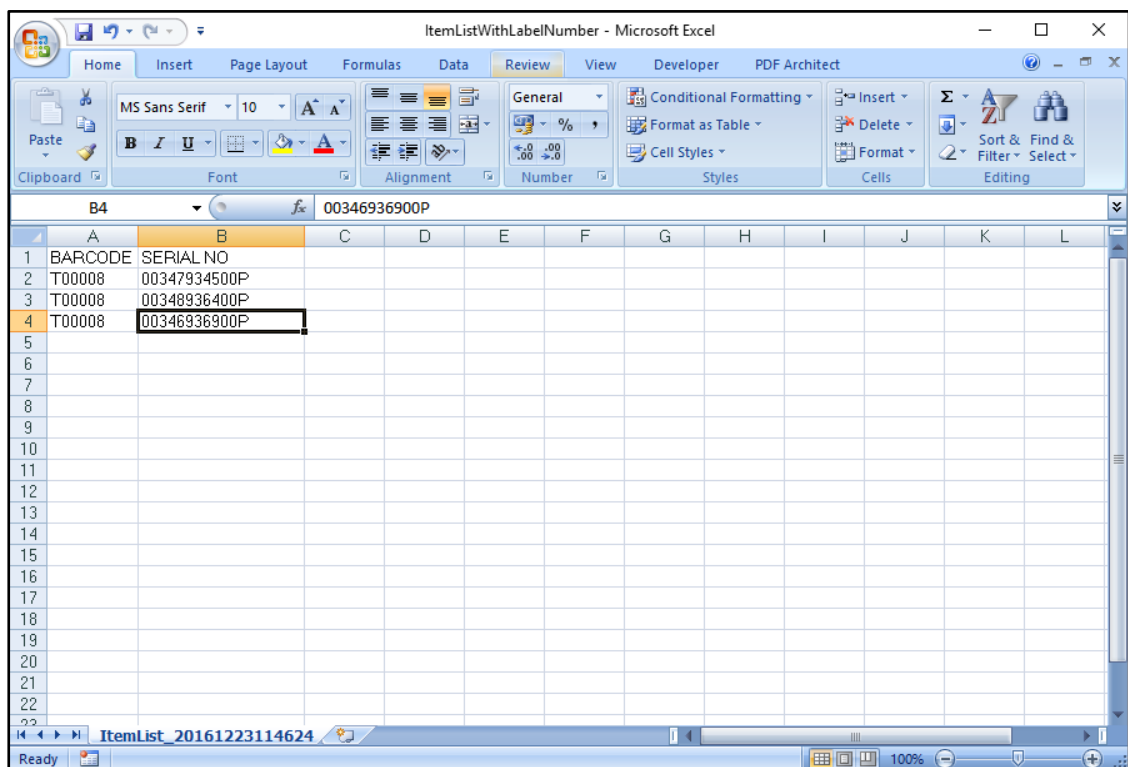


- a. **Company Name:** Enter the Company name here. Every label that is created in HDPOS smart is associated with a company.
 - b. **Godown Name:** Enter the Godown Name in which items are placed for which you want to add label numbers.
 - c. **Item Name:** Enter the Item Name for which you want to add label numbers. If Item has no label headings then only one column **Label Number** is shown in the grid. If Item has label headings let say "Serial No", then the column **Serial No** is shown in the grid.
 - d. **Current Stock:** This will display the current stock of the selected Item.
 - e. **Quantity:** The number of labels required to be created is displayed. You can enter a different number if required.
 - f. Click on **Create Excel Template**.
6. A template excel file will get created and a message box with the file's location is displayed. Click on **OK**



