

How to add additional charges to the total pending amount payable to supplier?



HDPOS smart Tutorials

There are some instances where there are some additional charges levied by the suppliers when we purchase goods for our store. We may want to include these charges to the total amount payable to the supplier.

This tutorial will guide us on how to add these additional charges to the total pending amount payable to the supplier.

Here is what you need to do:

- **Step 1:** Enable Allow to Pay Additional Charges in RIE to Supplier in General Settings
- **Step 2:** Create RIE and apply the Additional Charge

Enable Allow to Pay Additional Charges in RIE to Supplier in General Settings.

1. Run **HDPOS smart**. From main screen click on **Set-Up**.

HDPOS Smart

HDIT Variety Store
#167, Green Glen Layout, Bellandur, Bengaluru,
Karnataka, 560013.
Login: HDAdmin Cash Register: 02 - Emp Cash Register

Invoice #: HDI-00034 Date: 16/12/2015

Barcode: Alt+B
Item Name: Alt+I
Search Code: Search with Stock: Alt+T

S No.	Barcode	Item Name	Qty / Weight	Measuring Unit	Secondary Qty / Weight	Secondary Measuring Unit
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Change Quantity F2 Remove Item F4 Show Stock

Hold Invoice F6 Pick Held Invoice F7 Cancel Invoice F10

Show Tax Details Show Offer Details F12 Set-Up

Total: 0.00

Discount Included: 0.00

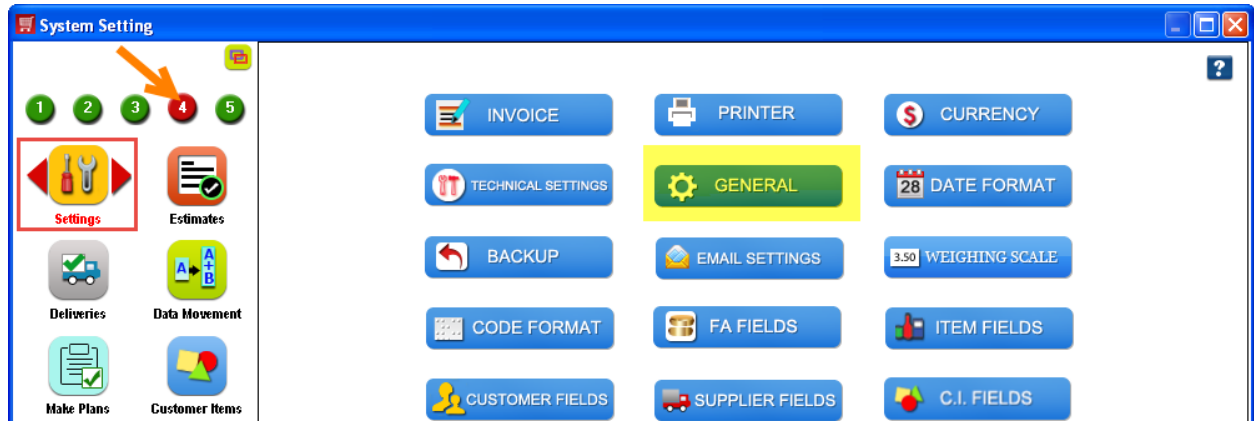
Quantity Total: 0

Customer: Sales Executive:

