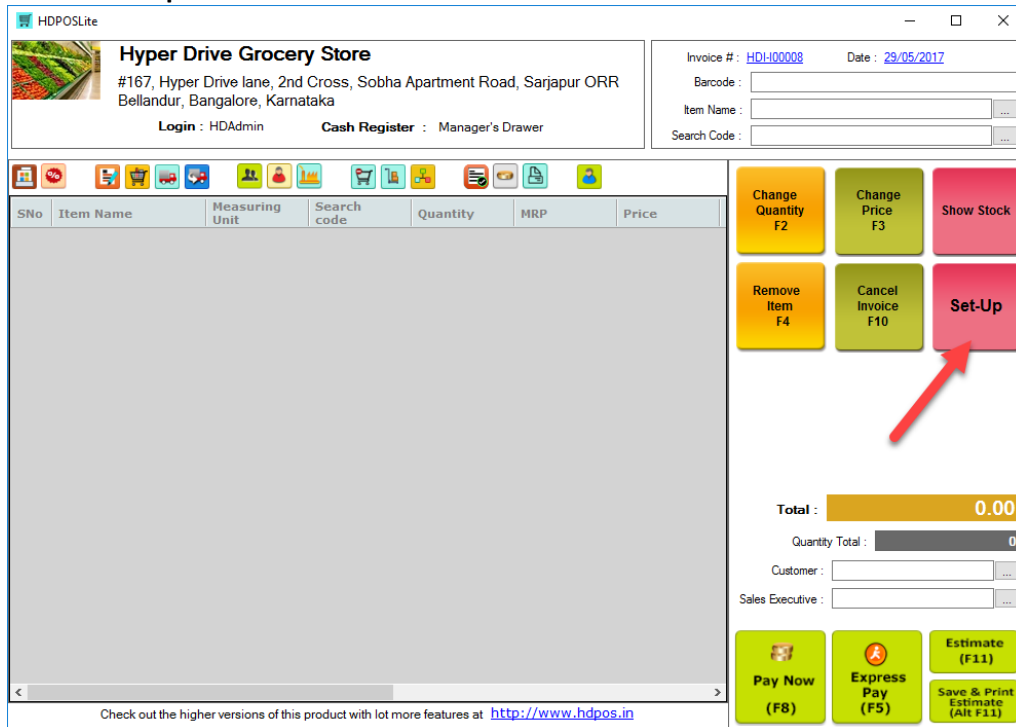




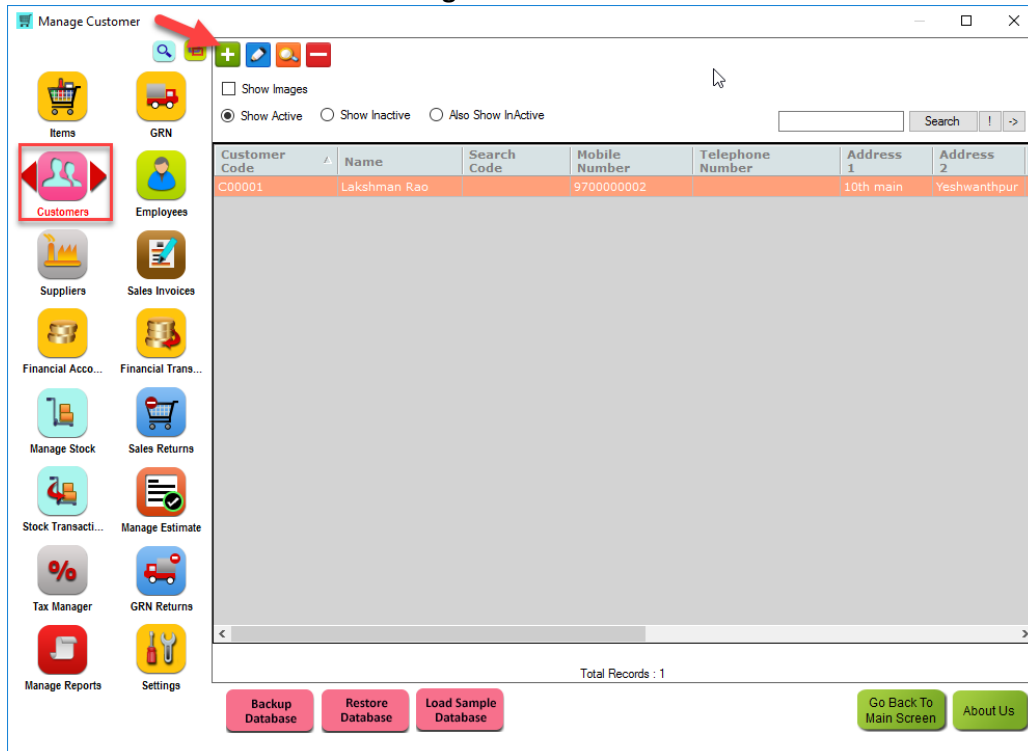
How to add Customer in HDPOS Lite?

To add a customer in HDPOS lite, follow the below steps:

1. Run **HDPOS lite**.
2. Click on **Set-up** button from **Main Screen**.



3. Click on **Customers** icon. From **Manage Customer** screen click on **Add Customer** button.





- In **Add New Customer** screen, fill all the required details of the customer.
 - Customer Code:** Use the default **auto-generated** code for customer or enter the code manually for the customer by clicking on the **Define my own code** button.
 - Customer Image:** You can add image of a customer on clicking on **Add Photo**.

Add New Customer

Customer Code : C00009 Define my own Code

Customer Details

First Name : Rithesh
Last Name : Gupta
Search Code : RG
Birth Date : 01/08/1990 Clear
Anniversary Date : Clear
 Is Active

VAT No : ED000125 CST No : 123658
TIN No : 986545 PAN No : 5588996
GST No : GST001

Address Line 1
#52, 6th Cross
Address Line 2
Bapuji Nagara
City : Bangalore
State : Karnataka
Country : India Zip Code : 560025
Telephone Number : 080-2369854 Mobile Number : 96325874125
E Mail : Rithesh@abc.com

Check out the higher versions of this product with lot more features at <http://www.hdpos.in>

Save (F8) Cancel

- Click on **save** button or press **F8** to create customer.