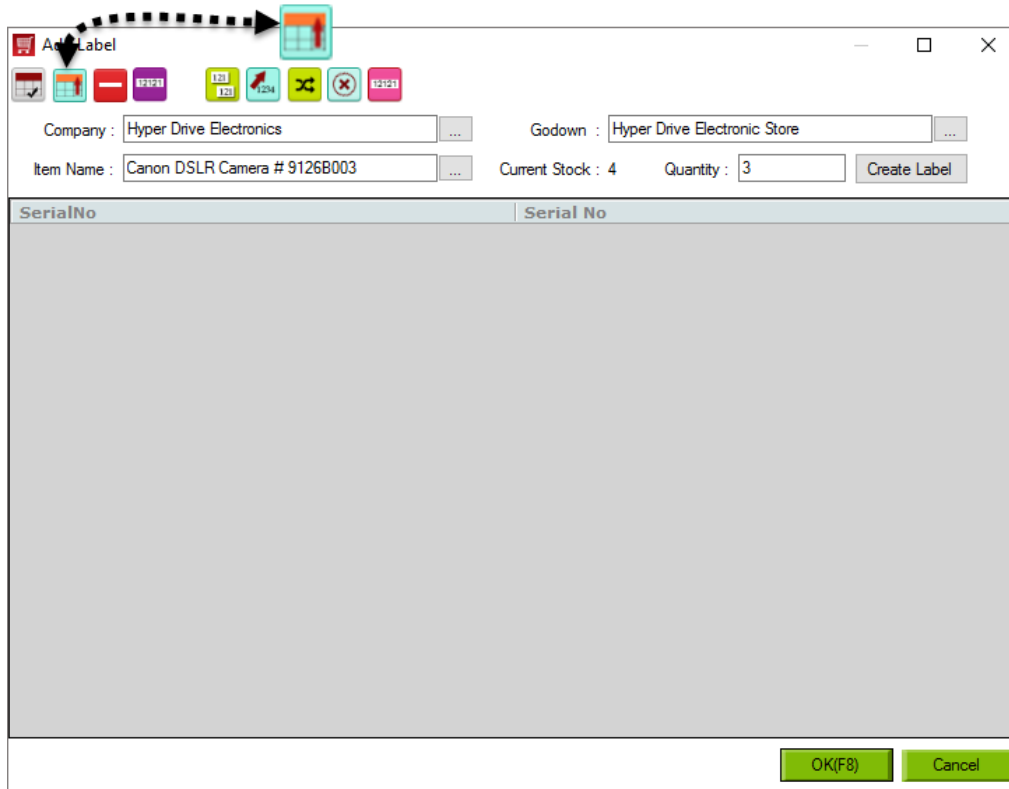
Note: This template excel file will have columns for barcode of item along with label headings of that item.