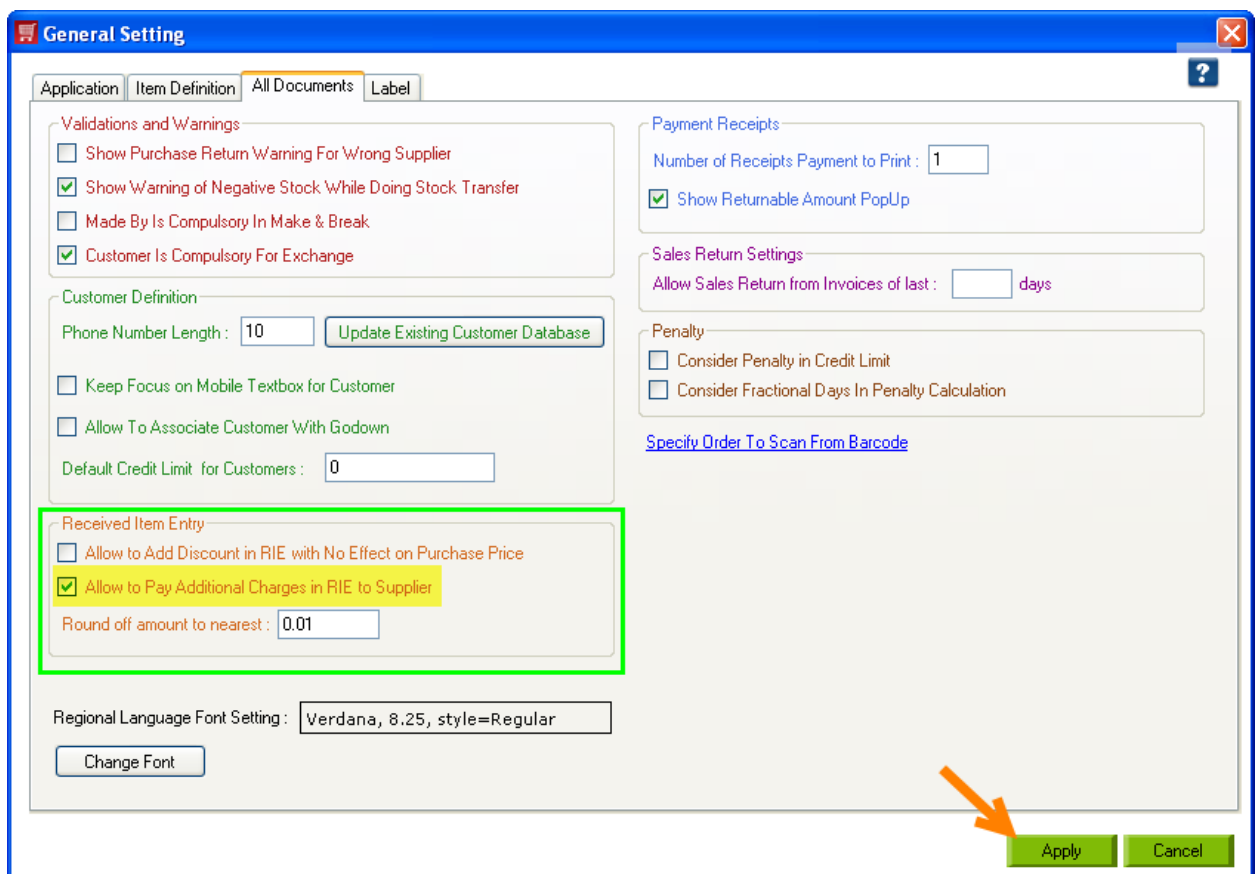
Express Pay (F5) Pay Now (F8) Estimate (F11) Save & Print Estimate (Alt F11)



- From 4th page of Set-Up, click on **Settings**. From System Setting screen, click on **General**.



- From General Setting screen, click on **All Documents** tab. Under **Received Item Entry** section,
 - Check this checkbox **“Allow to Pay Additional Charges in RIE to Supplier”**. Click on **Apply** button.

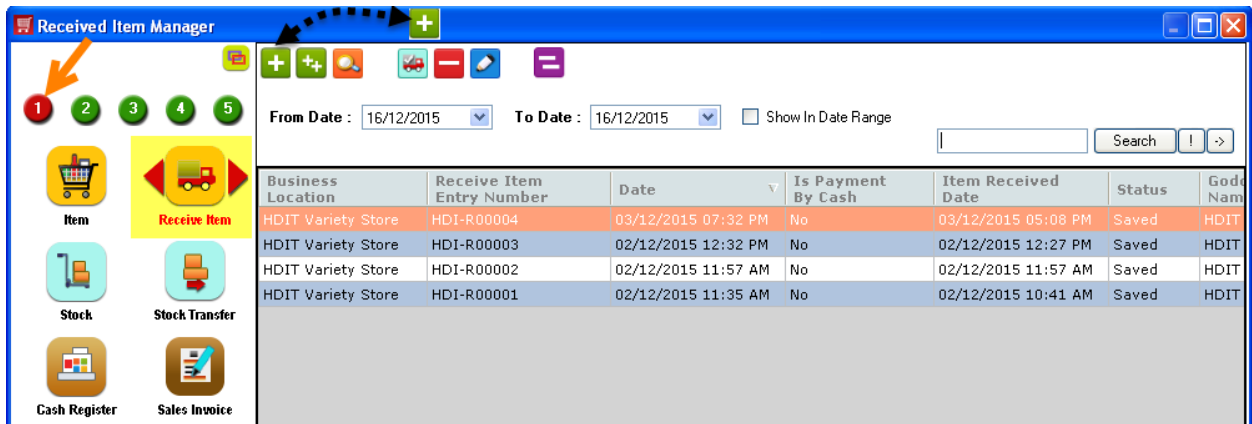


- This will add an additional checkbox **Apply to Supplier Payment in RIE**.

