

How to apply fee details for a student in HDSchool?



HDSchool Tutorials

To apply fee details for a student in HDSchool, follow the steps below.

1. Run **HDSchool**.
2. From 1st page click on **Student**.
3. Select a student and click on **Edit**.

Manage Student

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Name	Roll Number	Reg No	School Name	Total Pending Fee Amount	Admission No	Gender	Mob No
Saunak K	HDM-RN000001	HDM-REG00001	HD montessori school		HDM00123	Male	9999

Total Records : 1

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4. From the **Edit Student** screen, click on **Fee** tab.

Applied Fee Details section:

- **Student Name:** The selected student name will come here.
- **Select Fee Group:** Select a fee group that you want to apply for the student from the listed fee groups.
- You will see all the fee definitions that are given for the selected fee group listed down.
- **Remove Fee:** If you want to remove any fee from these fee definitions, you can select it and click on this button.
- **Total Fees:** It will display the total fee amount here.
- **Apply:** Click on this button to apply all fees to the student. When you click on this button all the selected fee definitions will be added to **Student Fee Details** section.

Edit Student

General Semester/Year Qualification & Achievements Guardian **Fee** Document Result

Applied Fee Details

Student Name : Saunak K. Select Fee Group :

Fee Group Name	Fee Name	Amount
Grade 1 to Grade5	Admission Fee	60,000.00
Grade 1 to Grade5	Term1 Fee	30,000.00
Grade 1 to Grade5	Term2 Fee	30,000.00

Total Fees : **1,20,000.00**

Student Fee Detail

Group Name	Fees Name	TotalAmount	Pending Amount	Fees Status
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Total Fees : **0.00** Total Pending Fees : **0.00**



Student Fee Details Section:

- **Remove Fee:** If you want to remove any fee from these fee definitions, you can select it and click on this button.
- **Total Fees:** It will display the total fee amount that is applied to the student here.
- **Total Pending Fees:** It will display the total pending fee amount here.

The screenshot shows the 'Edit Student' application window with the 'Fee' tab selected. The student name is 'Saunak K'. The 'Applied Fee Details' section is currently empty. Below it, a 'Remove Fee' button is visible. The 'Total Fees' are displayed as 0.00, and an 'Apply (F10)' button is present. The 'Student Fee Detail' section contains a table with the following data:

Group Name	Fees Name	TotalAmount	Pending Amount	Fees Status
Grade 1 to Grade5	Admission Fee	60,000.00	60,000.00	Pending
Grade 1 to Grade5	Term1 Fee	30,000.00	30,000.00	Pending
Grade 1 to Grade5	Term2 Fee	30,000.00	30,000.00	Pending

At the bottom of the window, the 'Total Fees' are 1,20,000.00 and the 'Total Pending Fees' are 1,20,000.00. A red arrow points to the 'Update (F8)' button.

- Click on **Update**.