7. Enter Barcode and label numbers.

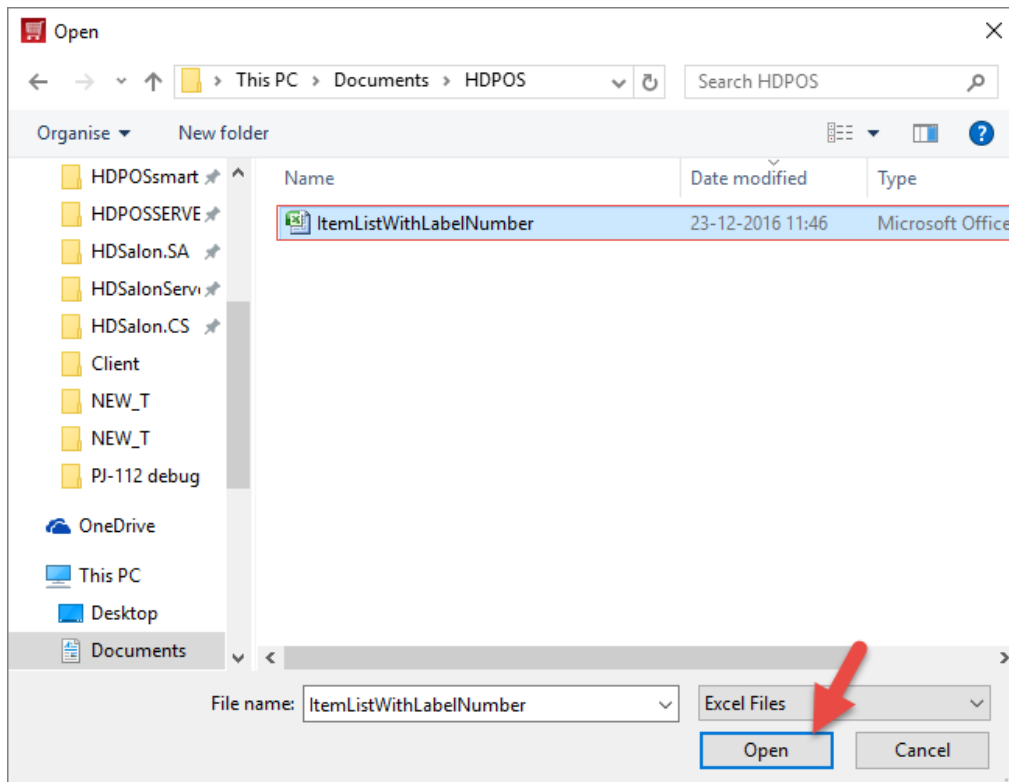




8. Save and close the excel file.
9. Click on **Upload Label Numbers** toolbar button

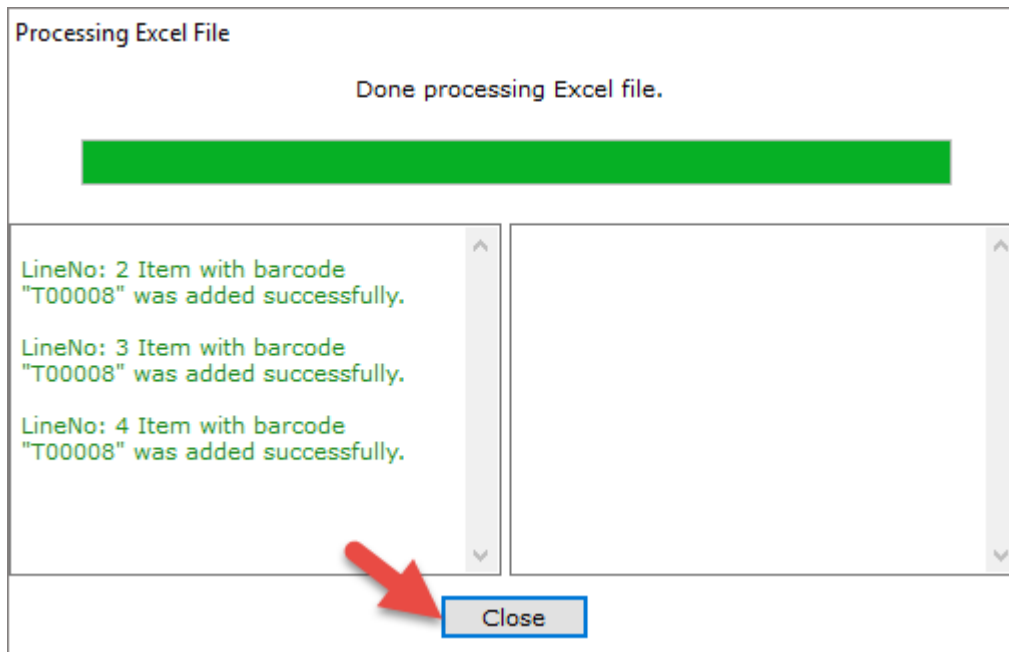


10. Select the file and click on **Open**

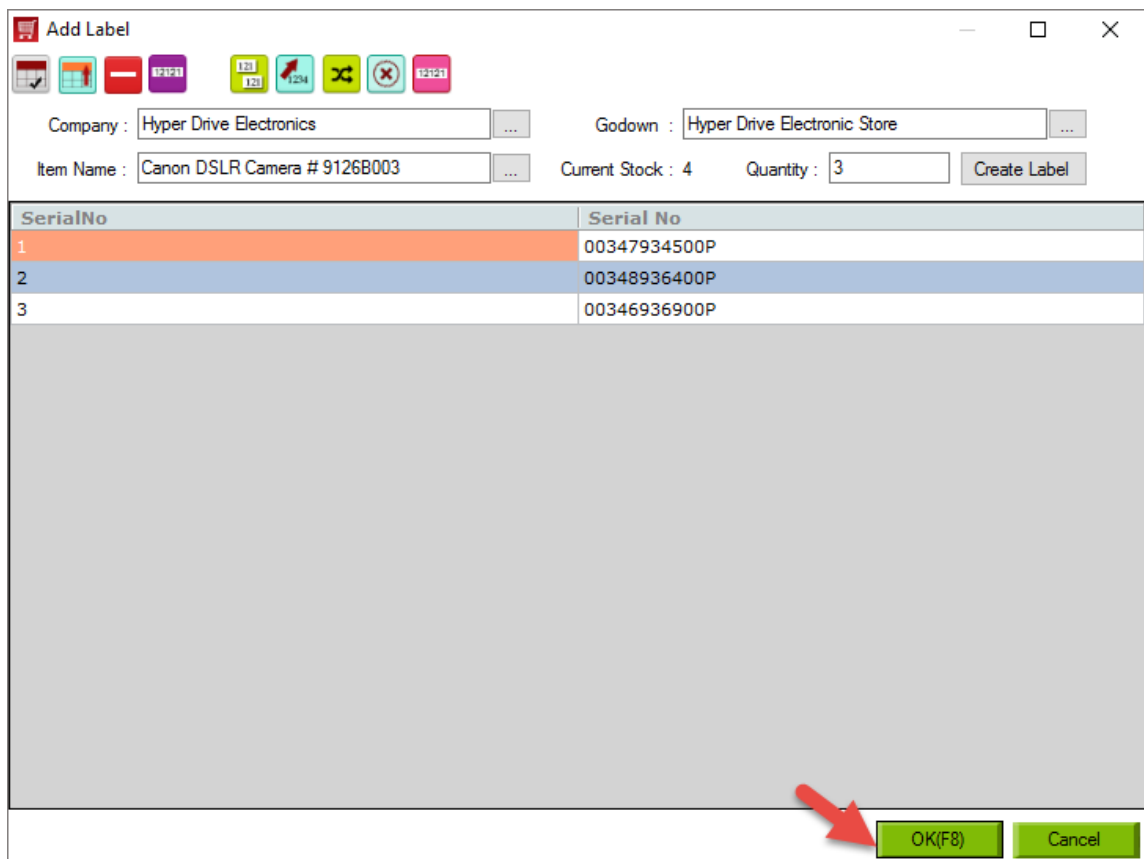




11. Click on **Close**



12. Click on **OK** to save the label numbers



13. The label numbers created are displayed in the **Manage Label** window





Manage Label

From : 23/12/2016 12:00 AM To : 23/12/2016 11:59 PM Apply Date Range

Company : Godown :

Item Name : Search ! ->

Label Number	Barcode	Name	Godown Name	Label Creation Date	Status	Search Code
Serial No:00347934500P	T00008	Canon DSLR Camera # 9126B003	Hyper Drive Electronic Store	23/12/2016 12:16 PM	In Hand	
Serial No:00348936400P	T00008	Canon DSLR Camera # 9126B003	Hyper Drive Electronic Store	23/12/2016 12:16 PM	In Hand	
Serial No:00346936900P	T00008	Canon DSLR Camera # 9126B003	Hyper Drive Electronic Store	23/12/2016 12:16 PM	In Hand	
Serial No:# 02014100000P	T00043	Kenmore Vacuum Cleaner with Ultra Plush # 680.14100410		11/04/2016 11:22 AM	Not In Hand	
Serial No:# 02014100000Q	T00043	Kenmore Vacuum Cleaner with Ultra Plush # 680.14100410	Hyper Drive Electronic Store	11/04/2016 11:22 AM	In Hand	
Serial No:# 02014100000R	T00043	Kenmore Vacuum Cleaner with Ultra Plush # 680.14100410	Hyper Drive Electronic Store	11/04/2016 11:22 AM	In Hand	
Serial No:# 02014100000S	T00043	Kenmore Vacuum Cleaner with Ultra Plush # 680.14100410	Hyper Drive Electronic Store	11/04/2016 11:22 AM	In Hand	
Serial No:# 02014100000T	T00043	Kenmore Vacuum Cleaner with Ultra Plush #	Hyper Drive Electronic Store	11/04/2016 11:22 AM	In Hand	

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Showing 19 Records

Backup Database Restore Database

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