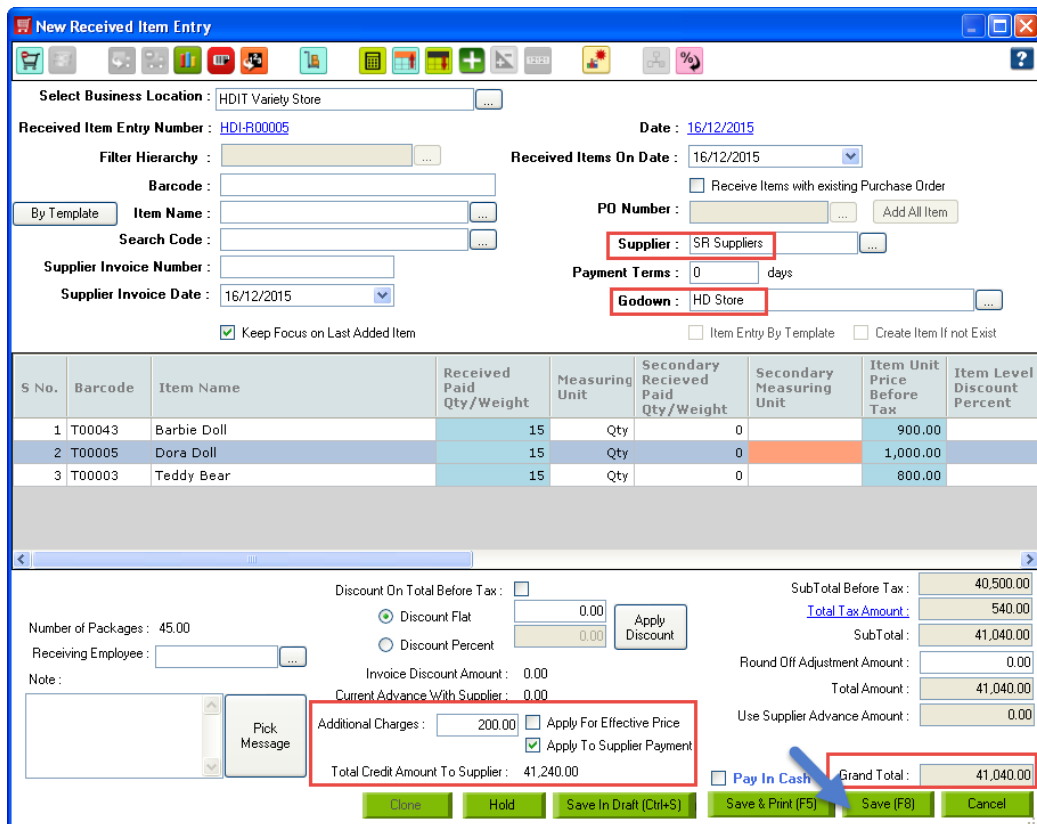


Create RIE and apply the Additional Charge

- From 1st page of Set-Up click on **Receive Item**. Click on **Add Simple Receive Item Entry** option in the tool strip.



- In **Add Simple Receive Item Entry** screen:
 - Select **Items, Supplier** and **Godown** as required.
 - Enter **Additional Charges** as required.
 - Select **Apply to Supplier Payment** checkbox.
 - This will add the Additional charges to the Grand Total Amount and displayed as **Total Credit Amount to Supplier**.
 - Click on **Save** button.





3. Go to **FA Transaction** on the 2nd page of Set-Up, you will notice:
 - a. Purchase A/c gets a Debit with the **Grand Total Amount**.
 - b. Supplier A/c gets a credit with the **Grand Total Amount** and with **Additional Charges**.
 - c. A new account **Purchase Freight A/c** got created and Debited with **Additional Charges**.

Business Location	Transaction Type	Account Name	Transaction Date	Credit Amount	Debit Amount	Narration Text
HDIT Variety Store	Cash	SR Suppliers[S-S00002] A/c	16/12/2015 02:03 PM	41,040.00	0.00	Credited based on Received Item Entry No.HDI-R00005
HDIT Variety Store	Cash	Purchase A/c	16/12/2015 02:03 PM	0.00	41,040.00	Debited based on Received Item Entry No.HDI-R00005
HDIT Variety Store	FreightCharges	SR Suppliers[S-S00002] A/c	16/12/2015 02:03 PM	200.00	0.00	Credited based on freight charges for Received Item Entry No.HDI-R00005
HDIT Variety Store	FreightCharges	Purchase Freight A/c	16/12/2015 02:03 PM	0.00	200.00	Debited based on freight charges for Received Item Entry No.HDI-R00005